

**Madison Township Board of Trustees Meeting Minutes**  
**January 16, 2019**

The Madison Township Board of Trustees met this day in regular session at the Township Administration Building located at 5610 W. Alexandria Road, Middletown, Ohio at 6:30 p.m. The meeting was called to order by Board President Thomas Hall with the Pledge of Allegiance.

ROLL CALL: Mr. McGuire-Present, Mr. Daniel-Present, Mr. Hall-Present, Mr. Farler-Present, Mrs. Schenck- Present.

**ITEM 2019 - 001 - ADJOURN THE BOARD SINE AND DIE AND APPOINT THE FISCAL OFFICER AS CHAIRMAN.**

Mr. McGuire moved, Mr. Daniel seconded to adjourn the Board sine and die and appoint the Fiscal Officer as Chairman. Vote: Ayes: Mr. Daniel, Mr. McGuire, Mr. Hall. Nays: None. The motion was declared approved.

**ITEM 2019 - 002 - DETERMINE BOARD PRESIDENT**

Ms. Schenck asked for nominations for President. Mr. Daniel nominated Mr. McGuire, Mr. Hall seconded. Vote: Ayes: Mr. Daniel, Mr. McGuire, Mr. Hall. Nays: None. The motion was declared approved.

**ITEM 2019 - 003 - DETERMINE BOARD VICE-PRESIDENT**

Mr. McGuire asked for nominations for Vice-President. Mr. Daniel nominated Mr. Hall, Mr. McGuire seconded. Vote: Ayes: Mr. Daniel, Mr. McGuire, Mr. Hall. Nays: None. The motion was declared approved.

**ITEM 2019 - 004 - SET MEETING DATE**

Mr. Daniel moved, Mr. Hall seconded to continue to meet the third Wednesday of each month at 6:30 p.m. Vote: Ayes: Mr. Daniel, Mr. McGuire, Mr. Hall. Nays: None. The motion was declared approved.

Mrs. Schenck had computer trouble and the meeting minutes and the budget documents were unavailable. Mr. Daniel moved, Mr. Hall seconded to strike agenda items 7, A, B, and C. Vote: Ayes: Mr. Daniel, Mr. McGuire, Mr. Hall. Nays: None. The motion was declared approved.

**Public Comments:**

Connie Back commented that the road crew had done a great job.

**Presentation of Reports:**

Chief Hall presented a report from the Fire Department. He reported that the department is working on protocol review and testing and he provided an update on security cameras for the fire stations.

**Madison Township Board of Trustees Meeting Minutes  
January 16, 2019**

Road Superintendent Todd Daniel provided a report on the work the road crew had completed.

**ITEM 2019 - 005 - APPROVE THE BILLS**

Mr. Hall moved, Mr. Daniel seconded to approve the bills for this period. Vote: Ayes: Mr. Daniel, Mr. McGuire, Mr. Hall. Nays: None. The motion was declared approved.

**ITEM 2019 - 006 - APPROVE JANUARY ROAD CHECK AND SIGN CHECK**

Mr. Daniel moved, Mr. Hall seconded to approve the January road check and sign check report, to be submitted to BCEO. Vote: Ayes: Mr. Daniel, Mr. McGuire, Mr. Hall. Nays: None. The motion was declared approved.

**ITEM 2019 - 007 - APPOINT ALAN DANIEL TO SERVE ON THE BCEMA**

Mr. Hall moved, Mr. McGuire seconded to appoint Alan Daniel to serve on the Butler County Emergency Management Agency Executive Committee for 2019. Vote: Ayes: Mr. Daniel, Mr. Hall, Mr. McGuire. Nays: None. The motion was declared approved.

**ITEM 2019 - 008 - EXPENSE POLICY FOR 2019**

Mr. Hall moved, Mr. Daniel seconded to approve the following policy for reimbursement of expenses for 2019.

-Parking - maximum of \$15 daily without receipt/ fully paid with receipt

-Cab fare-fully paid with receipt

-Meal fully paid with receipt

-Hotels fully paid with receipt

-Transportation fully paid with receipt to authorized meetings, trainings or events.

