

**Madison Township Board of Trustees**  
**January 19, 2022**

The Madison Township Board of Trustees met this day in regular session at the Township Administration Building located at 5610 W. Alexandria Road, Middletown, Ohio at 6:30 p.m. The meeting was called to order by Board President Brian McGuire with the Pledge of Allegiance.

ROLL CALL: Mr. McGuire-Present, Mr. Daniel-Present, Mr. Willoughby-Present, Mrs. Schenck- Present.

**ITEM 2022 - 006 - APPROVE MINUTES**

Mr. Willoughby moved, Mr. Daniel seconded to approve the minutes as presented. Vote: Ayes: Mr. Willoughby, Mr. Daniel, Mr. McGuire. Nays: None. The motion was declared approved.

Public Comments:

Dave Elam, 7083 Franklin Madison Road, complained that the Christmas music from the Land of Illusion was very loud and he could hear it inside his home while he was trying to sleep. The Trustees encouraged him to report the loud music to the Sheriff and have them measure the noise level. Mr. Elam expressed his frustration.

Michelle Maddox asked is the fire hydrants had been properly serviced and discussed how important it was to the safety of homeowners and emergency service providers. Fire Chief hall stated that the hydrants had been recently painted. Mr. Willoughby will follow up with Southwest Regional Water District.

Fiscal Officer Report

Mrs. Schenck presented the end of the month reports. She explained that the previous restrictions on the American Rescue Plan Act had been waived and the money can be used for any good public purpose.

**ITEM 2022 - 007 - APPROVE FISCAL OFFICERS REPORT**

Mr. Daniel moved, Mr. Willoughby seconded to approve the Fiscal Officer's report as presented. Vote: Ayes: Mr. Willoughby, Mr. Daniel, Mr. McGuire. Nays: None. The motion was declared approved.

Fire Department

Chief Kent Hall provided the Fire and EMS stats for December 2021 and provided the fire and EMS run details. In December, the department had training on small tools and equipment. In January, the department will have CPR and squad awareness training and cascade system training. The Boy Scout troop will be having a tour of station training in December and discussed the upcoming department trainings.

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**ITEM 2022 - 008 - ADJOURN THE BOARD SINE AND DIE**

Mr. McGuire moved, Mr. Willoughby seconded to adjourn the Board sine and die and appoint the Fiscal Officer as Chairman. Vote: Ayes: Mr. Daniel, Mr. Willoughby, Mr. McGuire. Nays: None. The motion was declared approved.

**ITEM 2022 - 009 - NOMINATE BOARD PRESIDENT**

Mr. McGuire moved, Mr. Daniel seconded to nominate Jeff Willoughby to serve as the President of the Board of Trustees. Vote: Ayes: Mr. Daniel, Mr. Willoughby, Mr. McGuire. Nays: None. The motion was declared approved.

**ITEM 2022 - 010 - NOMINATE BOARD VICE PRESIDENT**

Mr. McGuire moved, Mr. Willoughby seconded to nominate Alan Daniel to serve as the Vice President of the Board of Trustees. Vote: Ayes: Mr. Daniel, Mr. Willoughby, Mr. McGuire. Nays: None. The motion was declared approved.

**ITEM 2022 - 011 - SET MEETING DATES AND TIMES**

Mr. Daniel moved, Mr. McGuire seconded to set the regular Trustee meeting dates and time for the 2021 calendar year as the third Wednesday of every month at 6:30 p.m. Vote: Ayes: Mr. Daniel, Mr. Willoughby, Mr. McGuire. Nays: None. The motion was declared approved.

**ITEM 2022 - 012 - APPROVE THE BILLS**

Mr. Daniel moved, Mr. McGuire seconded to approve the bills for this period as presented. Vote: Ayes: Mr. Daniel, Mr. Willoughby, Mr. McGuire. Nays: None. The motion was declared approved.

Mr. McGuire moved, Mr. Daniel seconded to table the approval of the road check and sign check for January. Vote: Ayes: Mr. Daniel, Mr. Willoughby, Mr. McGuire. Nays: None. The motion was declared approved.

**ITEM 2022 - 013 - ESTABLISH THE 2022 CERTIFICATE OF ESTIMATED RESOURCES**

Mr. Daniel moved, Mr. Willoughby seconded to establish the 2022 Certificate of Estimated Resources as follows:

Fund	Carryover	Estimated Revenue	Total
General	\$172,451.79	\$361,850.00	\$534,301.79
Motor Vehicle Tax	\$28,834.82	\$21,000.00	\$49,834.82
Gasoline Tax	\$1,373.43	\$182,000.00	\$183,373.43
Road & Bridge	\$36,275.78	\$228,125.00	\$264,400.78
Cemetery	\$119,660.97	\$50,000.00	\$169,660.97
Road District	\$8,644.45	\$253,000.00	\$261,644.45

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Park	\$0	\$0	\$0
Fire/ EMS	\$1,056,070.37	\$837,500.00	\$1,893,570.37
Permissive Tax	\$9,080.27	\$88,000.00	\$97,080.27
Coronavirus Fund	\$0	\$0	\$0
ARPA	\$361,746.63	\$469,389.50	\$831,136.13
Lighting Assessment	\$594.64	\$5,280.00	\$5,874.64
Permanent Fund	\$1,219.84	(\$1,000 non-spendable)	\$.05
	\$1,794,952.99	\$2,496,144.55	\$4,291,097.54

Vote: Ayes: Mr. Daniel, Mr. Willoughby, Mr. McGuire. Nays: None.  
The motion was declared approved.

**ITEM 2022 - 014 - ESTABLISH THE 2022 PERMANENT APPROPRIATIONS**

Mr. Daniel moved, Mr. Hall seconded to establish the 2022 permanent appropriations as follows:

Account Code	Account Name	Final Appropriation
1000-110-111-0000	Salaries - Trustees	\$41,764.00
1000-110-121-0000	Salary - Township Fiscal Officer	\$25,077.00
1000-110-190-0000	Other Salaryies	\$20,800.00
1000-110-211-0000	Ohio Public Employees Retirement System	\$12,250.00
1000-110-213-0000	Medicare	\$1,300.00
1000-110-230-0000	Workers' Compensation	\$5,000.00
1000-110-311-0000	Legal Fees	\$5,000.00
1000-110-312-0000	Auditing Services	\$5,000.00
1000-110-313-0000	Uniform Accounting Network Fees	\$3,504.00
1000-110-314-0000	Tax Collection Fees	\$2,000.00
1000-110-315-0000	Election Expenses	\$5,000.00
1000-110-330-0000	Travel and Meeting Expense	\$5,000.00
1000-110-342-0000	Postage	\$2,500.00
1000-110-360-000	Contracted Services	\$5,200.00
1000-110-370-0000	Payment to Another Political Subdivision	\$5,200.00
1000-110-381-0000	Property Insurance Premiums	\$5,500.00
1000-110-389-0000	Other - Insurance and Bonding	\$55,000.00
1000-110-410-0000	Office Supplies	\$5,000.00
1000-110-599-0000	Other - Other Expenses	\$23,750.00
1000-120-322-0000	Garbage and Trash Removal	\$5,000.00
1000-120-323-0000	Repairs and Maintenance	\$25,000.00
1000-120-341-0000	Telephone	\$1,500.00
1000-120-344-0000	Printing	\$14,000.00
1000-120-351-0000	Electricity	\$4,100.00
1000-120-352-0000	Water and Sewage	\$1,000.00
1000-120-353-0000	Natural Gas	\$6,500.00
1000-120-359-0000	Other - Utilities	\$5,000.00
1000-120-360-0000	Contracted Services	\$3,200.00
1000-120-410-0007	Office Supplies(Copier Costs)	\$800.00
1000-610-352-0000	Water and Sewage (Porta Pottys at Park)	\$7,000.00
1000-610-599-0000	Other Expenses (Park)	\$178.71
1000-610-352-0000	Water & Sewage	\$3,3540.00

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1000-610-599-0000	Other Expenses	\$2,500.00
1000-910-910-0000	Transfers Out	<u>\$30,000.00</u>
	<b>General Fund Total</b>	<b>\$350,485.00</b>
<b>Motor Vehicle License Tax</b>		
2011-330-323-0000	Repairs and Maintenance	<u>\$21,000.00</u>
	<b>Motor Vehicle License Tax Fund Total:</b>	<b>\$21,000.00</b>
<b>Gas Tax</b>		
2021-330-190-0000	Salaries	\$34,700.00
2021-330-211-0000	OPERS	\$5,600.00
2021-330-213-0000	Medicare	\$580.00
2021-330-220-0000	Insurance Benefits	\$94,000.00
2021-330-420-0000	Operating Supplies	\$6,000.00
2021-330-420-0002	Operating Supplies{road salt}	\$20,000.00
2021-330-420-0004	Operating Supplies{crack fill materials}	\$6,000.00
2021-330-420-0005	Operating Supplies{asphalt, gravel, pipe}	\$6,000.00
2021-330-420-0006	Operating Supplies{welding gas supplies}	\$500.00
2021-420-360-0000	Contracted Services	\$5,000.00
	<b>Gasoline Tax Fund Total</b>	<b>\$178,380.00</b>
<b>Road &amp; Bridge</b>		
2031-110-314-0000	Tax Collection Fees	\$2,800.00
2031-330-190-0000	Other - Salaries	\$175,000.00
2031-330-211-0000	Ohio Public Employees Retirement System	\$24,500.00
2031-330-212-0000	Social Security	0
2031-330-213-0000	Medicare	\$2,538.00
2031-330-420-0000	Unemployment Compensation	\$2,658.08
2031-330-251-0000	Uniform, Tool and Equipment Reimbursements	\$6,000.00
2031-330-381-0000	Property Insurance Premiums	\$6,000.00
2031-820-820-0000	Principal Payments – Notes (Wayne Madison Road Project)	<u>\$20,251.00</u>
	<b>Road and Bridge Fund Total:</b>	<b>\$239,747.08</b>
<b>Cemetery Fund</b>		
2041-410-190-0000	Salaries	\$10,000.00
2041-410-211-0000	Ohio Public Employees Retirement System	\$1,400.00
2041-410-213-0000	Medicare	\$45.00
2041-410-323-0000	Repairs and Maintenance	\$12,000.00
2041-410-420-0000	Operating Supplies	\$7,000.00
2041-410-599-0000	Other - Other Expenses	<u>\$7,000.00</u>
	<b>Cemetery Fund Total</b>	<b>\$37,545.00</b>
<b>Road District Fund</b>		
2141-330-314-0000	Tax Collection Fees	\$3,000.00
2141-330-360-0000	Contracted Services-Paving	\$190,000.00
2141-330-420-0003	Operating Supplies{fuel}	\$19,000.00
2141-330-750-0000	Motor Vehicles	\$152,069.00
	<b>Road District Fund Total</b>	<b>\$212,000.00</b>
<b>Fire Department</b>		
2191-110-314-0000	Tax Collection Fees	\$10,000.00
2191-220-190-0000	Other - Salaries	\$435,000.00
2191-220-211-0000	Ohio Public Employees Retirement System	\$40,000.00

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2191-220-212-0000	Social Security	\$6,200.00
2191-220-213-0000	Medicare	\$6,310.00
2191-220-230-0000	Workers' Compensation	\$13,300.00
2191-220-240-0000	Unemployment Compensation	\$7,500.00
2191-220-251-0000	Uniform, Tool and Equipment Reimbursements	\$10,000.00
2191-220-310-0000	Professional and Technical Services	\$50,000.00
2191-220-318-0000	Training Services	\$7,000.00
2191-220-322-0000	Garbage and Trash Removal	\$3,100.00
2191-220-323-0000	Repairs and Maintenance	\$65,100.00
2191-220-330-0000	Travel and Meeting Expenses	\$10,000.00
2191-220-341-0000	Telephone	\$3,520.00
2191-220-351-0000	Electricity	\$19,500.00
2191-220-352-0000	Water and Sewage	\$1,200.00
2191-220-353-0000	Natural Gas	\$3,250.00
2191-220-359-0000	Other - Utilities	\$20,000.00
2191-220-381-0000	Property Insurance Premiums	\$13,000.00
2191-220-389-0000	Other - Insurance and Bonding	\$30,000.00
2191-220-410-0000	Office Supplies	\$5,000.00
2191-220-420-0000	Operating Supplies	\$10,000.00
2191-220-420-0003	Operating Supplies{fuel}	\$14,000.00
2191-220-430-0000	Small Tools and Minor Equipment	\$25,000.00
2191-220-490-0000	Other - Supplies and Materials	\$30,000.00
2191-220-599-0000	Other - Other Expenses	\$10,000.00
2191-890-890-0000	Debt Service	<u>\$33,382.74</u>
	<b>SPECIAL REVENUE - FIRE DEPARTMENT Fund Total:</b>	<b>\$881,362.74</b>
Perm. Motor Vehicle		
2231-330-360-0000	Contracted Services	<u>\$90,000.00</u>
	<b>Permissive Motor Vehicle Total</b>	<b>\$90,000.00</b>
American Rescue		
Plan Act		
2273-690-310-0000	Professional Services	\$15,837.75
2273-760-740-0000	Machinery, Equipment, and Furniture	\$39,684.12
2273-760-790-0000	Capital Outlay	\$200,000.00
	<b>ARPA Fund</b>	<b>\$255,521.87</b>
Lighting Districts		
4501-310-360-0000	Contracted Services	<u>\$5,280.00</u>
	<b>Lighting Districts Total</b>	<b>\$5,280.00</b>

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**ITEM 2022 - 015 - APPOINT ALAN DANIEL TO EMA BOARD**

Mr. McGuire moved, Mr. Willoughby seconded to appoint Alan Daniel as the Madison Township Board of Trustee elected official to serve on the Butler County Emergency Management Agency Executive Committee for 2022. Vote: Ayes: Mr. Daniel, Mr. Willoughby, Mr. McGuire. Nays: None. The motion was declared approved.

