

Madison Township Board of Trustees
February 21, 2024

The Madison Township Board of Trustees met this day in regular session at the Township Administration Building located at 5610 W. Alexandria Road, Middletown, Ohio at 6:30 p.m. The meeting was called to order by Board President Jeff Willoughby with the Pledge of Allegiance.

ROLL CALL: Mr. McGuire-Absent, Mr. Willoughby-Present, Mr. Coldiron- Present, Mrs. Schenck- Present, Dave Runnells- Present.

Public Comments

Teresa Nichols of Reveal Marketing discussed transitioning to the new website and township newsletter.

ITEM 2024 - 025 - APPROVE THE MINUTES

Mr. Willoughby moved, Mr. Coldiron seconded to approve the minutes of January 17, 2024 as presented. Vote: Ayes: Mr. Coldiron, Mr. Willoughby. Nays: None. The motion was declared approved.

ITEM 2023 - 026 - APPROVE THE BILLS

Mr. Coldiron moved, Mr. Willoughby seconded to approve the bills for this period as presented. Vote: Ayes: Mr. Coldiron, Mr. Willoughby. Nays: None. The motion was declared approved.

Fiscal Officer Report

Mrs. Schenck presented and reviewed the end of the month financial reports.

ITEM 2023 - 027 - APPROVE FISCAL OFFICERS REPORT

Mr. Coldiron moved, Mr. Willoughby seconded to approve the Fiscal Officer's report as presented. Vote: Ayes: Mr. Coldiron, Mr. Willoughby. Nays: None. The motion was declared approved.

Fire/EMS Department

Chief Hall presented the January fire and EMS stats and discussed the upcoming departmental trainings.

Old Business

The speed study on Wayne Madison Road came back at 45 MPH.

ITEM 2024 - 028 - ROAD SALT CONTRACT THROUGH BUTLER COUNTY

Mr. Coldiron moved, Mr. Willoughby seconded to approve the purchase of salt through the Butler County salt contract at a cost of \$90.31

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per ton. Vote: Ayes: Mr. Coldiron, Mr. Willoughby. Nays: None. The motion was declared approved.

The March 7, 2024 agenda for the Butler County Paving meeting was provided to the Trustees for their information.

New Business

ITEM 2024 - 029 - ELECT AND APPROVE THE VOLUNTEER FIREFIGHTERS DEPENDENTS FUND BOARD MEMBERS

Mr. Willoughby moved, Mr. Coldiron seconded to elect and approve Jeff Willoughby as the Chair, Brian McGuire as the Secretary, Kent Hall, Jordan Peters and David Runnells as board members. Vote: Ayes: Mr. Coldiron, Mr. Willoughby. Nays: None. The motion was declared approved.

ITEM 2024 - 030 - APPROVE REVEAL MARKETING

Mr. Coldiron moved, Mr. Willoughby seconded to approve Reveal Marketing to take over the website and the newsletter. Vote: Ayes: Mr. Coldiron, Mr. Willoughby. Nays: None. The motion was declared approved.

ITEM 2024 - 031 - APPROVE LIGHTS & SIRENS FOR NEW DURANGOS

Mr. Coldiron moved, Mr. Willoughby seconded to approve Tri-State Public Safety for the installation of lights and sirens for the 2023 Durangos at a cost of \$31,523.00. Vote: Ayes: Coldiron, Mr. Willoughby. Nays: None. The motion was declared approved. Vote: Ayes: Mr. Coldiron, Mr. McGuire, Mr. Willoughby. Nays: None. The motion was declared approved.

ITEM 2024 - 032 - APPROVE DANCO LETTERING TO WRAP NEW DURANGOS

Mr. Coldiron moved, Mr. Willoughby seconded to approve DanCo Lettering for wrapping lower portion of the 2023 Durangos at a cost of \$3,914.00. Vote: Ayes: Coldiron, Mr. Willoughby. Nays: None. The motion was declared approved.

ITEM 2024 - 033 - APPROVE PURCHASE OF TIRES FOR FARM TRACTOR

Mr. Coldiron moved, Mr. Willoughby seconded to approve the purchase of 4 tires on the large farm tractor from Dempster Tire Pros at a cost of \$2,430.32. Vote: Ayes: Coldiron, Mr. Willoughby. Nays: None. The motion was declared approved.