-Educational/training conference registrations paid in full with receipt.

-“Super Saver Packages” that include an extended stay with substantial discount may be utilized if financially beneficial to the township.

Vote: Ayes: Mr. Hall, Mr. Daniel, Mr. McGuire. Nays: None. The motion was declared approved.

**ITEM 2019 - 009 - ADVANCES ON PROPERTY TAXES**

Mr. Daniel moved, Mr. Hall seconded to authorize the Fiscal Officer to secure advance payments from the County Auditor when funds from property taxes are available and payable to the township. Vote: Ayes: Mr. Hall, Mr. Daniel, Mr. McGuire. Nays: None. The motion was declared approved.

**Madison Township Board of Trustees Meeting Minutes  
January 16, 2019**

**ITEM 2019 - 010 - INVESTMENT OF FUNDS**

Mr. Daniel moved, Mr. Hall seconded to authorize the Fiscal Officer to invest active, interim and inactive funds in permissible investments by law. Vote: Ayes: Mr. Hall, Mr. Daniel, Mr. McGuire. Nays: None. The motion was declared approved.

**ITEM 2019 - 011 - INTRAFUND TRANSFERS-APPROPRIATION MODIFICATIONS**

Mr. Daniel moved, Mr. Hall seconded to authorize the Fiscal Officer to make all intra fund transfers and appropriation modifications with a listing to be presented at the next regular meeting for approval. Vote: Ayes: Mr. Hall, Mr. Daniel, Mr. McGuire. Nays: None. The motion was declared approved.

**ITEM 2019 - 012 - PAYMENT OF BILLS**

Mr. Daniel moved, Mr. Hall seconded to authorize the Fiscal Officer to pay all bills as received securing at least two signatures or a stamped signature facsimile of board of trustees and report a listing of those bills for board approval at the next regular meeting. Vote: Ayes: Mr. Hall, Mr. Daniel, Mr. McGuire. Nays: None. The motion was declared approved.

**ITEM 2019 - 013 - AUTHORIZE CREDIT CARD POLICY**

Mr. Daniel moved, Mr. Hall seconded to authorize the following revised credit card policy for township employees:

**MADISON TOWNSHIP  
CREDIT CARD ACCOUNT POLICY (2019)**

**PURPOSE**

Ohio Revised Code Section 505.64 permits the Board of Trustees of Madison Township to authorize an officer, employee, or appointee of Madison Township to use a credit card account held by the Board. This Credit Card Account Policy is enacted to govern the use of any credit card accounts and their related presentation instruments, including credit cards and checks, by any and all people authorized by the Board to use a credit card account held by the Board of Trustees.

**DEFINITIONS**

1. "Authorized User" means an officer, employee, or appointee of Madison Township that has received authorization to use a credit card account held by the Board of Trustees of Madison Township.
2. "Board" means the Board of Trustees of Madison Township, located in Butler County, Ohio.
3. "Credit Card Account" or "Account" means any bank-issued credit card account, store-issued credit card account,

**Madison Township Board of Trustees Meeting Minutes  
January 16, 2019**

financial institution-issued credit card account, financial depository-issued credit card account, affinity credit card account, or any other card account allowing the holder to purchase goods or services on credit or to transact with the account, and any debit or gift card account related to the receipt of grant moneys. It does not include a procurement card account, gasoline or telephone credit card account, or any other card account where merchant category codes are in place as a system of control for use of the card account.

4. "Credit Card" means a credit card related to a Credit Card Account held by the Township.
5. "Fiscal Officer" means the Madison Township Fiscal Officer.
6. "Township" means Madison Township, Butler County, Ohio.
7. "Policy" or "Credit Card Account Policy" means this policy and all exhibits, amendments, and supplements.