**ITEM 2022 - 016 - APPROVE EXPENSE POLICY FOR 2022**

Mr. McGuire moved, Mr. Daniel seconded to approve the expense policy for 2022:

Parking-maximum \$15/day without receipt or fully paid with receipt, Cab fare-fully paid with receipt, Meal fully paid with receipt, Hotels fully paid with receipt, Transportation fully paid with receipt to authorized meetings, trainings or events, Educational/training conference registrations paid in full with receipt, "Super Saver Packages" that include an extended stay with substantial discount may be utilized if financially beneficial to the township. Vote: Ayes: Mr. Daniel, Mr. Willoughby, Mr. McGuire. Nays: None. The motion was declared approved.

**ITEM 2022 - 017 - AUTHORIZE INVESTMENTS BY THE FISCAL OFFICER**

Mr. Daniel moved, Mr. McGuire seconded to authorize the Fiscal Officer to invest interim and inactive funds in investments permissible by law. Vote: Ayes: Mr. Daniel, Mr. Willoughby, Mr. McGuire. Nays: None. The motion was declared approved.

**ITEM 2022 - 018 - AUTHORIZE INTRAFUND TRANSFERS BY THE FISCAL OFFICER**

Mr. Daniel moved, Mr. McGuire seconded to authorize the Fiscal Officer to make all intrafund transfers and appropriation modifications with a listing to be presented at the next scheduled meeting for approval. Vote: Ayes: Mr. Daniel, Mr. Willoughby, Mr. McGuire. Nays: None. The motion was declared approved.

**ITEM 2022 - 019 - AUTHORIZE FISCAL OFFICER TO PAY ALL BILLS**

Mr. Daniel moved, Mr. McGuire seconded to authorize the Fiscal Officer to pay all bills as received with checks signed or stamped (with a signature stamp facsimile) by at least two trustees and report a listing of those checks for approval at the next regular meeting. Vote: Ayes: Mr. Daniel, Mr. Willoughby, Mr. McGuire. Nays: None. The motion was declared approved.

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**ITEM 2022 - 020 - APPROVE 2022 PAVING SCHEDULE**

Mr. Daniel moved, Mr. McGuire seconded to approve the 2022 road paving schedule as follows:

Paving:

- 1/2" level course + 1" surface course on Kalbfleisch Road (Hetzler Road to Elk Creek Road)
- 1 1/2" surface course on Hinkle Rd. (Hetzler Road to Montgomery County Line)
- 1 1/2" surface course on Leichty Avenue (Trenton Franklin Road to dead end)

Retrace:

- Centerline and edge lines of Dickey Road (West Alexandria Road to Kalbfleisch Road)
- Centerline and edge lines of Howe Road (Wayne Madison Road to Elk Creek Road)

Paving total to not exceed \$280,000.00. Vote: Ayes: Mr. Daniel, Mr. Willoughby, Mr. McGuire. Nays: None. The motion was declared approved.

**ITEM 2022 - 021 - ELECT VFFDF BOARD MEMBERS**

Mr. Daniel moved, Mr. McGuire seconded to elect the same Volunteer Fire Fighters Dependents Fund Board members as they were for 2021. Vote: Ayes: Mr. Daniel, Mr. Willoughby, Mr. McGuire. Nays: None. The motion was declared approved.

**ITEM 2022 - 022 - ACCEPT WAIVER OF INSURANCE FORM**

Mr. Daniel moved, Mr. McGuire seconded to accept the waiver of insurance form to allow employees to work beyond the 1500 hour per year limit. Vote: Ayes: Mr. Daniel, Mr. Willoughby, Mr. McGuire. Nays: None. The motion was declared approved.

**ITEM 2022 - 023 - APPROVE PROPOSAL GABBARD CONSTRUCTION**

Mr. Daniel moved, Mr. McGuire seconded to approve the proposal from Gabbard Construction at a cost of \$9,600.00 to replace the roof on Station 153. Vote: Ayes: Mr. Daniel, Mr. Willoughby, Mr. McGuire. Nays: None. The motion was declared approved.

Old Business- No decision has been made on the building cleaner.

Discussion- Fire Department Budget and possible levy. The Butler County Prosecutor is working on the legislation to place a 3 mil, ten-year levy on the ballot in May 2022. A special meeting will be necessary to approve the legislation in time to meet the Butler County Board of Elections deadlines.

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ITEM 2022 - 024 - ADJOURN

Mr. Daniel moved, Mr. McGuire seconded to adjourn the meeting at 7:04 p.m. Vote: Ayes: Mr. McGuire, Mr. Willoughby, Mr. Daniel. Nays: None. The motion was declared approved.

  
Attest - Fiscal Officer

  
Signed - President



**Madison Township Board of Trustees**  
**February 16, 2022**

The Madison Township Board of Trustees met this day in regular session at the Township Administration Building located at 5610 W. Alexandria Road, Middletown, Ohio at 6:30 p.m. The meeting was called to order by Board President Jeff Willoughby with the Pledge of Allegiance.

ROLL CALL: Mr. McGuire-Present, Mr. Daniel-Present, Mr. Willoughby-Present, Mrs. Schenck- Present.

**ITEM 2022 - 025 - APPROVE MINUTES**

Mr. Willoughby moved, Mr. Daniel seconded to approve the minutes as presented. Vote: Ayes: Mr. Daniel, Mr. McGuire, Mr. Willoughby. Nays: None. The motion was declared approved.

**Public Comments:**

Boy Scout Pack 28 attended the meeting and each boy shared one thing they appreciated about living in Madison Township and one thing they would like to see changed. Many boys had positive things to say about the school district, parks, friendly community and local wildlife. The boys wanted to see a public pool, litter cleaned up, fast food restaurants and one boy sked to see Diver Lane paved.

Darrell Richardson, 3961 Franklin Madison Road, was recently displaced by a house fire. He complained that Madison Township's noise ordinance needs to be changed from 75 decibels to 55 decibels. The noise level coming from the Land of Illusion is unbearable, even inside his own home.

John Pruett owns Triangle Fishing Lakes. He said that he has made more than 100 calls to the Butler County Sheriff's Office. The noise level coming from Land of Illusion is 74 decibels inside his home. He stated that he believes that Land of Illusion is trying to destroy his business and life. He gave examples of large fires set near his fishing lakes that made his customers miserable. He talked about people riding loud motorcycles inside a building on the Land of Illusion property near his business and creating an unbearable amount of noise. He stated that water has been diverted to dry up his fishing lakes and has created flooding issues for other neighbors. He stated that Land of Illusion torments all of the neighbors and gets away with it. He stated that many of the Butler County Sheriff's Deputies work off duty at Land of Illusion and won't enforce the rules. He encouraged the Trustees to lower the decibels to 50 in the township noise ordinance.

Rhonda Posey asked the Trustees what they can do to help with this nuisance business. She stated that during the Land of Illusion

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concerts the base is so loud that the windows in her home shake. It is ridiculous and keeps getting worse. There was discussion about how the decibel level in the noise ordinance was established. The Trustees explained that the noise ordinance was the result of a lawsuit and both parties had to agree to the terms. There was additional discussion about the terms of the ordinance which says that the decibel level should be measured at the property line. There was additional discussion.

Connie Back, 7750 Dickey Road, complained that the meeting was very disorganized and suggested that the public comments should be heard at the end of the business meeting.

**Fiscal Officer Report**

Mrs. Schenck presented the end of the month reports.

**ITEM 2022 - 026 - APPROVE FISCAL OFFICERS REPORT**

Mr. Daniel moved, Mr. Willoughby seconded to approve the Fiscal Officer's report as presented. Vote: Ayes: Mr. Willoughby, Mr. Daniel, Mr. McGuire. Nays: None. The motion was declared approved.

**Fire Department**

Chief Kent Hall provided the Fire and EMS stats for January 2022 and provided the fire and EMS run details. He discussed the upcoming department trainings of on CPR, scene size up, squad awareness and self-contained breathing apparatus'.

**Road Department**

Road Superintendent Todd Daniel provided a report of the Road Department's projects and salt usage.

**ITEM 2022 - 027 - APPROVE THE BILLS**

Mr. Daniel moved, Mr. McGuire seconded to approve the bills for this period as presented. Vote: Ayes: Mr. Daniel, Mr. McGuire, Mr. Willoughby. Nays: None. The motion was declared approved.

**ITEM 2022 - 028 - APPROVE THE JANUARY & FEBRUARY ROAD AND SIGN CHECKS**

Mr. McGuire moved, Mr. Daniel seconded to approve the road check and sign check for January and February, to be submitted to BCEO. Vote: Ayes: Mr. Daniel, Mr. McGuire, Mr. Willoughby. Nays: None. The motion was declared approved.

**ITEM 2022 - 029 - HIRE KEVIN MOORE AS FIREFIGHTER/MEDIC**

Mr. McGuire moved, Mr. Daniel seconded to approve the hiring of Kevin Moore a Firefighter/Medic. Vote: Ayes: Mr. Daniel, Mr.

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McGuire, Mr. Willoughby. Nays: None. The motion was declared approved.

**ITEM 2022 - 031 - APPROVE THE INSTALLATION OF CURE IN PLACE PIPE BY GRANITE INLINER FOR BROWNS RUN/NIDERDALE WAY**

Mr. Willoughby moved, Mr. Daniel seconded to approve the installation of Cure In Place Pipe by Granite Inliner for Browns Run/Niderdale Way totaling \$92,105 using ARPA funds. Vote: Ayes: Mr. Daniel, Mr. Willoughby. Nays: None. Abstain: Mr. McGuire. The motion was declared approved.

**ITEM 2022 - 032 - APPROVE THE SALE OF THE 2005 INTERNATIONAL DT466 TRUCK**

Mr. McGuire moved, Mr. Daniel seconded to approve the sale of the 2005 International DT466 truck at a price of \$58,000 in accordance with ORC 505.10. Vote: Ayes: Mr. Daniel, Mr. McGuire, Mr. Willoughby. Nays: None. The motion was declared approved.

**ITEM 2022 - 033 - APPLY STANDARD ALLOWANCE METHOD FOR REVENUE LOSS FOR THE AMERICAN RESCUE PLAN ACT FUNDS.**

Mr. McGuire moved, Mr. Daniel seconded to apply the Standard Allowance Method for Revenue Loss for the American Rescue Plan Act Funds. Vote: Ayes: Mr. Daniel, Mr. McGuire, Mr. Willoughby. Nays: None. The motion was declared approved.

Mr. McGuire moved, Mr. Daniel seconded to add the approval of the Horton v Madison Township - CV 2021 12 1884 settlement agreement to the agenda. Vote: Ayes: Mr. Daniel, Mr. McGuire, Mr. Willoughby. Nays: None. The motion was declared approved.

**ITEM 2022 - 034 - APPROVE THE HORTON V MADISON TOWNSHIP - CV 2021 12 1884 SETTLEMENT AGREEMENT**

Mr. McGuire moved, Mr. Daniel seconded to approve the Horton v Madison Township - CV 2021 12 1884 settlement agreement. Vote: Ayes: Mr. Daniel, Mr. McGuire. Nays: None. Abstain: Mr. Willoughby. The motion was declared approved.

Discussion

Fire/EMS Department

Fire Chief Hall stated that in the past the Trustees had approved a training officer position in the organization. This officer would receive an additional \$1 per hour pay to serve in that position. The position has gone unfilled and Chief Hall would like to fill the position. The Trustees agreed to reinstate the training officer position.

Fire Chief Hall discussed the ISI air packs. The department is no

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longer using them and they have about one year of usability left. They have been offered on Govdeals with no bids. He asked if Madison could transfer them to another entity. He will provide information to be added to the next agenda to do so.

**ARPA Fund**

Mr. Willoughby stated that during the OTA Conference session the attorneys stated that all actions of ARPA should be done by resolution. The attorneys advised that the trustees should pass a resolution allowing the township to use the "Standard Allowance method for the Revenue Loss, pass a motion rescinding the previous motions and pass individual resolutions on each allocation. The Trustees discussed the culverts completed, inspected and possibly adding more paving to the 2022 schedule using ARPA funds.

**Grants**

The Trustees stated that there are some grants in the final review process.

**Noise Ordinance**

The Trustees received comments from some community members to take the responsibility from the county and to enforce. There was additional discussion about amending the noise ordinance.

**IRS completion letter**

Mr. McGuire provided documentation from the IRS that all back taxes, fines or other has been paid and the matter is closed.

**Fire Levy**

Public meetings for fire levy need to be set in March and April.

**ITEM 2022 - 035 - SET PUBLIC MEETINGS TO DISCUSS FIRE LEVY**

Mr. Daniel moved, Mr. McGuire seconded to set public meetings on March 17, 2022 at 6 p.m. at Station 153 (Life Squad Building) and on April 21, 2022 at 6 p.m. at Station 152 (Posttown Station).  
Vote: Ayes: Mr. Daniel, Mr. McGuire, Mr. Willoughby. Nays: None.  
The motion was declared approved.

**ITEM 2022 - 036 - ENTER INTO A NON DISCLOSURE AGREEMENT WITH CBT TO DISCUSS BROADBAND EXPANSION**

Mr. Daniel moved, Mr. McGuire seconded to enter into a Non Disclosure Agreement (NDA) with Cincinnati Bell Telephone to discuss broadband expansion. Vote: Ayes: Mr. Daniel, Mr. McGuire, Mr. Willoughby. Nays: None. The motion was declared approved.

**Announcements:**

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The Trustees announced that a property owner has petitioned to be annexed into the City of Trenton.

**ITEM 2022 - 037 - EXECUTIVE SESSION**

At 8:08 p.m. Mr. Daniel moved, Mr. McGuire seconded to enter into executive session under the 121.22 G(1) To consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual, unless the employee, official, licensee, or regulated individual requests a public hearing by division (G)(1) of section 121.22 of the Revised Code. Vote: Ayes: Mr. Daniel, Mr. McGuire, Mr. Willoughby. Nays: None. The motion was declared approved.