ITEM 2024 - 034 - APPROVE INTERNAL CONTROLS

Mr. Coldiron moved, Mr. Willoughby seconded to approve the

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following internal controls:

The Ohio Revised Code requires townships to adopt a budget by July 15th for the next fiscal year (ORC 5705.28). This budget along with the financial statements at the end of the calendar year are used to create appropriations. The Fiscal Officer then creates purchase orders to pay for the township activities as bills are submitted. Monthly, the Trustees are issued reports on revenue, appropriation and fund status along with the bills reported for the month. These are reviewed and approved by vote of the Trustees. The appropriations can be modified to meet the township services when requested by the operating department and approved by the vote of the Trustees. Vote: Ayes: Mr. Coldiron, Mr. Willoughby. Nays: None. The motion was declared approved.

Discussion

The Madison Key organization is interested in installing a Free Little Library in the township community park during the spring months. The Trustees discussed this and will add it to the next agenda and ask the coordinator, Leah Thompson to work with Johnny Cassidy.

Office Manager Runnells reported that a new camera had been installed in the garbage bin area to help identify people who were dumping there illegally.

Mr. Willoughby discussed the Ohio Township Association Conference sessions.

Issue 2

- Division of Cannabis Control (ORC 3780)
- Hired Director of Testing
- 8 independent Labs
- Testing at each level (Cultivation, Processing and Dispensary)
- Adult Use Level 1 (100k ft²) - 24, 2 (15k ft²) - 14, and 3 (5k ft²) - 40 Cultivators
- Medical Use Level 1 (25k ft²) - 23 and level 2 (3K ft²) - 14 Cultivators
- Level of THC is control for medical not for adult use
- 350 Adult use dispensaries
- 10% State tax on sales - 36% of tax to local
- Desire is to keep Medical and Adult use dispensaries separate
- Preferential selection to "disadvantaged groups" including multiple arrest for marijuana possession

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Avoiding Annexation

- Laws are written in favor of municipalities
- Townships can enter agreements with municipalities

Where money comes from

- There are sources beyond property taxes, very few and the township is not eligible.

Pavement Analysis

- January 1, 2021 Cost \$386.67
- January 1, 2022 Cost \$491.67
- August 1, 2022 Cost \$741.67
- January 1, 2023 Cost \$591.67
- January 1, 2024 Cost \$582.50
- Use of various treatments can keep road surface and elongate life
- Township will have to start reviewing these methods starting 2025

Cemetery Law

- Need list of grantees
- Pre-1986 township can recover plots if unused and no activity

Funding Strategies

- CDBG, OPWC grants for road

Financing Township Purchases

- Bond agent to review township can borrow
- ORC dictates how much and how

Park Project Update- Mr. Willoughby stated that the FEMA grant application for \$750K the park had been forwarded to the federal level. The Madison Township Park has been earmarked for \$500K from the One Time Strategic Community Investments Fund (H.B.2 (1_135_0639-5)). This is subject to change and a final determination won't be made until June.

Lilyann Robinson, Miss American Preteenager 2024 will be recognized at the next meeting.

Solar Eclipse- Monday, April 8, 2024- approximately 3:10 p.m.

- Butler County population expected to double
- Major highways expected to be gridlocked

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- Secondary roads expected to experience twice the normal traffic
- Possible fuel shortages along highways
- Restaurant traffic expected to be extremely high

ITEM 2024 - 035 - EXECUTIVE SESSION

At 7:26 p.m. Mr. Coldiron moved, Mr. Willoughby seconded to adjourn to executive session under ORC 121.22 (G) (1) to consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee. Vote: Ayes: Mr. Coldiron, Mr. Willoughby. The motion was declared approved.

ITEM 2024 - 036 - RETURN TO REGULAR SESSION

At 8:07 p.m. Mr. Willoughby moved, Mr. Coldiron seconded to return to regular session. Vote: Ayes: Mr. Coldiron, Mr. Willoughby. The motion was declared approved.

ITEM 2024 - 037 - APPROVE EAP THROUGH PREMIER HEALTH

Mr. Willoughby moved, Mr. Coldiron seconded to approve EAP through Premier Health. Vote: Ayes: Mr. Coldiron, Mr. Willoughby. The motion was declared approved.

ITEM 2024 - 038 - ADJOURN

Mr. Coldiron moved, Mr. Willoughby seconded to adjourn the meeting at 8:10 p.m. Vote: Ayes: Mr. Coldiron, Mr. Willoughby. Nays: None. The motion was declared approved.



Attest - Fiscal Officer



Signed - President