**ARTICLE I. USE OF A CREDIT CARD ACCOUNT**

**Section 1. Authorized Users** . The Board may authorize an officer, employee, or appointee to use a Credit Card Account from time to time. The list of people authorized to use a Credit Card Account, and their position with the Township, is contained on Exhibit A (the "Authorized User List") attached to this Policy. The Authorized User List should be updated by the Board, its designated representative, or the Township Fiscal Officer each time a person is added or removed from such list.

**Section 2. Authorized Expenses**. The Board may expressly limit the terms of use of a Credit Card Account with each Authorized User at any time. Any Credit Card Account, regardless of Board approval, may only be used to purchases work-related goods and services incurred on behalf of the Township. Such work-related goods and services include, but are not limited to, gasoline for Township vehicles, meal allowances, and equipment purchased on behalf of a Township project in which the Authorized User is directly participating and involved.

No transaction may exceed \$\_\_\_\_\_. In the event of an emergency, the Authorized User shall notify the Fiscal Officer of the need to spend an amount in excess of the limit. The required documentation for such transaction contained in this Policy shall be submitted to the Fiscal Officer no later than forty-eight (48) hours after the transaction.

**Section 3. Unauthorized Expenses**. Any purchase made beyond specific authorization limits imposed by the Board, if any, or what is authorized in this Policy, is an unauthorized expense. The

**Madison Township Board of Trustees Meeting Minutes  
January 16, 2019**

use of a Credit Card Account for personal expenses is expressly prohibited. Personal expenses include those expenses that are not incurred as a direct result of the Authorized User's employment with the Township. Personal expenses include, but are not limited to, gasoline for personal vehicles, cash advances, any amount in excess of meal allowances, alcoholic beverages, tobacco, gambling, and personal goods.

**Section 4. Guidelines for Acquisition, Use, and Management.**

A. **Acquisition.** The Board must authorize an individual to use a Credit Card Account before a person may become an Authorized User and acquire access to a Credit Card or other presentation instrument associated with a Credit Card Account. The Board may place limits on the authorization of use of a Credit Card Account at such time as a person receives authorization to use a Credit Card or any time thereafter, at the Board's discretion and upon notice to the Authorized User. Upon the Board's authorization, the person receiving authorization must sign a copy of the attached Exhibit B, acknowledging they received a copy of this Policy and agreeing to abide by it.

B. **Permitted Uses.** Authorized Users may use a Credit Card Account for Authorized Expenses, as described in Article I, Section 2 of this Policy, incurred only by the Authorized User. An Authorized User may not transfer the Credit Card or purchase goods on behalf of any other person, regardless of whether the person is an employee of the Township or is purchasing goods or services for the Township.

Authorized Users may, unless otherwise prohibited by the Board, use a Credit Card in person, online, over the telephone, by mail, or through fax. All purchases must be evidenced by an itemized receipt. If purchasing goods online, the Authorized User must use reasonable care and judgment regarding the authenticity and security of a website.

C. **Reasonable Care.** Authorized Users must use reasonable care when using a Credit Card.

D. **Notification of Purchase.** Prior to using a Credit Card the Authorized User should make a good faith effort to notify the Board, their authorized representative, or the Fiscal Officer of the intended purchase.

E. **Storage.** Authorized Users must take measures to ensure Credit Cards, checkbooks, and any other presentation instruments associated with a Credit Card Account are kept in a secure place at all times.

**Madison Township Board of Trustees Meeting Minutes  
January 16, 2019**

F. **Receipts**. Original, itemized receipts must be submitted to the Fiscal Officer or the Fiscal Officer's designee as soon reasonably possible. The receipt should include the customer copy of the receipt, any invoice from the vendor, the cost of the goods or services purchased, and the date of the purchase. The Authorized User should also submit documentation verifying the purchase was made on behalf of the Township, if necessary to describe the purchase.

G. **Return of Credit Card to Township**. The Authorized User, upon resignation, termination, or change in position within the Township shall return the Credit Card to the Fiscal Officer immediately. Additionally, the Credit Card shall be immediately returned if the Township revokes authorization to use the Credit Card or requests the return of the Credit Card. If the Fiscal Officer retains possession of the Credit Cards, an Authorized User must return a Credit Card to the Fiscal Officer within a reasonable time after use. No Credit Card may remain signed out for a period longer than 3 business days.