**ITEM 2022 - 038 - ADJOURN**

Mr. Daniel moved, Mr. McGuire seconded to adjourn the meeting at 8:30 p.m. Vote: Ayes: Mr. McGuire, Mr. Willoughby, Mr. Daniel. Nays: None. The motion was declared approved.

  
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Attest - Fiscal Officer

  
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Signed - President

**Madison Township Board of Trustees**  
**March 16, 2022**

The Madison Township Board of Trustees met this day in regular session at the Township Administration Building located at 5610 W. Alexandria Road, Middletown, Ohio at 6:30 p.m. The meeting was called to order by Board President Jeff Willoughby with the Pledge of Allegiance.

ROLL CALL: Mr. McGuire-Present, Mr. Daniel-Present, Mr. Willoughby-Present, Mrs. Schenck- Present.

The Trustees welcomed and recognized Miss Maya Kidd, Ohio State Fair Queen to the meeting.

**ITEM 2022 - 039 - APPROVE MINUTES**

Mr. Willoughby moved, Mr. Daniel seconded to approve the minutes as presented. Vote: Ayes: Mr. Daniel, Mr. McGuire, Mr. Willoughby. Nays: None. The motion was declared approved.

**Public Comments:**

Edward Horton, 6693 Elk Creek Road, read the following letter to the Madison Township Trustees and the residents of Madison Township. A lawsuit filed on my behalf was recently settled between me and Township Trustees. For those not familiar with the action, I want to clarify the reason for the lawsuit. I did not want to sue my township and my wife and I deliberated for quite some time before we decided to move forward. There needed to be and still needs to be justice and accountability for what happened to us. I was unfairly targeted and singled out on two separate occasions by the Trustees on behalf of another township resident whose goal was to make my life difficult for reasons I still do not fully understand. It became clear that this resident was friends with at least one of the Trustees and in my opinion, they used that relationship to target me. I was served with notices for purported violations that were unfounded, once for a travel trailer parked on my property and another for a nuisance violation that was never explained to me. I questioned the Trustees in a public meeting and could not get a straight answer as to why I was getting these notices. There were and still are numerous similar or worse situations throughout our township that have not been addressed. I requested through my attorney via a public records request records of any communications regarding my case and any other records from the recent past of similar cases so that we could determine if I was in fact being singled out. None were produced after several months and multiple requests. This was the responsibility of Roxanne Mantz but we were basically ignored so we filed suit to obtain those records. I want to emphasize that I did not file suit for any personal gain and in fact the small amount of money that I did receive does not cover the cost of the

**Madison Township Board of Trustees**  
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stress and aggravation that my family and I have endured. The goal was accountability. I also want to make it clear that the lawsuit did not stem from the Trustee's enforcement of the statutes, although they were clearly legally and ethically wrong. The lawsuit was because of the lack of response to a simple public records request. I bring up this point because since all this transpired it is evident that they are now consciously shirking their responsibility to enforce any nuisance complaints within the township and are trying to pass it along to Butler County. So, in summary there are dozens of travel trailers throughout the township parked directly in front of homes in plain sight of the road and there are nuisance properties that have not been addressed. My travel trailer was not at all visible to anyone from the road but has now been removed and my property is still clean and well maintained just as it has been since I have lived there. And finally, I want to make it clear that Trustee Willoughby was not in office when this occurred. He came into office after most of this happened.

Darrell Richardson, 3961 Franklin Madison Road, was recently displaced by a house fire. He complained that Madison Township's noise ordinance needs to be changed from 75 decibels to 55 decibels. The noise level coming from the Land of Illusion is unbearable, even inside his own home.

John Pruett owns Triangle Fishing Lakes. He said that he has made more than 100 calls to the Butler County Sheriff's Office. The noise level coming from Land of Illusion is 74 decibels inside his home. He stated that he believes that Land of Illusion is trying to destroy his business and life. He gave examples of large fires set near his fishing lakes that made his customers miserable. He talked about people riding loud motorcycles inside a building on the Land of Illusion property near his business and creating an unbearable amount of noise. He stated that water has been diverted to dry up his fishing lakes and has created flooding issues for other neighbors. He stated that Land of Illusion torments all of the neighbors and gets away with it. He stated that many of the Butler County Sheriff's Deputies work off duty at Land of Illusion and won't enforce the rules. He encouraged the Trustees to lower the decibels to 50 in the township noise ordinance.

Rhonda Posey asked the Trustees what they can do to help with this nuisance business. She stated that during the Land of Illusion concerts the bass is so loud that the windows of her home shake. It is ridiculous and keeps getting worse. There was discussion about how the decibel level in the noise ordinance was established. The Trustees explained that the noise ordinance was the result of

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a lawsuit and both parties had to agree to the terms. There was additional discussion about the terms of the ordinance which says that the decibel level should be measured at the property line. There was additional discussion.

Connie Back, 7750 Dickey Road, complained that the meeting was very disorganized and suggested that the public comments should be heard at the end of the business meeting.

**Fiscal Officer Report**

Mrs. Schenck presented the end of the month reports.

**ITEM 2022 - 040 - APPROVE FISCAL OFFICERS REPORT**

Mr. Daniel moved, Mr. Willoughby seconded to approve the Fiscal Officer's report as presented. Vote: Ayes: Mr. Willoughby, Mr. Daniel, Mr. McGuire. Nays: None. The motion was declared approved.

**Fire Department**

Chief Kent Hall provided the Fire and EMS stats for February 2022 and provided the fire and EMS run details. He discussed the upcoming department trainings of on CPR, scene size up, squad awareness and self-contained breathing apparatus'.

**Road Department**

Road Superintendent Todd Daniel provided a report of the Road Department's projects. The nets have been put up on the tennis courts, 2 damaged trees have been removed and three culvert pipes have been replaced. The cut and rebase work on Eck and Keister Roads has been completed. Granite Inliner will begin their work on Niderdale in June. He discussed the unfunded mandates from the Ohio EPA concerning all outlets.

**ITEM 2022 - 041 - APPROVE THE BILLS**

Mr. Daniel moved, Mr. McGuire seconded to approve the bills for this period as presented. Vote: Ayes: Mr. Daniel, Mr. McGuire, Mr. Willoughby. Nays: None. The motion was declared approved.

**ITEM 2022 - 042 - APPROVE THE MARCH ROAD AND SIGN CHECKS**

Mr. McGuire moved, Mr. Daniel seconded to approve the road check and sign check for March, to be submitted to BCEO. Vote: Ayes: Mr. Daniel, Mr. McGuire, Mr. Willoughby. Nays: None. The motion was declared approved.

**ITEM 2022 - 043 - ACCEPT THE 25MPH SPEED LIMIT ON HILL ST.**

Mr. McGuire moved, Mr. Daniel seconded to accept the 25MPH speed limit on Hill St. (Road No. TR1283) as recommended by the Ohio Department of Transportation. Vote: Ayes: Mr. Daniel, Mr. McGuire,



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Mr. Willoughby. Nays: None. The motion was declared approved.

Discussion

Fire/EMS Department

- ISI air packs.

ARPA Fund Status

Broadband Progress

Board of Health Septic System Program

**ITEM 2022 - 044 - EXECUTIVE SESSION**

At 8:08 p.m. Mr. Daniel moved, Mr. McGuire seconded to enter into executive session under the 121.22 G(1) To consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual, unless the employee, official, licensee, or regulated individual requests a public hearing by division (G)(1) of section 121.22 of the Revised Code. Vote: Ayes: Mr. Daniel, Mr. McGuire, Mr. Willoughby. Nays: None. The motion was declared approved.

At 8:30 p.m. Mr. Daniel moved, Mr. McGuire seconded to return to open session. Vote: Ayes: Mr. Daniel, Mr. McGuire, Mr. Willoughby. Nays: None. The motion was declared approved.

**ITEM 2022 - 045 - ADJOURN**

Mr. Daniel moved, Mr. McGuire seconded to adjourn the meeting at 8:30 p.m. Vote: Ayes: Mr. McGuire, Mr. Willoughby, Mr. Daniel. Nays: None. The motion was declared approved.

  
Attest - Fiscal Officer

  
Signed - President

**Madison Township Board of Trustees**  
**March 21, 2022**

The Madison Township Board of Trustees met this day in special session at the Township Administration Building located at 5610 W. Alexandria Road, Middletown, Ohio at 5:00 p.m. for the purpose of regular business. The meeting was called to order by Board President Jeff Willoughby with the Pledge of Allegiance.

ROLL CALL: Mr. McGuire-Present, Mr. Daniel-Present, Mr. Willoughby-Present, Mrs. Schenck- Absent.

**ITEM 2022 - 046 - APPROVE THE HIRING OF JONATHON CASSIDY TO THE ROAD CREW**

Mr. Daniel moved, Mr. McGuire seconded to hire Jonathon Cassidy to the Road Department. Vote: Ayes: Mr. Daniel, Mr. McGuire, Mr. Willoughby. Nays: None. The motion was declared approved.

**ITEM 2022 - 047 - SELL 2007 TORO Z MOWER**

Mr. McGuire moved, Mr. Daniel seconded to sell a 2007 Toro Z mower. Vote: Ayes: Mr. Daniel, Mr. McGuire, Mr. Willoughby. Nays: None. The motion was declared approved.

**ITEM 2022 - 048 - EXECUTIVE SESSION**

At 5:15 p.m. Mr. Daniel moved, Mr. McGuire seconded to enter into executive session under the 121.22 G(1) To consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual, unless the employee, official, licensee, or regulated individual requests a public hearing by division (G) (1) of section 121.22 of the Revised Code. Vote: Ayes: Mr. Daniel, Mr. McGuire, Mr. Willoughby. Nays: None. The motion was declared approved.

At 5:45 p.m. Mr. Daniel moved, Mr. McGuire seconded to return to open session. Vote: Ayes: Mr. Daniel, Mr. McGuire, Mr. Willoughby. Nays: None. The motion was declared approved.

**ITEM 2022 - 049 - ADJOURN**

Mr. Daniel moved, Mr. McGuire seconded to adjourn the meeting at 5:45 p.m. Vote: Ayes: Mr. McGuire, Mr. Willoughby, Mr. Daniel. Nays: None. The motion was declared approved.

  
Attest - Fiscal Officer

  
Signed - President

**Madison Township Board of Trustees**  
**April 12, 2022**

The Madison Township Board of Trustees met this day in special session at the Township Administration Building located at 5610 W. Alexandria Road, Middletown, Ohio at 5:00 p.m. for the purpose of regular business. The meeting was called to order by Board President Jeff Willoughby with the Pledge of Allegiance.

ROLL CALL: Mr. McGuire-Absent, Mr. Daniel-Present, Mr. Willoughby-Present, Mrs. Schenck- Absent.

**ITEM 2022 - 050 - INCREASE THE ROAD PAVING BUDGET FROM \$280K TO \$360K USING ARPA FUNDS**

Mr. Willoughby moved, Mr. Daniel seconded to increase the road paving budget from \$280K to \$360K using ARPA Funds. Vote: Ayes: Mr. Daniel, Mr. Willoughby. Nays: None. The motion was declared approved.

**ITEM 2022 - 051 - MOTION AGAINST HB52 WIND & SOLAR FARMS**

Mr. Willoughby moved, Mr. Daniel seconded against HB52 wind and solar farms in Madison Township. Ayes: Mr. Daniel, Mr. Willoughby. Nays: None. The motion was declared approved.

**ITEM 2022 - 052 - EXECUTIVE SESSION**

At 5:05 p.m. Mr. Daniel moved, Mr. Willoughby seconded to enter into executive session under the 121.22 G(1) To consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual, unless the employee, official, licensee, or regulated individual requests a public hearing by division (G)(1) of section 121.22 of the Revised Code. Vote: Ayes: Mr. Daniel, Mr. Willoughby. Nays: None. The motion was declared approved.

At 5:25 p.m. Mr. Daniel moved, Mr. Willoughby seconded to return to open session. Vote: Ayes: Mr. Daniel, Mr. Willoughby. Nays: None. The motion was declared approved.

**ITEM 2022 - 053 - ADJOURN**

Mr. Daniel moved, Mr. Willoughby seconded to adjourn the meeting at 5:26 p.m. Vote: Ayes: Mr. Willoughby, Mr. Daniel. Nays: None. The motion was declared approved.

  
Attest - Fiscal Officer

  
Signed - President

**Madison Township Board of Trustees**  
**April 20, 2022**

The Madison Township Board of Trustees met this day in regular session at the Township Administration Building located at 5610 W. Alexandria Road, Middletown, Ohio at 6:30 p.m. The meeting was called to order by Board President Jeff Willoughby with the Pledge of Allegiance.

ROLL CALL: Mr. McGuire-Absent, Mr. Daniel-Present, Mr. Willoughby-Present, Mrs. Schenck- Present.

Public Comments:

Rob Oswald representing youth baseball and football asked for an update on the park grant. There was no update yet.

Ted Hipsher asked about the noise ordinance and the trustees responded that they are continuing to work with the attorney on changing it.

Fiscal Officer Report

Mrs. Schenck presented the end of the month reports.

**ITEM 2022 - 054 - APPROVE FISCAL OFFICERS REPORT**

Mr. Daniel moved, Mr. Willoughby seconded to approve the Fiscal Officer's report as presented. Vote: Ayes: Mr. Willoughby, Mr. Daniel. Nays: None. The motion was declared approved.

Fire Department

Chief Kent Hall provided the Fire and EMS stats for March 2022 and provided the fire and EMS run details. He discussed the upcoming departmental trainings and reported that the department received a \$1,000 grant from OTARMA.

**ITEM 2022 - 055 - APPROVE THE BILLS**

Mr. Daniel moved, Mr. Willoughby seconded to approve the bills for this period as presented. Vote: Ayes: Mr. Daniel, Mr. Willoughby. Nays: None. The motion was declared approved.

**ITEM 2022 - 056 - APPROVE THE APRIL ROAD AND SIGN CHECKS**

Mr. Daniel moved, Mr. Willoughby seconded to approve the road check and sign check for April, to be submitted to BCEO. Vote: Ayes: Mr. Daniel, Mr. Willoughby. Nays: None. The motion was declared approved.

**ITEM 2022 - 057 - APPROVE THE EXPENSES FOR FDIC**

Mr. Daniel moved, Mr. Willoughby seconded to approve the necessary expenses for Chief Hall, Chief Denlinger, Chief Runnells and Chief Peters to attend the annual FDIC conference April 25-30 in Indianapolis, Indiana. Vote: Ayes: Mr. Daniel, Mr. Willoughby.

**Madison Township Board of Trustees**  
**April 20, 2022**

Nays: None. The motion was declared approved.

**ITEM 2022 - 058 - APPROVE 2022 PAVING SCHEDULE**

Mr. Daniel moved, Mr. Willoughby seconded to approve the 2022 road paving schedule as follows:

Paving:

- 1/2" level course + 1" surface course on Kalbfleisch Road (Hetzler Road to Elk Creek Road)
- 1 1/2" surface course on Hinkle Rd. (Hetzler Road to Montgomery County Line)
- 1 1/2" surface course on Leichty Avenue (Trenton Franklin Road to dead end)

Paving total to not exceed \$360,000.00. Vote: Ayes: Mr. Daniel, Mr. Willoughby. Nays: None. The motion was declared approved.

The Trustees discussed the landbank properties of:  
E2230121000097 Emerick Avenue  
E2220050000043 7128 Trenton Franklin Road  
E2210021000048 6250 Middletown Germantown Road

The Trustees discussed sealcoating the park paths and park drive and the township parking lot.

**ITEM 2022 - 059 - SEALCOAT THE PARK PATHS AND PARK DRIVE AND THE TOWNSHIP PARKING LOT**

Mr. Daniel moved, Mr. Willoughby seconded to approve sealcoating the park paths and park drive and the township parking lot. Material costs will be approximately \$4,200 charged to the General Fund with the work performed in house. Vote: Ayes: Mr. Daniel, Mr. Willoughby. Nays: None. The motion was declared approved.

**ITEM 2022 - 060 - EXECUTIVE SESSION**

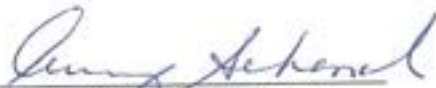
At 7:00 p.m. Mr. Daniel moved, Mr. Willoughby seconded to enter into executive session under the 121.22 G(1) To consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual, unless the employee, official, licensee, or regulated individual requests a public hearing by division (G)(1) of section 121.22 of the Revised Code. Vote: Ayes: Mr. Daniel, Mr. Willoughby. Nays: None. The motion was declared approved.

At 7:30 p.m. Mr. Daniel moved, Mr. Willoughby seconded to return to open session. Vote: Ayes: Mr. Daniel, Mr. Willoughby. Nays: None. The motion was declared approved.

Madison Township Board of Trustees  
April 20, 2022

ITEM 2022 - 061 - ADJOURN

Mr. Daniel moved, Mr. Willoughby seconded to adjourn the meeting at 7:30 p.m. Vote: Ayes: Mr. Willoughby, Mr. Daniel. Nays: None. The motion was declared approved.

  
\_\_\_\_\_  
Attest - Fiscal Officer

  
\_\_\_\_\_  
Signed - President

**Madison Township Board of Trustees**  
**May 2, 2022**

The Madison Township Board of Trustees met this day in special session at the Township Administration Building located at 5610 W. Alexandria Road, Middletown, Ohio at 5:00 p.m. for the purpose of regular business. The meeting was called to order by Board President Jeff Willoughby with the Pledge of Allegiance.

ROLL CALL: Mr. McGuire-Present, Mr. Daniel-Present, Mr. Willoughby-Present, Mrs. Schenck- Absent.

Zac Potter discussed property.

**ITEM 2022 - 062 - OPPOSE WIND & SOLAR FARMS IN MADISON TOWNSHIP**

Mr. McGuire moved, Mr. Daniel seconded to approve the following resolution:

Whereas, the Madison Township Board of Trustees unanimously oppose the construction of large or economically significant wind farms or large solar facilities within the boundaries of Madison Township, Butler County, Ohio,

Now Therefore, be it resolved that the Trustees hereby adopt a resolution to urge the Board of Butler County Commissioners, Butler County, Ohio to adopt a resolution pursuant to R.C. 303.58 to:

Designate all of Madison Township as a restricted area, prohibiting the construction of any and all of the following:

1. An economically significant wind farm;
2. A large solar wind farm;
3. A large solar facility.

Vote: Ayes: Mr. Daniel, Mr. McGuire, Mr. Willoughby. Nays: None.  
The motion was declared approved.

**ITEM 2022 - 063 - EXECUTIVE SESSION**

At 5:33 p.m. Mr. McGuire moved, Mr. Daniel seconded to enter into executive session under the 121.22 G(1) To consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual, unless the employee, official, licensee, or regulated individual requests a public hearing by division (G) (1) of section 121.22 of the Revised Code.  
Vote: Ayes: Mr. Daniel, Mr. McGuire, Mr. Willoughby. Nays: None.  
The motion was declared approved.

**Madison Township Board of Trustees**  
**May 2, 2022**

At 6:10 p.m. Mr. Daniel moved, Mr. Mr. Willoughby seconded to return to open session. Vote: Ayes: Mr. Daniel, Mr. Willoughby. Nays: None. The motion was declared approved.

**ITEM 2022 - 064 - APPROVE THE HIRING OF DAVID RUNNELLS AS OFFICE MANAGER**

Mr. Daniel moved, Mr. McGuire seconded to hire David Runnells as part time Office Manager. Vote: Ayes: Mr. Daniel, Mr. McGuire, Mr. Willoughby. Nays: None. The motion was declared approved.

**ITEM 2022 - 065 - ADJOURN**

Mr. McGuire moved, Mr. Daniel seconded to adjourn the meeting at 6:11 p.m. Vote: Ayes: Mr. Willoughby, Mr. McGuire, Mr. Daniel. Nays: None. The motion was declared approved.

  
Attest - Fiscal Officer

  
Signed - President



**Madison Township Board of Trustees**  
**May 18, 2022**

The Madison Township Board of Trustees met this day in regular session at the Township Administration Building located at 5610 W. Alexandria Road, Middletown, Ohio at 6:30 p.m. The meeting was called to order by Board President Jeff Willoughby with the Pledge of Allegiance.

ROLL CALL: Mr. McGuire-Present, Mr. Daniel-Present, Mr. Willoughby-Present, Mrs. Schenck- Absent.

**Fire Department**

Chief Kent Hall provided the Fire and EMS stats for April 2022 and provided the fire and EMS run details. He discussed the upcoming departmental trainings.

**Road Department**

Road Superintendent Todd Daniel provided a report of the projects that the road crew had completed over the last few weeks.

**ITEM 2022 - 066 - APPROVE THE BILLS**

Mr. Daniel moved, Mr. McGuire seconded to approve the bills for this period as presented. Vote: Ayes: Mr. Daniel, Mr. McGuire, Mr. Willoughby. Nays: None. The motion was declared approved.

**ITEM 2022 - 067 - APPROVE THE MAY ROAD AND SIGN CHECKS**

Mr. Daniel moved, Mr. McGuire seconded to approve the road check and sign check for May, to be submitted to BCEO. Vote: Ayes: Mr. Daniel, Mr. McGuire, Mr. Willoughby. Nays: None. The motion was declared approved.

**ITEM 2022 - 068 - AMEND THE 2022 ROAD PAVING SCHEDULE**

Mr. Daniel moved, Mr. McGuire seconded to amend the 2022 road paving schedule as follows:

Paving:

- 1/2" level course + 1" surface course on Kalbfleisch Road (Hetzler Road to Elk Creek Road)
- 1 1/2" surface course on Hinkle Rd. (Hetzler Road to Montgomery County Line)
- 1 1/2" surface course on Leichty Avenue (Trenton Franklin Road to dead end)

Paving total to not exceed \$368,294.86 contractor-John R. Jurgensen. Vote: Ayes: Mr. Daniel, Mr. McGuire, Mr. Willoughby. Nays: None. The motion was declared approved.

**ITEM 2022 - 069 - AMEND THE 2022 RETRACE AMOUNTS**

Mr. Daniel moved, Mr. McGuire seconded to amend the retrace of Howe

**Madison Township Board of Trustees**  
**May 18, 2022**

and Dickey Roads total not to exceed \$4,059.81. Contractor - Aeromark. Vote: Ayes: Mr. Daniel, Mr. McGuire, Mr. Willoughby. Nays: None. The motion was declared approved.

**ITEM 2022 - 070 - APPROVE THE PURCHASE OF FIRE BUNKER GEAR**

Mr. Daniel moved, Mr. McGuire seconded to approve the purchase of 3 sets of bunker fire coats at a cost of \$5,526 and 3 sets of bunker fire pants at a cost of \$4,479 Total cost \$10,005 from Phoenix Safety Outfitters/Lion Apparel. Vote: Ayes: Mr. Daniel, Mr. McGuire, Mr. Willoughby. Nays: None. The motion was declared approved.

**ITEM 2022 - 071 - APPROVE THE PURCHASE OF BATTERY OPERATED FAN FOR SMOKE REMOVAL**

Mr. Daniel moved, Mr. McGuire seconded to approve the purchase of an XL-V-18-BL-12-AC-SP: SuperVac 18" PPV, 2 x 12 Ah Bat, 2 X AC Chargers (battery operated fan for smoke removal/ventilation) from Vogelpohl Fiore Equipment at a cost of \$4,924.80. Vote: Ayes: Mr. Daniel, Mr. McGuire, Mr. Willoughby. Nays: None. The motion was declared approved.

**ITEM 2022 - 072 - APPROVE THE HIRING OF ERIC ROLLS AS PART TIME PARAMEDIC**

Mr. Daniel moved, Mr. McGuire seconded to hire Eric Rolls as a part time paramedic. Vote: Ayes: Mr. Daniel, Mr. McGuire, Mr. Willoughby. Nays: None. The motion was declared approved.

**ITEM 2022 - 073 - APPROVE THE PURCHASE OF BATTERY OPERATED FAN FOR SMOKE REMOVAL**

Mr. Daniel moved, Mr. McGuire seconded to approve the purchase of an XL-V-18-BL-12-AC-SP: SuperVac 18" PPV, 2 x 12 Ah Bat, 2 X AC Chargers (battery operated fan for smoke removal/ventilation) from Vogelpohl Fiore Equipment at a cost of \$4,924.80. Vote: Ayes: Mr. Daniel, Mr. McGuire, Mr. Willoughby. Nays: None. The motion was declared approved.

**ITEM 2022 - 074 - APPROVE NUTRALAWN LLC TO MOW NUISANCE PROPERTIES**

Mr. Daniel moved, Mr. McGuire seconded to approve NutraLawn LLC to mow tall grass and noxious weeds at nuisance properties. Vote: Ayes: Mr. Daniel, Mr. McGuire, Mr. Willoughby. Nays: None. The motion was declared approved.

The Trustees discussed the current status of the ARPA funds.

**Madison Township Board of Trustees**  
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There was also discussion about the Township IT such as Facebook, Youtube, Support Specification (PC, Software, Server, Backup, Remote Login, Etc.)

Mr. Willoughby provided an update on broadband. AltaFiber and BREC expand broadband to their customers, around 5,000 total. The Butler County Commissioners have earmarked \$10M for expansion, bidding to be issued soon. The Trustees discussed the Zachery Potter property letter of support and the following Butler County rural zoning changes:

**Increase maximum size and simplify setbacks for accessory buildings**

**SECTION 6.12 – Residential Districts and Subdivisions**

<u>Lot Size</u>	<u>Current</u>	<u>Proposed</u>	<i>Staff analysis indicates that the proposed changes would have resulted in a &gt;50% reduction in zoning appeals over the past three years.</i>  <i>Requested by Oxford and Madison Townships.</i>
<1 acre	576 s.f.	900 s.f.	
1-3 acres	1,500 s.f.	2,100 s.f.	
3-5 acres	2,500 s.f.	3,200 s.f.	
5+ acres	3,500 s.f.	4,500 s.f.	
<u>Side Yard Setback</u>	Greater of 5 feet or ½ minimum (ranges from 5-7.5 ft)	8 feet	

**ARTICLES 7, 7A-7E – Agricultural Districts**

<u>Lot Size</u>	<u>Current</u>	<u>Proposed</u>	<i>Staff analysis indicates that the proposed changes would have resulted in a &gt;50% reduction in zoning appeals over the past three years.</i>  <i>Requested by Oxford and Madison Townships.</i>
<5 acres	2,500 s.f.	3,200 s.f.	
5+ acres	3,500 s.f.	4,800 s.f.	
<u>Setbacks</u>	Same as Principal Structure (40F 25s 50R)	40 feet from road 15 feet side & rear	

**Allow parking of recreational vehicles and trailers in residential side yards**

**SECTIONS 6.111, 6.112, 6.113**

<u>Current</u>	<u>Proposed</u>	<i>Requested by Ross and Hanover Townships to address resident complaints</i>  <i>Expands definition to allow utility trailers in residential areas</i>  <i>Allowance for temporary front yard parking for loading/unloading</i>
RVs (travel trailers, boats, campers, etc.) can only be parked in the rear yard	Residents may park RVs and <b>all</b> trailers in rear <b>or side</b> yard in A or R districts Must be 5 feet from lot line and on a paved surface	

**Madison Township Board of Trustees**  
**May 18, 2022**

**Permit the keeping of small farm animals on residential properties**

SECTIONS 7.0401, 7.0408, 8.0405, 8.0406, 9.0405, 9.0406, 10.0405, 10.0406, 11.0406, 11.0407, 12.0406, 12.0407

- Small farm animals typically weigh <10 pounds (chickens, rabbits, etc.). No roosters.
- One animal would be allowed per 3,500 square feet of lot size, with a maximum of 10 in residential areas and 30 in non-residential areas
- Proposed amendments address multiple resident requests (particularly about keeping chickens) and corrects an inequity in the current zoning (can have chickens now, but only one per acre, the same as for a horse)
- Requires proper management of animal wastes to prevent water pollution; requested by Butler Soil & Water Conservation District office

**Update residential swimming pool regulations to include above-ground pools**

SECTIONS 7.0409, 8.0407, 9.0407, 10.0407, 11.0408, 12.0408, 24.0930; ARTICLE 4 DEFINITION

- Remove "in-ground" from the swimming pool location regulation for residential properties. The location requirements (rear yard only, 10 feet from a lot line) will not change. This revision creates consistency for all large swimming pools, whether in-ground or above ground, and protects residents' property values
- Add clarification that pools on corner lots may be located in a side yard, provided that they are behind the front edge of the house and still at least 10 feet from a lot line.
- Add a note that above-ground pools need not be fenced as long as the design of the pool prevents uncontrolled access.
- Add a definition for Swimming Pool to explicitly include in-ground and above-ground pools. Portable pools (i.e., kiddie pools) less than 18 inches deep are not regulated.