**Section 5. Liability**. The Authorized User will be personally liable for reimbursing the Township for any of the following:

- A. Upon any official bond the Authorized User has given to the Township to reimburse the Township treasury the amount for which the Authorized User does not provide itemized receipts;
- B. Expenses charged to the Credit Card that are not documented and submitted to the Fiscal Officer or the Fiscal Officer's designee;
- C. Expenses that exceed the scope of the authorization allotted by the Board of the Authorized User's use of the Credit Card;
- D. Unauthorized expenses;
- E. Purchases the Authorized User allowed an unauthorized user to make;
- F. Any other purchases made with the Credit Card that are in violation of this Policy, and the amendments and supplements thereto.

The County Prosecutor is authorized and shall recover the amount of any unauthorized expenses incurred by an Authorized User who either uses a Credit Card, or allows another person to use a Credit Card, in an unauthorized manner and fails to immediately and voluntarily make restitution to the Township for the total amount of the unauthorized purchase(s). This section does not limit any other liability of the employee or officer who carried out the unauthorized use.

**Madison Township Board of Trustees Meeting Minutes  
January 16, 2019**

**Section 6. Misuse.** Using a Credit Card for Unauthorized Expenses, as the same are discussed in Section 3 of this Article I, constitutes misuse. Failing to submit receipts, or submitting incomplete information, within a reasonable time after making a purchase also constitutes misuse.

Any public servant, as the same is defined in §2921.01 of the Revised Code of Ohio who knowingly misuses a Credit Card will be subject to criminal prosecution pursuant to §2913.21 of the Revised Code of Ohio. Misuse of a Credit Card may result in disciplinary action up to and including termination.

**Section 7. Issuing or Re-Issuing a Credit Card.** A Credit Card should be issued or re-issued at the discretion of the Board. Upon the written request of an employee, prior Authorized User, or current Authorized User, the Board may re-issue a Credit Card.

**Section 8. Cancellation and Stolen/Lost Credit Cards.** An individual Credit Card connected to a Credit Card Account should be cancelled upon the determination of the Board.

In the event a Credit Card is lost or stolen, or the Authorized User has reason to believe a Credit Card is lost, stolen, or used in an unauthorized manner, the Authorized User shall immediately notify the Fiscal Officer or the Fiscal Officer's designee in person or by phone and in writing. The Fiscal Officer or the Fiscal Officer's designee must notify the card issuer immediately. The Authorized User must provide all necessary information required by the Township or the card issuer relating to the disappearance of the Credit Card.

**Section 9. Credit Card Account Limits.** The credit limit on each Credit Card Account held by the Township is included on the attached Exhibit C incorporated herein by reference and should be updated upon any change of limits or additional credit lines.

**ARTICLE II. RULES FOR TOWNSHIP CREDIT CARD ACCOUNTS**

**Section 1. Credit Card Account Instruments.** The Township's name shall appear on each presentation instrument related to the Credit Card Account, including but not limited to Credit Cards and checks.

**Section 2. Annual Report.** The Fiscal Officer or the Fiscal Officer's designee annually shall file a report with the Board detailing all rewards received based on the use of the Credit Card Accounts.

**Section 3. Payment.** Debt incurred as a result of the legitimate use of a Township credit card shall be paid from moneys appropriated by the Board.

**Section 4. Administrative Duties.** Each month the Fiscal Officer shall present a Credit Card Account transaction detail

**Madison Township Board of Trustees Meeting Minutes  
January 16, 2019**

from the previous month to the Board. The Board shall review the Credit Card Account transaction detail and the chairperson of the Board shall sign an attestation stating the Board reviewed the Credit Card Account transaction detail. Vote: Ayes: Mr. Hall, Mr. Daniel, Mr. McGuire. Nays: None. The motion was declared approved.