**Increase minimum sidewalk width in business and industrial zoning districts**

SECTIONS 15.059, 16.0511, 17.0510, 18.056, 19.054, 20.054

- A change from four-foot-wide concrete sidewalks to five-foot-wide concrete sidewalks in all Business and Industrial zoning districts creates consistency between the Rural Zoning Resolution and the County's Subdivision Regulations, which have required five-foot-wide sidewalks since 2007.

**Increase allowable front-yard parking in B-2 and B-3 districts**

SECTIONS 16.0503, 17.052

Zoning District	Front Yard Parking - Current	Front Yard Parking - Proposed	Proposed changes would promote business development and reduce variance requests by allowing a greater amount of front-yard parking in the higher-intensity business districts (B-2 and B-3)
B-1	10% maximum	10% maximum	
B-2	10% maximum	<b>25% maximum</b>	
B-3	10% maximum	<b>no maximum</b>	
B-4	10% maximum	10% maximum	

**Madison Township Board of Trustees**  
**May 18, 2022**

**Increase permitted height of commercial ground signs**

*SECTION 23.028*

<u>Current Sign Height</u>	<u>Proposed Sign Height</u>	
4 feet above ground	4 feet above ground in B-1 districts  <b>6 feet</b> above ground in all other B- and M- districts	<i>Requested by multiple Townships to encourage business development</i>

- New requirements:
  - a. Ground sign cannot be wider than the sign base (i.e., no pole signs)
  - b. Sign base must be constructed of the same materials as the principal structure on the lot (visual consistency)
  - c. All ground signs shall have landscaping around the sign base

**Simplify the Zoning Resolution to increase readability**

- Add goats along with sheep and lambs in definition of Confined Animal Feeding Operation; requested by Oxford Township (*Article 4*)
- Consolidate the Agricultural zoning districts (*Articles 7, 7A, 7B, 7C, 7D, 7E*) into a single article; the text of all six current districts is repetitive with the only difference being minimum acreage for a parcel
- Consolidate the Residential zoning districts (*Articles 8-12*) into a single article (*Article 8*); the text of all five current districts is generally repetitive with the major differences being dimensional standards (which will be addressed in tabular form)
  - *Both of these consolidations (Agricultural and Residential) will simplify future amendments and improve customer service.*
- Remove religious and charitable institutions from list of conditional uses in the Residential districts (*Articles 8-12*); places of worship are already permitted uses and charitable institutions are better located in office or business districts
- Remove obsolete variance considerations, per State law (*Section 26.82*)

There was discussion about the May 3<sup>rd</sup> Fire Levy election results. There were 991 votes for the levy and 1071 votes against the levy.

**ITEM 2022 - 075 - EXECUTIVE SESSION**

At 7:00 p.m. Mr. Daniel moved, Mr. McGuire seconded to enter into executive session under the 121.22 G(1) To consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual, unless

**Madison Township Board of Trustees**  
**May 18, 2022**

the employee, official, licensee, or regulated individual requests a public hearing by division (G)(1) of section 121.22 of the Revised Code. Vote: Ayes: Mr. Daniel, Mr. McGuire, Mr. Willoughby. Nays: None. The motion was declared approved.

At 7:30 p.m. Mr. Daniel moved, Mr. McGuire seconded to return to open session. Vote: Ayes: Mr. Daniel, Mr. Willoughby. Nays: None. The motion was declared approved.

**ITEM 2022 - 076 - ADJOURN**

Mr. Daniel moved, Mr. Willoughby seconded to adjourn the meeting at 7:30 p.m. Vote: Ayes: Mr. Willoughby, Mr. McGuire, Mr. Daniel. Nays: None. The motion was declared approved.

  
\_\_\_\_\_  
Attest - Fiscal Officer

  
\_\_\_\_\_  
Signed - President

**Madison Township Board of Trustees**  
**May 24, 2022**

The Madison Township Board of Trustees met this day in special session for the purpose of declaring 5021 Mosiman Road a nuisance property at the Township Administration Building located at 5610 W. Alexandria Road, Middletown, Ohio at 9:00 a.m. The meeting was called to order by Board Vice President Brian McGuire.

ROLL CALL: Mr. McGuire-Present, Mr. Daniel-Present, Mr. Willoughby-Absent, Mrs. Schenck- Absent.

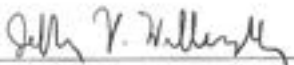
**ITEM 2022 - 077 - DECLARE 5021 MOSIMAN ROAD A NUISANCE PROPERTY**

Mr. Daniel moved, Mr. McGuire seconded to declare 5021 Mosiman Road, Middletown, Ohio, 45042 a nuisance property according to ORC 505.87. approve the bills for this period as presented. Vote: Ayes: Mr. Daniel, Mr. McGuire. Nays: None. The motion was declared approved.

**ITEM 2022 - 078 - ADJOURN**

Mr. Daniel moved, Mr. McGuire seconded to adjourn the meeting at 9:04 a.m. Vote: Ayes: Mr. McGuire, Mr. Daniel. Nays: None. The motion was declared approved.

  
\_\_\_\_\_  
Attest - Fiscal Officer

  
\_\_\_\_\_  
Signed - President

**Madison Township Board of Trustees**  
**June 15, 2022**

The Madison Township Board of Trustees met this day in regular session at the Township Administration Building located at 5610 W. Alexandria Road, Middletown, Ohio at 6:30 p.m. The meeting was called to order by Board President Jeff Willoughby with the Pledge of Allegiance.

ROLL CALL: Mr. McGuire-Present, Mr. Daniel-Present, Mr. Willoughby-Present, Mrs. Schenck-Present.

**Public Comments**

Gavin Arellano discussed his Eagle Scout project at the Augsburg Cemetery/ Mennonite Cemetery. He wants to bring awareness to a site that has been forgotten. He would like to erect a sign and clean and repair the headstones. He estimates that the project will begin late June and be completed by August. He will work with Todd Daniel.

State Representative Thomas Hall presented Gary Hollon a commendation recognizing and celebrating his retirement from the fire department after 36 years of service. Mr. Hall provided an update on the district maps. Madison Township will be part of House District 46 now. He discussed House Bill 377 which provides for the second round of ARPA funding. It also increases the part time hours from 1500 to 1900 hours. He reported that House Bill 99 was signed by Governor DeWine. It is a permissive bill that empowers local school boards to develop their own school safety plan and sets the minimum amount of training that teachers must have to carry a firearm in the classroom.

Shannon Tinch commented that she lives two houses down from the Dollar General and that the store's parking lot lights are blinding at night. She cannot see at night to care for her animals or even enjoy her backyard. She also reported that there is stagnant standing water behind the Dollar General about 8 feet from the road and easily accessible. It poses a health and safety hazard for humans and animals. Mr. Willoughby stated that he will contact the Butler County Zoning.

**Fiscal Officer Report**

Mrs. Schenck presented the end of the month reports. She asked the Trustees to hire an expert to amend the Township's healthcare reimbursement policy to be compliant with the Affordable Care Act. She reported that the IRS mileage rate would go from \$.585 to \$.625 July 1, 2022.



**Madison Township Board of Trustees**  
**June 15, 2022**

**ITEM 2022 - 078 - APPROVE FISCAL OFFICERS REPORT**

Mr. McGuire moved, Mr. Daniel seconded to approve the Fiscal Officer's report as presented. Vote: Ayes: Mr. Willoughby, Mr. McGuire. Abstain: Mr. Daniel. Nays: None. The motion was declared approved.

**Fire Department**

Deputy Chief Runnells provided the Fire and EMS stats for May 2022 and reviewed the fire and EMS run details. He reported that the department is 100% compliant on protocols and discussed the upcoming department trainings and reported that the officer positions of Captain and Lieutenant are open. He presented Gary Hollon with a plaque recognizing his more than 35 years of service on the fire department.

**Road Department**

Road Superintendent Todd Daniel expressed his appreciation to Troop 28 for their help decorating the veteran's graves for Memorial Day and he commented that he was looking forward to working with Gavin on the Augsburg Cemetery. He reported that several large trees in the cemeteries were downed by the recent storm. A large tree fell across Leichty Avenue and pulled electric line down. A sink hole has developed on Leichty Avenue and also on Litchfield Lane. The retrace is mostly complete. He is going to get an estimate on the cost to repair and rebuild the log cabin at the park. He thanked Virginia Jenkins for the thank you letter and the homemade treats.

**ITEM 2022 - 079 - APPROVE THE BILLS**

Mr. McGuire moved, Mr. Daniel seconded to approve the bills for this period as presented. Vote: Ayes: Mr. Daniel, Mr. McGuire, Mr. Willoughby. Nays: None. The motion was declared approved.

**ITEM 2022 - 080 - APPROVE THE JUNE ROAD AND SIGN CHECKS**

Mr. McGuire moved, Mr. Daniel seconded to approve the road check and sign check for June, to be submitted to BCEO. Vote: Ayes: Mr. Daniel, Mr. McGuire, Mr. Willoughby. Nays: None. The motion was declared approved.

**ITEM 2022 - 081 - APPROVE THE HIRING OF EMMA GAY**

Mr. McGuire moved, Mr. Daniel seconded to approve the hiring of Emma Gay as a part time EMT /FF. Vote: Ayes: Mr. Daniel, Mr. McGuire, Mr. Willoughby. Nays: None. The motion was declared approved.

**Madison Township Board of Trustees**  
**June 15, 2022**

**ITEM 2022 - 082 - APPROVE UNIFORM POLICY CHANGE**

Mr. McGuire moved, Mr. Daniel seconded to approve an amendment to the uniform policy to add duty shorts to the uniform policy section 10.2.1(H). Vote: Ayes: Mr. Daniel, Mr. McGuire, Mr. Willoughby. Nays: None. The motion was declared approved.

**ITEM 2022 - 083 - APPROVE PURCHASE OF 3 FIRE HELMETS**

Mr. McGuire moved, Mr. Daniel seconded to approve the purchase of 3 fire helmets @ \$349 each. Leather fronts- Passport style total \$1,047.18. Vote: Ayes: Mr. Daniel, Mr. McGuire, Mr. Willoughby. Nays: None. The motion was declared approved.

**ITEM 2022 - 084 - APPROVE PURCHASE OF 3 SETS OF FIRE BOOTS**

Mr. McGuire moved, Mr. Daniel seconded to approve the purchase of 3 sets of black diamond fire boots @ \$365.95 each. Total \$1,097.85. Vote: Ayes: Mr. Daniel, Mr. McGuire, Mr. Willoughby. Nays: None. The motion was declared approved.

Andy Wendt, President of DBA Computer Service Now introduced himself and made himself available to answer questions. The Trustees discussed the options and asked that it be put on the agenda for the next meeting.

Mr. Runnells discussed the IT needs of the township. The cameras are outdated and we are still working on a few things.

**ITEM 2022 - 085 - NUSIANCE PROPERTIES**

Mr. McGuire moved, Mr. Daniel seconded to declare the following properties nuisances according to ORC 505.87:

2368 Middletown Eaton Road-grass  
4536 Trenton Franklin Road-grass  
7184 Michael Road-grass  
7128 Trenton Franklin Road-grass  
6739 Middletown Germantown Road-grass

Vote: Ayes: Mr. Daniel, Mr. McGuire, Mr. Willoughby. Nays: None. The motion was declared approved.

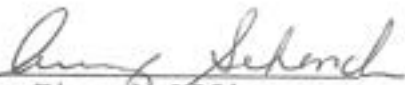
The Trustees reviewed the proposed zoning changes.

The Madison Athletic Boosters are hosting a food truck rally at the community park on August 11.

**ITEM 2022 - 086 - ADJOURN**

Mr. Daniel moved, Mr. McGuire seconded to adjourn the meeting at 7:50 p.m. Vote: Ayes: Mr. McGuire, Mr. Willoughby, Mr. Daniel. Nays: None. The motion was declared approved.

Madison Township Board of Trustees  
June 15, 2022

  
Attest - Fiscal Officer

  
Signed - President

**Madison Township Board of Trustees**  
**June 30, 2022**

The Madison Township Board of Trustees met this day in special session to consider the office's IT needs, approve boundary letter and pass a resolution of necessity for the fire levy at the Township Administration Building located at 5610 W. Alexandria Road, Middletown, Ohio at 6:00 p.m. The meeting was called to order by Board President Jeff Willoughby with the Pledge of Allegiance.

ROLL CALL: Mr. McGuire-Present, Mr. Daniel-Present, Mr. Willoughby-Present, Mrs. Schenck-Present, Mr. Runnells-Present.

The Trustees discussed the options of the proposed new phone system.

**ITEM 2022 - 087 - APPROVE PHONE SYSTEM**

Mr. McGuire moved, Mr. Daniel to approve the yearly option of the phone system that includes maintenance at a cost of \$500 annually.

Vote: Ayes: Mr. Willoughby, Mr. McGuire, Mr. Daniel. Nays: None. The motion was declared approved.

Office Manager Runnells discussed the IT items that still need to be addressed. Computer Services Now/ Camera Security Now offers different rates associated with blocks of time. Mr. Runnells recommended the 50-hour block of time at \$100 an hour for a total \$5,000. He explained that if the entire block of time is not used, it rolls over.

**ITEM 2022 - 088 - APPROVE AN IT CONTRACT WITH COMPUTER SERVICES NOW**

Mr. McGuire moved, Mr. Daniel seconded to approve an IT contract with Computer Services Now for a block of 50 hours at a cost of \$100 an hour for a total of \$5,000. Vote: Ayes: Mr. Daniel, Mr. McGuire, Mr. Willoughby. Nays: None. The motion was declared approved.

Office Manager Runnells discussed need for Microsoft 365 Business Standard.

**ITEM 2022 - 089 - APPROVE SUBSCRIPTION TO MICROSOFT 365 BUSINESS STANDARD**

Mr. McGuire moved, Mr. Daniel seconded to approve a monthly subscription to Microsoft 365 Business Standard for Office Manager and the Road Superintendent at a cost of \$12.50 a month per subscriber. Vote: Ayes: Mr. Daniel, Mr. McGuire, Mr. Willoughby. Nays: None. The motion was declared approved.

**Madison Township Board of Trustees**  
**June 30, 2022**

Mr. McGuire asked Mr. Runnells to look into the costs a printer capable of printing, copying and scanning. Mrs. Schenck offered access to office equipment that she has in her office.

Mr. Willoughby read the following letter:

City of Trenton  
c/o City Council  
11 E. State Street  
Trenton, Ohio 45067

RE: Madison Township/City of Trenton boundary line

Dear Council Members:

It has come to the Board of Trustees' attention that the City may be attempting to alter the border between Madison Township and the City of Trenton for the Mapleview subdivision. This attempt to reconfigure the boundaries not only affects the Township, but it also will encroach upon the property of a Township resident, Zachary Potter. Mr. Potter has numerous surveys dating back to at least 1789, including a survey performed by the city of Trenton establishing the proper boundary line. Currently there are at least 11 monuments on the ground delineating the plots in multiple surveys establishing the boundary lines. It is also our understanding that recently the Ohio Board of Engineering and Surveying recently ruled that the County Engineer may have erred in his recent survey, which the City is relying upon.

As you are aware, there has not been an annexation of any property or a reconfiguration of the boundaries. The Township Board of Trustees is requesting that the City reconsider their position and accept the survey performed on behalf of Mr. Potter, which properly delineates the boundary. If you have questions in this regard or would like to have a joint meeting to discuss this issue, please let us know. The Board of Trustees is hoping to avoid having to take any further steps to preserve the appropriate Township border. Thank you for your attention to this matter.

Sincerely,

Madison Township Board of Trustees

**ITEM 2022 - 090 - APPROVE AND SEND LETTER TO THE CITY OF TRENTON  
CONCERNING THE BOUNDARY LINE**

Mr. McGuire moved, Mr. Daniel seconded to approve and send the

**Madison Township Board of Trustees**  
**June 30, 2022**

letter to the City of Trenton concerning the boundary line. Vote: Ayes: Mr. Daniel, Mr. McGuire, Mr. Willoughby. Nays: None. The motion was declared approved.

**ITEM 2022 - 091 - DECLARING THE NECESSITY FOR LEVY OF A TAX-FIRE** Mr. McGuire moved, Mr. Daniel seconded to approve the following resolution of the Board of Township Trustees of Madison Township, Butler County, Ohio, declaring the necessity for levy of a tax.

WHEREAS, the amount of taxes which may be raised within the ten-mill limitation will be insufficient to provide an adequate amount for the necessary requirements of providing and maintaining fire protection and emergency medical services for the Madison Township Fire District, which includes the unincorporated areas of Madison Township, Butler County, Ohio; and

WHEREAS, Ohio Revised Code Section 5705.03 requires that a resolution declaring the necessity of levying a tax outside the ten-mill limitation must be passed and certified to the county auditor in order to permit a taxing authority to consider the levy of such a tax and must request that the county auditor certify to the taxing authority the total current tax valuation in the taxing subdivision and the dollar amount that would be generated by the tax;

THEREFORE, BE IT RESOLVED by the Board of Township Trustees of Madison Township, Butler County, Ohio, at least two-thirds of all members elected thereto concurring, that it is necessary to levy an additional tax of three (3.0) mills upon the entire territory within the Madison Township Fire District, constituting a tax in excess of the ten-mill limitation for the benefit of the Madison Township Fire District, for the purpose of providing and maintaining fire apparatus, mechanical resuscitators, underwater rescue and recovery equipment, or other fire equipment and appliances, buildings and sites therefor, or sources of water supply and materials therefor, for the establishment and maintenance of lines of fire-alarm communications, for the payment of firefighting companies or permanent, part-time, or volunteer firefighting, emergency medical service, administrative, or communications personnel to operate the same, including the payment of any employer contributions required for such personnel under section 145.48 or 742.34 of the Revised Code, for the purchase of ambulance equipment, for the provision of ambulance, paramedic, or other emergency medical services operated by a fire department or

**Madison Township Board of Trustees**  
**June 30, 2022**

firefighting company, or for the payment of other related costs, as authorized by Ohio Revised Code § 5705.19(I), at a rate not exceeding three (3.0) mills for each one dollar of valuation, which amounts to thirty cents (\$0.30) for each one hundred dollars of valuation; and

BE IT FURTHER RESOLVED, that the tax levy is for tax years 2022, 2023, 2024, 2025, and 2026, first due in calendar year 2023, if approved by a majority of the electors voting thereon; and

BE IT FURTHER RESOLVED, that the question of such tax levy shall be submitted to the electors of the entire territory within the Madison Township Fire District, which includes the unincorporated areas of Madison Township, Butler County, Ohio, at the election to be held on November 8, 2022; and

BE IT FURTHER RESOLVED, that the Fiscal Officer is hereby directed to certify a copy of this resolution to the county auditor and to the board of elections of Butler County, Ohio; and

BE IT FURTHER RESOLVED, that the Board of Township Trustees of Madison Township, Butler County, Ohio, hereby requests that the Butler County Auditor certify to this Board the total current tax valuation of the Madison Township Fire District (the unincorporated areas of Madison Township, Butler County, Ohio) and the dollar amount of revenue that would be generated by the tax levy if approved by the electors. Vote: Ayes: Mr. McGuire, Mr. Willoughby, Mr. Daniel. Nays: None. The motion was declared approved.

**ITEM 2022 - 092 - ADJOURN**

Mr. McGuire moved, Mr. Daniel seconded to adjourn the meeting at 6:27 p.m. Vote: Ayes: Mr. McGuire, Mr. Willoughby, Mr. Daniel. Nays: None. The motion was declared approved.

  
Attest - Fiscal Officer

  
Signed - President

**Madison Township Board of Trustees**  
**July 18, 2022**

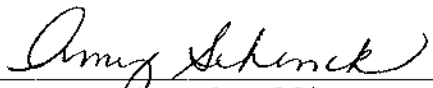
The Madison Township Board of Trustees met this day in special session for the purpose of reviewing the audit report at the Pleasant Ridge Methodist Church located at 1052 Middletown Eaton Road, Middletown, Ohio at 6:00 p.m. The meeting was called to order by Board President Jeff Willoughby with the Pledge of Allegiance.

ROLL CALL: Mr. McGuire-Present, Mr. Daniel-Present, Mr. Willoughby-Present, Mrs. Schenck-Present.

Copies of the 2018-2019 audit were made available to those in attendance and Mr. Willoughby reviewed it, section by section. Fiscal Officer Schenck addressed issues raised in the audit report and answered questions. The Trustees also answered some questions.

**ITEM 2022 - 093 - ADJOURN**

Mr. McGuire moved, Mr. Daniel seconded to adjourn the meeting at 8:13 p.m. Vote: Ayes: Mr. McGuire, Mr. Willoughby, Mr. Daniel. Nays: None. The motion was declared approved.

  
\_\_\_\_\_  
Attest - Fiscal Officer

  
\_\_\_\_\_  
Signed - President



**Madison Township Board of Trustees**  
**July 20, 2022**

The Madison Township Board of Trustees met this day in regular session at the Township Administration Building located at 5610 W. Alexandria Road, Middletown, Ohio at 6:30 p.m. The meeting was called to order by Board President Jeff Willoughby with the Pledge of Allegiance.

ROLL CALL: Mr. McGuire-Present, Mr. Daniel-Present, Mr. Willoughby-Present, Mrs. Schenck-Present, Mr. Runnells- Present.

**ITEM 2022 - 094 - APPROVE MINUTES**

Mr. McGuire moved, Mr. Daniel seconded to approve the minutes as presented. Vote: Ayes: Mr. Daniel, Mr. McGuire, Mr. Willoughby. Nays: None. The motion was declared approved.

Mrs. Schenck opened the public hearing at 6:32 p.m. and presented the 2023 tax budget. She called for any comments in favor of or in opposition to the proposed tax budget. Hearing none; she closed the public hearing at 6:39 p.m.

**ITEM 2022 - 095 - ADOPT THE 2023 TAX BUDGET**

Mr. McGuire moved, Mr. Daniel seconded to adopt the 2023 tax budget as presented. Vote: Ayes: Mr. Daniel, Mr. McGuire, Mr. Willoughby. Nays: None. The motion was declared approved.

Public Comments

Nick Murphy, SAY Soccer asked if it was okay to have the POD of soccer equipment dropped at the park; the Trustees okayed it.

Fiscal Officer Report

Mrs. Schenck presented the end of the month reports.

**ITEM 2022 - 096 - APPROVE FISCAL OFFICERS REPORT**

Mr. McGuire moved, Mr. Daniel seconded to approve the Fiscal Officer's report as presented. Vote: Ayes: Mr. Willoughby, Mr. McGuire. Abstain: Mr. Daniel. Nays: None. The motion was declared approved.

Fire Department

Chief Hall provided the Fire and EMS stats for June 2022 and reviewed the fire and EMS run details and discussed the upcoming department trainings. He discussed a difficult situation with Sheriff Jones. There was a suicidal person on the Oxford State Road bridge, Trenton Police was trying to talk them into coming back to safety, Madison EMS was preparing to rescue if necessary, the City of Monroe had boats on site, ready to rescue from the water if necessary. Sheriff Jones demanded that the Monroe boats be sent away and that Sheriff's emergency rescue boats would

**Madison Township Board of Trustees**  
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respond, but that response would take more than an hour to get to the site. Someone is going to get hurt playing political games.

**ITEM 2022 - 097- SEND LETTER**

Mr. Daniel moved, Mr. McGuire seconded to send a letter addressing the recent situation that Chief Hall described. Vote: Ayes: Mr. Daniel, Mr. McGuire, Mr. Willoughby. Nays: None. The motion was declared approved.

**ITEM 2022 - 098- APPROVE THE BILLS**

Mr. McGuire moved, Mr. Daniel seconded to approve the bills for this period as presented. Vote: Ayes: Mr. Daniel, Mr. McGuire, Mr. Willoughby. Nays: None. The motion was declared approved.

Mr. McGuire moved, Mr. Daniel seconded to remove the road check and sign check for July from the agenda. Vote: Ayes: Mr. Daniel, Mr. McGuire, Mr. Willoughby. Nays: None. The motion was declared approved.

**ITEM 2022 - 099 - DECLARE 5342 N. VINE STREET A NUSIANCE PROPERTY**

Mr. McGuire moved, Mr. Daniel seconded to declare 5342 N. Vine Street a nuisance property according to ORC 505.87. Vote: Ayes: Mr. Daniel, Mr. McGuire, Mr. Willoughby. Nays: None. The motion was declared approved.

Discussion

Gavin Arellano's Eagle Scout Project.

**ITEM 2022 - 100 - APPROVE EAGLE SCOUT PROJECT**

Mr. Daniel moved, Mr. McGuire seconded to approve Gavin Arellano's Eagle Scout Project at the cemetery. Vote: Ayes: Mr. Daniel, Mr. McGuire, Mr. Willoughby. Nays: None. The motion was declared approved.

Discussion

Broadband expansion-

- County Commissioners have allocated \$10M for expansion across county.
- Bids due back July 29th, 2022. Complete by August 1st, 2026
- Target 100Mbps upload and download
- Assess the status of and access to high speed fiber optic broadband service to identify areas of Butler County currently un-served and under-served: residential, commercial, institutional, governmental, educational;
- The COVID-19 pandemic fully exposed the deficiency of broadband connectivity in Butler County, highlighted with the

**Madison Township Board of Trustees**  
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demand for remote learning, working, serving, and in every function of daily life and operation of commerce. It is estimated approximately 50.0% of Butler County's 156,648 households lack a reliable high-speed broadband service provided by a Fiber to the Premise network. It is further estimated over 7,200 households lack 25/3 Mbps service with almost 2,700 lacking 10/1 service.

Fire Levy Legislation

**ITEM 2022 - 101 - SET SPECIAL MEETING**

Mr. Daniel moved, Mr. McGuire seconded to set a special meeting for the purpose of approving the fire levy legislation on July 28<sup>th</sup> at 9 a.m. Vote: Ayes: Mr. Daniel, Mr. McGuire, Mr. Willoughby. Nays: None. The motion was declared approved.