**ITEM 2019 - 014 - APPROVE THE 2018 TOWNSHIP HIGHWAY MILEAGE CERTIFICATION AS 52.202 MILES**

Mr. Hall moved, Mr. Daniel seconded to approve the 2018 township highway mileage certification as 52.202 miles. Vote: Ayes: Mr. Hall, Mr. Daniel, Mr. McGuire. Nays: None. The motion was declared approved.

**ITEM 2019 - 015 - APPROVE THE HIRING OF KARL ROBINSON AND BENJAMIN LAPENSEE**

Mr. Hall moved, Mr. Daniel seconded to approve the hiring of Karl Robinson (Firefighter 1) and Benjamin Lapensee (Firefighter 2 and Medic) to the Madison Township Fire Department as part time employees, pending background check and licensure check. Vote: Ayes: Mr. Hall, Mr. Daniel, Mr. McGuire. Nays: None. The motion was declared approved.

**ITEM 2019 - 016 - APPROVE THE PURCHASE OF 5 LION LEGEND X HELMET**

Mr. Hall moved, Mr. Daniel seconded to approve the purchase of 1 Lion Legend X Helmet with 4" face shield and 1 Ben 2 Helmet with 4" face shield from Phoenix Safety Outfitters at a cost of \$250.00 each. Vote: Ayes: Mr. Hall, Mr. Daniel, Mr. McGuire. Nays: None. The motion was declared approved.

**ITEM 2019 - 017 - APPROVE THE PURCHASE OF 5 PAIRS OF BLACK DIAMOND LEATHER BUNKER BOOTS FROM ALL AMERICAN FIRE EQUIPMENT**

Mr. Hall moved, Mr. Daniel seconded to approve the purchase of 5 pairs of Black Diamond leather bunker boots from All American Fire Equipment, for a cost not to exceed \$1,445.00. Vote: Ayes: Mr. Hall, Mr. Daniel, Mr. McGuire. Nays: None. The motion was declared approved.

**ITEM 2019 - 018 - AUTHORIZE A CONTRACT WITH PEST-OFF EXTERMINATOR LLC**

Mr. Hall moved, Mr. Daniel seconded to authorize a resolution to contract with Pest-Off Exterminator LLC for extermination service at all fire department buildings. Vote: Ayes: Mr. Hall, Mr. Daniel, Mr. McGuire. Nays: None. The motion was declared approved.



**Madison Township Board of Trustees Meeting Minutes  
January 16, 2019**

**ITEM 2019 - 019 - AUTHORIZE THE PURCHASE OF 5 MOTOROLA MINITOR 6 PAGERS**


Mr. Hall moved, Mr. Daniel seconded to authorize the purchase of 5 Motorola Minitor 6 pagers, including programming, from Mobilcomm, for a cost not to exceed \$2,499. Vote: Ayes: Mr. Hall, Mr. Daniel, Mr. McGuire. Nays: None. The motion was declared approved.

**ITEM 2019 - 20 - APPROVE THE 2019 ROAD PAVING**

Mr. McGuire, Mr. Daniel seconded to approve the 2018 road paving and treatment schedule, not to exceed \$260,000, as follows: Browns Run Road (Trenton Franklin Road to Hetzler Road) with ½" intermediate course and a 1" surface course. The east third of the township parking lot with necessary milling and 1.5" surface course. Total cost not to exceed \$260,000. Vote: Ayes: Mr. Hall, Mr. Daniel, Mr. McGuire. Nays: None. The motion was declared approved.

**ITEM 2019 - 021 - ADJOURN**

Mr. Daniel moved, Mr. McGuire seconded to adjourn the meeting at 7:14 p.m. Vote: Ayes: Mr. Daniel, Mr. Hall, Mr. McGuire. Nays: None.

  
\_\_\_\_\_  
Attest - Fiscal Officer

  
\_\_\_\_\_  
Signed - President

**Madison Township Board of Trustees Meeting Minutes  
February 20, 2019**

The Madison Township Board of Trustees met this day in regular session at the Township Administration Building located at 5610 W. Alexandria Road, Middletown, Ohio at 6:30 p.m. The meeting was called to order by Board President Brian McGuire with the Pledge of Allegiance.