Discussion Items

Audit Corrective Actions

- Second monthly meeting to review financial reports
- Review status of health care ACA compliance
- Fire Department Billing
- UAN calendar

DAS Cooperative Purchasing Program

**ITEM 2022 - 102 - PARTICIPATE IN THE DAS COOPERATIVE PURCHASING PROGRAM**

Mr. McGuire moved, Mr. Daniel seconded to participate in the DAS Cooperative Purchasing Program. Vote: Ayes: Mr. Daniel, Mr. McGuire, Mr. Willoughby. Nays: None. The motion was declared approved.

**ITEM 2022 - 103 - MOVIE IN THE PARK AUGUST 13, 2022**

Mr. McGuire moved, Mr. Daniel seconded to host a movie in the park event on August 13. Vote: Ayes: Mr. Daniel, Mr. McGuire, Mr. Willoughby. Nays: None. The motion was declared approved.

**ITEM 2022 - 104 - EXECUTIVE SESSION**

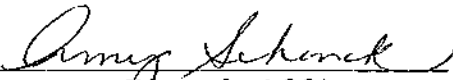
At 7:38 p.m. Mr. McGuire moved, Mr. Daniel seconded to move to executive session under the authority of O.R.C. 121.22 (G) (1) To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual, unless the public employee, official, licensee, or regulated individual requests a public hearing. Except as otherwise provided by law, no public body shall hold an executive session for the

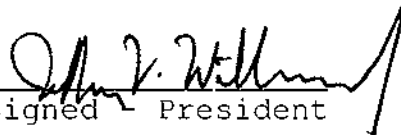
**Madison Township Board of Trustees**  
**July 20, 2022**

discipline of an elected official for conduct related to the performance of the elected official's official duties or for the elected official's removal from office. If a public body holds an executive session pursuant to division (G)(1) of this section, the motion and vote to hold that executive session shall state which one or more of the approved purposes listed in division (G)(1) this section are the purposes for which the executive session is to be held, but need not include the name of any person to be considered at the meeting.

**ITEM 2022 - 105 - ADJOURN**

Mr. Daniel moved, Mr. McGuire seconded to adjourn the meeting at 8:20 p.m. Vote: Ayes: Mr. McGuire, Mr. Willoughby, Mr. Daniel. Nays: None. The motion was declared approved.

  
Attest - Fiscal Officer

  
Signed - President

**Madison Township Board of Trustees**  
**July 28, 2022**

The Madison Township Board of Trustees met this day in special session to consider fire levy legislation and to declare 7501 Keister Road a nuisance property at the Township Administration Building located at 5610 W. Alexandria Road, Middletown, Ohio at 9:00 a.m. The meeting was called to order by Board President Jeff Willoughby with the Pledge of Allegiance.

ROLL CALL: Mr. McGuire-Absent, Mr. Daniel-Present, Mr. Willoughby-Present, Mrs. Schenck-Absent, Mr. Runnells-Present.

**ITEM 2022 - 106 - APPROVE FIRE LEVY**

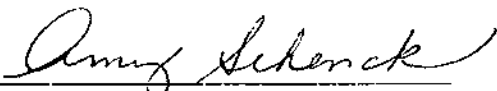
Mr. Daniel moved, Mr. Willoughby seconded to proceed with a resolution of the Board of Township Trustees of Madison Township, Butler County, Ohio, determining to proceed with submitting the question of a tax levy for fire protection and emergency medical services. Vote: Ayes: Mr. Daniel, Willoughby. Nays: None. The motion was declared approved.


**ITEM 2022 - 107 - DECLARE 7501 KEISTER ROAD A NUSIANCE PROPERTY**

Mr. Daniel moved, Mr. Willoughby seconded to declare 7501 Keister Road a nuisance property according to ORC 505.87. Vote: Ayes: Mr. Daniel, Mr. Willoughby. Nays: None. The motion was declared approved.

**ITEM 2022 - 108 - ADJOURN**

Mr. Daniel moved, Mr. Willoughby seconded to adjourn the meeting at 9:15 a.m. Vote: Ayes: Mr. Daniel, Mr. Willoughby. Nays: None. The motion was declared approved.

  
\_\_\_\_\_  
Attest - Fiscal Officer

  
\_\_\_\_\_  
Signed - President

**Madison Township Board of Trustees**  
**August 17, 2022**

The Madison Township Board of Trustees met this day in regular session at the Township Administration Building located at 5610 W. Alexandria Road, Middletown, Ohio at 6:30 p.m. The meeting was called to order by Board President Jeff Willoughby with the Pledge of Allegiance.

ROLL CALL: Mr. McGuire-Present, Mr. Daniel-Present, Mr. Willoughby-Present, Mrs. Schenck-Present, Dave Runnells - Present.

**ITEM 2022 - 109 - APPROVE MINUTES**

Mr. Daniel moved, Mr. McGuire seconded to approve the minutes as presented. Vote: Ayes: Mr. Daniel, Mr. McGuire. Mr. Willoughby. Nays: None. The motion was declared approved.

**Fiscal Officer Report**

Mrs. Schenck presented the end of the month reports and she provided a report detailing all of the payroll withholdings for the month. She reported that the first Movie in the Park Event was a success and that about 65 kids and their parents had attended. She thanked Todd Daniel, Zack Friend, Dave Runnells and many members of the life squad for all of their help setting up and putting away the movie screen. She suggested a Halloween movie and touch a truck event in October.

**ITEM 2022 - 110 - APPROVE FISCAL OFFICERS REPORT**

Mr. McGuire moved, Mr. Daniel seconded to approve the Fiscal Officer's report as presented. Vote: Ayes: Mr. Daniel, Mr. McGuire. Mr. Willoughby. Nays: None. The motion was declared approved.

**Fire Department**

Chief Hall provided the Fire and EMS stats for July 2022 and reviewed the fire and EMS run details. Upcoming trainings include extrication. We are still waiting on the chassis for the new medic. Cooper Wright and Justin Smith's Senior Project was a car wash to benefit the fire department. The department was grateful for their support. Paramedics Jessica Shappelle and Aaron Bowling received a Lifesaving Award for the excellent care they provided to a 71-year-old woman having chest pains on July 4<sup>th</sup>. The patient lost pulse on the way to the hospital, they initiated CPR and shocked her heart back into rhythm. They were able to send an EKG to the Dr. who was able to activate the cath lab. Kettering Hospital representatives came and recognized their efforts and awarded them challenge coins. Because of their excellent care the patient is doing great now.

**Old Business**

**Madison Township Board of Trustees**  
**August 17, 2022**

The Fire levy will be back on the ballot on November 8, 2022.

**ITEM 2022 - 111 - APPROVE THE BILLS**

Mr. McGuire moved, Mr. Daniel seconded to approve the bills for this period as presented. Vote: Ayes: Mr. Daniel, Mr. McGuire, Mr. Willoughby. Nays: None. The motion was declared approved.

**ITEM 2022 - 112 - APPROVE THE AUGUST ROAD AND SIGN CHECKS**

Mr. McGuire moved, Mr. Daniel seconded to approve the road check and sign check for August, to be submitted to BCEO. Mr. Willoughby asked for additional documentation. Vote: Ayes: Mr. Daniel, Mr. McGuire. Nays: Mr. Willoughby. The motion was declared approved.

**ITEM 2022 - 113 - APPROVE INTERGOVERNMENTAL SERVICE AGREEMENT WITH THE CITY OF TRENTON**

Mr. McGuire moved, Mr. Daniel seconded to approve an intergovernmental service agreement with the City of Trenton for the maintenance and repair of fire and EMS units. Vote: Ayes: Mr. Daniel, Mr. McGuire, Mr. Willoughby. Nays: None. The motion was declared approved.

**ITEM 2022 - 114 - APPROVE FALL NEWSLETTER**

Mr. McGuire moved, Mr. Daniel seconded to approve the 8-page fall newsletter. Vote: Ayes: Mr. Daniel, Mr. McGuire, Mr. Willoughby. Nays: None. The motion was declared approved.

Discussion Items

Historical Cabin in the Park- The cabin's condition is a safety issue and that the estimate to have it repaired is \$50,000.

Vacation Policy (when vacation time is accrued, anniversary date or calendar year.)

IT Needs/Office OTARMA made the following recommendations:

- Develop and implement a disaster recovery plan, business continuity plan and an incident response plan with cyber
- Develop and implement an acceptable use policy
- Develop and implement a password policy
- Install device endpoint security that includes firewall protection
- Install and implement a network firewall

There was additional discussion about security hardware and software from Computer Service Now.

**Madison Township Board of Trustees**  
**August 17, 2022**

**ITEM 2022 - 115 - APPROVE PURCHASE OF COMPUTER SECURITY EQUIPMENT**

Mr. McGuire moved, Mr. Daniel seconded to approve the purchases of security equipment from Computer Service Now at a cost of \$2,912.00. Vote: Ayes: Mr. Daniel, Mr. McGuire, Mr. Willoughby. Nays: None. The motion was declared approved.

Audit Follow Up- Health Care Review.  
UAN Calendar

Pierson Road Project- The City of Trenton is applying for an OPWC grant and they are asking for Madison to contribute \$25,000. The grant application will score higher if it is a multijurisdictional project. One property included in the project is within Madison Township.

Movie in the Park

**ITEM 2022 - 116 - MOVIE IN THE PARK IN OCTOBER**

Mr. Daniel moved, Mr. McGuire seconded to approve a Movie in the Park and Touch and Truck/Trick or Treat event on October 29 at the Township Park. Vote: Ayes: Mr. Daniel, Mr. McGuire, Mr. Willoughby. Nays: None. The motion was declared approved.

Announcements:  
Poll workers are needed.

Clean Sweep of the Great Miami River Saturday, September 17 from 9 a.m. until noon.

**ITEM 2022 - 117 - ADJOURN**

Mr. McGuire moved, Mr. Daniel seconded to adjourn the meeting at 7:50 p.m. Vote: Ayes: Mr. Daniel, Mr. McGuire, Mr. Willoughby. Nays: None. The motion was declared approved.

  
Attest - Fiscal Officer

  
Signed - President



**Madison Township Board of Trustees**  
**September 21, 2022**

The Madison Township Board of Trustees met this day in regular session at the Township Administration Building located at 5610 W. Alexandria Road, Middletown, Ohio at 6:30 p.m. The meeting was called to order by Board President Jeff Willoughby with the Pledge of Allegiance.

ROLL CALL: Mr. McGuire-Present, Mr. Daniel-Present, Mr. Willoughby-Present, Mrs. Schenck-Present, Dave Runnells - Present.

Public Comments

Rhonda Posey asked if there had been any progress made on the noise ordinance. Trustee Willoughby stated that Land of Illusion had a concert last weekend and there had been many noise complaints. The deputies that responded to the noise complaints did not understand the ordinance that is in place and did not enforce it. Mr. Willoughby has contacted the Sheriff's office and will continue to work with them to make sure they understand and enforce the ordinance.

Fiscal Officer Report

Mrs. Schenck presented the end of the month reports. She provided detailed information about the 2023 Amounts and Rates as determined by the Budget Commission and the actual property taxes collected in 2022. She provided a report detailing all of the payroll withholdings for the month of September and the third quarter. She created a benefit summary binders for the full-time employees to provide them with information about their coverages and also provided that information to the trustees and the office manager. The streetlighting and nuisance assessments have been certified to the County Auditor. She discussed the Touch a Truck/ Movie in the Park Event scheduled for October 29<sup>th</sup>. The Trustees agreed that it would begin at 5p.m., there will be 7 touch a truck stations where treats would be passed out to the kids and they can enjoy them during the movie which will start at 7:00 p.m. Mrs. Schenck will take care of buying the treats, we already have plenty of water, Todd Daniel will make sure that we have trash receptacles and the port a pottys are decent. Mrs. Schenck will get a reusable banner made to advertise all of the future Movie in the Park events. The school said that they would be happy to send home flyers with their students. Hotel Transylvania was decided to be the movie shown.

**ITEM 2022 - 118 - APPROVE FISCAL OFFICERS REPORT**

Mr. McGuire moved, Mr. Daniel seconded to approve the Fiscal Officer's report as presented. Vote: Ayes: Mr. Daniel, Mr. McGuire. Mr. Willoughby. Nays: None. The motion was declared approved.

**Madison Township Board of Trustees**  
**September 21, 2022**

Fire Department

Chief Hall provided the Fire and EMS stats for August 2022 and reviewed the fire and EMS run details. He reported that the department had 100 calls for service. Upcoming trainings include truck check offs. October is Fire prevention month and they will be working with the school. The chassis is in for the new medic. Land of Illusion is having pyrotechnics on October 7-8, Chief Hall will notify the State Fire Marshall. Paramedic Jessica Shappelle was promoted to Lieutenant.

Road Department

Road Superintendent Todd Daniel reported that the township will be receiving an additional \$275,000 for paving from the Butler County Commissioners in 2023. Several large, dangerous trees have been removed by local companies. Crack filling has begun and this years' paving should be completed in October. The cure in place storm sewer lining project has been completed.

**ITEM 2022 - 119 - APPROVE THE BILLS**

Mr. McGuire moved, Mr. Daniel seconded to approve the bills for this period as presented. Vote: Ayes: Mr. Daniel, Mr. McGuire, Mr. Willoughby. Nays: None. The motion was declared approved.

**ITEM 2022 - 120 - APPROVE THE SEPTEMBER ROAD AND SIGN CHECKS**

Mr. McGuire moved, Mr. Daniel seconded to approve the road check and sign check for September, to be submitted to BCEO. Mr. Willoughby asked for additional documentation. Vote: Ayes: Mr. Daniel, Mr. McGuire. Nays: Mr. Willoughby. The motion was declared approved.

**ITEM 2022 - 121 - ACCEPT THE AMOUNTS AND RATES FOR 2023**

Mr. McGuire moved, Mr. Daniel seconded to accept the Amounts and Rates as determined by the Butler County Budget Commission. Vote: Ayes: Mr. Daniel, Mr. McGuire, Mr. Willoughby. Nays: None. The motion was declared approved.

**ITEM 2022 - 122 - AUTHORIZE ASSESSMENTS**

Mr. McGuire moved, Mr. Daniel seconded to authorize the Fiscal Officer according to ORC 505.87 (F), to assess the appropriate tax liens for the cutting of noxious weeds and/or debris removal on the following Madison Township parcels:

<u>Address</u>	<u>Parcel No.</u>	<u>Total</u>
7081 Middletown Germantown Road	E2220054000003	\$715.00
7128 Trenton Franklin Road	E2222050000043	\$1,250.00
Total Assessments		\$1,935.00

Vote: Ayes: Mr. Daniel, Mr. McGuire, Mr. Willoughby. Nays: None. The motion was declared approved.

**Madison Township Board of Trustees  
September 21, 2022**

**ITEM 2022 - 123 - APPROVE NUISANCE LETTERS**

Mr. McGuire moved, Mr. Daniel seconded to approve the following letters to be sent:

<u>Parcel No.</u>	<u>Address</u>	<u>Issue</u>
E2310044000050	401 Pierson Road	Nuisance, Debris, Person Living in Tent
E2210015000026	6941 W. Alexandria Rd.	Debris
E2220150000015	7596 Darl Drive	Uncontrolled Vegetation
E2221003700013	7494 W. Alexandria Rd.	Nuisance

Vote: Ayes: Mr. Daniel, Mr. McGuire, Mr. Willoughby. Nays: None.  
The motion was declared approved.

**ITEM 2022 - 124 - APPROVE HOLIDAY PAY, TIME AND A HALF PAY AND A PAY INCREASE FOR EMS MEMEBERS**

Mr. McGuire moved, Mr. Daniel seconded to approve holiday pay for EMS for the following holidays: New Years Day, Martin Luther King, Good Friday, Memorial Day, Independence Day, Labor Day, Veterans Day, Thanksgiving, Friday after Thanksgiving, Christmas Day; and approve time and a half pay. Time and a half will be offered when short staffed via Active 911 or Aladtec. (Active 911 you must contact the officer who sent the alert.) This will be at an EMS Officer's discretion. Must had scheduled a minimum of 48 hours for the month and in good standing to be eligible. When paged out the individual that responds first and is available to work the entire shift will pick up the shift unless the requirements are not met or EMS officer sees a trend that opening will go to the next personnel that had responded. If the shift is still open that partial shift will be accepted with a minimum of 4 hours. When short staffed only one person will be eligible for the time and a half pay to complete a full squad crew. The one already on the schedule will make straight pay. Pay increases for EMS as follows:  
EMT- \$18 an hour

EMT Advanced- \$20 an hour

Paramedic- \$22 an hour

Beginning October 3, 2022.

Vote: Ayes: Mr. Daniel, Mr. McGuire, Mr. Willoughby. Nays: None.  
The motion was declared approved.

There was some discussion about the history of the pre-buy propane program. Wood Propane has been the lowest bidder for many years and has provided excellent customer service. Earhart's service is an unknown at this time. Set up fees are also an unknown. There was additional discussion.

Earhart 1.854 per gallon @6,000 gallons

Wood 1.949 per gallon @6,000 gallons

**Madison Township Board of Trustees**  
**September 21, 2022**

**ITEM 2022 - 125 - APPROVE PRE BUY PURCHASE OF PROPANE FOR 2022-2023** Mr. McGuire moved, Mr. Daniel seconded to approve the pre-buy purchase of \$6,000 of propane from Earhart at a price of 1.854 per gallon as long as the set up fees do not exceed \$500. Vote: Ayes: Mr. Daniel, Mr. McGuire, Mr. Willoughby. Nays: None. The motion was declared approved.

**ITEM 2022 - 126 - APPROVE HIRING OF MASON NEWTON**

Mr. McGuire moved, Mr. Daniel seconded to approve hiring Mason Newton as a part time EMT. Vote: Ayes: Mr. Daniel, Mr. McGuire, Mr. Willoughby. Nays: None. The motion was declared approved.

**ITEM 2022 - 127 - APPROVE OTA CONFERENCE EXPENSES**

Mr. Daniel moved, Mr. McGuire seconded to approve all necessary expenses for the Trustees, Road Superintendent, Office Manager and Fire Chief to attend the 2023 Ohio Township Association Educational Conference. Vote: Ayes: Mr. Daniel, Mr. McGuire, Mr. Willoughby, Nays: None. The motion was declared approved.

Discussion Items

Fire Levy- Mr. Willoughby provided information about the critical need to pass the fire levy. At the current revenue and expenditure levels the department will be in the negative by 2027.

Historical Cabin in the Park- Mark Whiteman explained that at least three logs need to be replaced and he explained the process.

IT Needs- Mr. Willoughby suggested that Road Superintendent Daniels and Mr. Runnells computers be evaluated and possibly replaced.

Audit Follow Up- Health Care Review. Mr. Willoughby contacted the OTA and received a detailed compliance supplement and is also working with Mary Ann Nardiello from the Butler County Prosecutors Office.

Trenton- Pearson Road Project- The City of Trenton has asked for Madison Township to support this project with \$25,000 with no direct benefit to Madison Township. None of the Trustees felt this was a good invest of township funds.

Employee Manual Review- The Trustees set a special meeting for October 10 at 6 p.m. to review the new employee manual. Mrs. Schenck is unable to attend the meeting.

2023 Township Future Projects- the Trustees discussed the potential future projects.

Madison Township Board of Trustees  
September 21, 2022

Announcements:

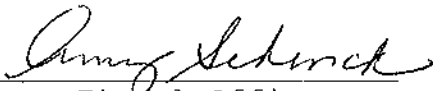
Movie in the Park and Touch a Truck October 29, 2023 beginning at 5 p.m. Movie to start at 7p.m.

The Miami River Clean Up went very well, big thanks to Chris Saylor for his help.

Pleasant Ridge Methodist Church is celebrating it's 200<sup>th</sup> anniversary.

**ITEM 2022 - 128 - ADJOURN**

Mr. McGuire moved, Mr. Daniel seconded to adjourn the meeting at 7:29 p.m. Vote: Ayes: Mr. Daniel, Mr. McGuire, Mr. Willoughby. Nays: None. The motion was declared approved.

  
\_\_\_\_\_  
Attest - Fiscal Officer

  
\_\_\_\_\_  
Signed - President

**Madison Township Board of Trustees**  
**October 10th, 2022**

The Madison Township Board of Trustees met this day for a work session to discuss the update of the Township Employee Manual at the Township Administration Building located at 5610 W. Alexandria Road, Middletown, Ohio at 6:00 p.m. The meeting was called to order by Board President Jeff Willoughby with the Pledge of Allegiance.

ROLL CALL: Mr. McGuire-Absent, Mr. Daniel-Present, Mr. Willoughby-Present, Mrs. Schenck-Absent.

Discuss of various items in proposed Manual were discussed

Section 1

- The Fire Department currently has their own manual. The desire is to have one manual for the Township. We will request the Fire Department review the manual for any overlap or conflicts. The Fire Department would have a section for items pertaining only to the department.

- Need to add Fiscal Officer to definitions
- Look to OTA for definitions
- Discussed how the manual would be distributed and if a sign off would be required.

Section 2

- Need to add Road Supervisor as head of Road Department and Fire Chief as Head of Fire Department.

Section 3

- Need information from Fire Department on Pay approval and pay scheduled.
- Road Department pay stubs are approved by Road Supervisor and paid every other week.
- Hiring and managing relatives. We want to encourage the community to be involved especially with the Fire Department. This leads to several members of a family being in the same department. This is not unusual with townships in Ohio. We will create wording that will not allow family members to be direct supervisors to other family members or to be involved in the hiring process. This in line with the guidance from the Ohio Ethics Commission.

Section 4

Madison Township Board of Trustees  
October 10th, 2022

- There was much discussion around the amount of Sick, Personal, Vacation and roll over time the Road Crew has. More discussion is need to understand how the various categories were added. Does the Road Crew have Short term Disability?

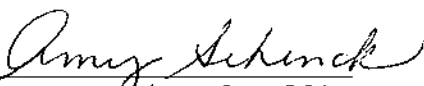
Section 5

- Does the township have life insurance coverage for anyone?
- Discussed 3 hour minimum call in pay, may expand to 4 hours.
- Discussed 40 hour minimum to receive overtime pay for Road Crew.
- Does Fire Department pay into OPERS or like?

Section 6

- Travel rates would be approved by Township yearly.

Motion to adjourn by Allen Daniel, Second by Jeff Willoughby  
Adjournment 7:45PM

  
Attest - Fiscal Officer

  
Signed - President

**Madison Township Board of Trustees  
October 19th, 2022**

The Madison Township Board of Trustees met this day in regular session at the Township Administration Building located at 5610 W. Alexandria Road, Middletown, Ohio at 6:30 p.m. The meeting was called to order by Board President Jeff Willoughby with the Pledge of Allegiance.

ROLL CALL: Mr. McGuire-Present, Mr. Daniel-Present, Mr. Willoughby-Present, Mrs. Schenck-Absent, Dave Runnells - Present.

**ITEM 2022 - 129 - APPROVE MINUTES**

Minutes for June 15th, June 30th, July 18th, July 20th, July 28th, August 17th, September 21st and October 10th were presented for approval. Mr. Daniel moved, Mr. McGuire seconded to approve the minutes as presented. Vote: Ayes: Mr. Daniel, Mr. McGuire. Mr. Willoughby. Nays: None. The motion was declared approved.

**Public Comments**

Dave Elam asked about the noise ordinance. He lives near Land Of Illusion and has recorded noise measurements of 70.5db at his residents. Brian McGuire noted that there had been 9 complaints to the sheriff's office since September. Mr. Elam stated he would like to see the level lowered.

**ITEM 2022 - 130 - APPROVE FISCAL OFFICERS REPORT**

There was no report.

**Fire Department**

Chief Hall provided the Fire and EMS stats for September 2022 and reviewed the fire and EMS run details. He reported that the department had trained with Rumpke concerning their CNG on the trucks. November is Hazmat awareness month. The department has been in contact with Lexipol. They are a company which provides services to maintain the policies. There is a meeting scheduled for November 1st.

**Road Department**

Road Superintendent Todd Daniel reported the crew had been work on crack sealing Flora Lane, Ora Lane and Hoover Court. They also have been cleaning up the community Park walking path. There had been 4 funerals this month. The Department attend the Ohio Cemetery Association meeting. They have completed 5 laps of mowing around the township. Paving had been completed on Hinkle Road and should start on Kalbfleisch Road and Leichty Road soon. A total of 3.819 miles were paving this year.

**ITEM 2022 - 131 - APPROVE THE BILLS**



**Madison Township Board of Trustees**  
**October 19th, 2022**

Mr. McGuire moved, Mr. Daniel seconded to approve the bills for this period as presented. Vote: Ayes: Mr. Daniel, Mr. McGuire, Mr. Willoughby. Nays: None. The motion was declared approved.

**ITEM 2022 - 132 - APPROVE THE SEPTEMBER ROAD AND SIGN CHECKS**

Mr. Daniel moved, Mr. McGuire seconded to approve the road check and sign check for September, to be submitted to BCEO. Vote: Ayes: Mr. Daniel, Mr. McGuire, Mr. Willoughby. Nays: None. The motion was declared approved.

**ITEM 2022 - 133 - Approve HRO for the 2023 Year (Burnham and Flower)**

Mr. Daniel moved, Mr. McGuire seconded to accept the plan as presented. Vote: Ayes: Mr. Daniel, Mr. McGuire, Mr. Willoughby. Nays: None. The motion was declared approved.

**ITEM 2022 - 134 - 2023 Paving Budget**

The Butler County Engineer's Office has asked for the 2023 budgeted amount for paving. Road Supervisor Todd Daniel asked that for additional allocation from the ARPA funding. A resolution for \$200k was made. Vote: Ayes: Mr. Daniel, Mr. McGuire, Mr. Willoughby. Nays: None. The resolution was declared approved.

**ITEM 2022 - 135 - Fire Department Purchase**

The Fire Department request approval to purchase 2 MSA Multigas Detector "Altair" 4XR. Cost is \$2054.08 from Vogelpohl Fire Equipment. One is for Engine 151 and the other for Engine 152. Mr. McGuire moved, Mr. Daniel seconded Vote: Ayes: Mr. Daniel, Mr. McGuire, Mr. Willoughby. Nays: None. The motion was declared approved.

**ITEM 2022 - 136 - APPROVE NUISANCE LETTERS**

Mr. McGuire moved, Mr. Daniel seconded to approve the following letters to be sent:

<u>Parcel No.</u>	<u>Address</u>	<u>Issue</u>
E2210021000048	6250 Middletown Germantown Road	Noxious weeds/Debris,
E222013200002	7916 Middletown Germantown Road	Noxious weeds

Vote: Ayes: Mr. Daniel, Mr. McGuire, Mr. Willoughby. Nays: None. The motion was declared approved.

Discussion Items

Historical Cabin in the Park- No update

Audit Follow Up- Health Care Review. Information has been forward

**Madison Township Board of Trustees  
October 19th, 2022**

to Mary Ann Nardiello of the Butler County Prosecutors Office.

Website and Newsletter - Discussed the website and future of it along with newsletter.

Employee Manual Review- The trustee are continuing to work on a new employee manual. Input from last meeting is taking into account.

2023 Township Future Projects- the Trustees discussed the potential future projects.

Lindens Property - Discuss the property and safety issues. Will continue to talk to the Land Bank about possibilities.

IT Needs- Office 365 is almost complete, Phone system installation will start soon. Block of time is nearing completion.

OTARMA IT Security report was sent in with IT changes that were implemented.

**ITEM 2022 - 137 - ADJOURN**

Mr. McGuire moved, Mr. Daniel seconded to adjourn the meeting at 7:50 p.m. Vote: Ayes: Mr. Daniel, Mr. McGuire, Mr. Willoughby. Nays: None. The motion was declared approved.

  
Attest - Fiscal Officer

  
Signed & President