ROLL CALL: Mr. McGuire-Present, Mr. Daniel-Present, Mr. Hall-Present, Mr. Farler-Present, Mrs. Schenck- Present.

**ITEM 2019 - 022 - MINUTES**

Mr. Daniel moved, Mr. Hall seconded to adopt the minutes of December 19, 2018 and January 16, 2019. Vote: Ayes: Mr. Daniel, Mr. McGuire, Mr. Hall. Nays: None. The motion was declared approved.

**Public Comments:**

Bob Routson provided an update from the Butler County Auditor's Office. He reported that the tax bills are due February 28, 2019 and that Auditor is still working on the fuel quality testing issue. He reminded everyone that the applications or renewals of the CAUV are due by March 1<sup>st</sup> and that if anyone wanted to challenge the valuation of their property, those forms are due to the Board of Revision by March 31<sup>st</sup>. There was additional discussion about the CAUV determinations.

Connie Back commented that the road crew had done a great job.

**Presentation of Reports:**

Fiscal Officer Schenck presented the year-end reports.

**ITEM 2019 - 023 - ACCEPT THE FISCAL OFFICERS REPORT**

Mr. Daniel moved, Mr. Hall seconded to accept the Fiscal Officers report. Vote: Ayes: Mr. Daniel, Mr. McGuire, Mr. Hall. Nays: None. The motion was declared approved.

Chief Hall presented a report from the Fire Department. He reported that the department completed scene size up training and is undergoing CPR training. He reported that each fireman has completed the apparatus check off testing and that they will be having SCBA training and air unit training. Chief Hall reported that he is still working to merge the fire and EMS reporting software. There was discussion about the electric bill at the north fire station. He provided an update on security cameras for the fire stations.

Road Superintendent Todd Daniel discussed the amount of salt that the township had taken delivery of and how much had been used. He

**Madison Township Board of Trustees Meeting Minutes  
February 20, 2019**

reported that there had been nine funerals in the last eight weeks. The paving preconstruction meeting is coming up, depending on how the bids come in, he might add Slobig Road from the bridge to Cloister Cliffs to the 2019 paving program.

Administrator Todd Farler reported that we are still waiting on Roger Gates on the fate of the white building near the railroad tracks. He discussed the new concept of ET3 which stands for emergency triage, treat and transport. The life squad will treat the patient in the home, they will have the option to video chat with a doctor, or transport to the emergency room, or possibly transport the patient to their doctor's office. The payments for this service will be based on quality adjustments.

**ITEM 2019 - 024 - APPROVE THE BILLS**

Mr. Hall moved, Mr. Daniel seconded to approve the bills for this period. Vote: Ayes: Mr. Daniel, Mr. McGuire, Mr. Hall. Nays: None. The motion was declared approved.

**ITEM 2019 - 025 - APPROVE FEBRUARY ROAD CHECK AND SIGN CHECK**

Mr. Daniel moved, Mr. Hall seconded to approve the February road check and sign check report, to be submitted to BCEO. Vote: Ayes: Mr. Daniel, Mr. McGuire, Mr. Hall. Nays: None. The motion was declared approved.

**ITEM 2019 - 026 - PURCHASE 600 TONS OF SALT FROM BCEO**

Mr. Hall moved, Mr. McGuire seconded to approve the purchase of 600 tons of road salt thru the Butler County Engineers Office for the 2019-2020 season. Vote: Ayes: Mr. Daniel, Mr. Hall, Mr. McGuire. Nays: None. The motion was declared approved.

**ITEM 2019 - 027 - PURCHASE NEW 580SN T4 FINAL LOADER BACKHOE**

Mr. Hall moved, Mr. McGuire seconded to approve the purchase of a new 580SN T4 Final Loader Backhoe from Southeastern Equipment Co. Inc. for an amount not to exceed \$96,640.97. Vote: Ayes: Mr. Daniel, Mr. Hall, Mr. McGuire. Nays: None. The motion was declared approved.

**ITEM 2019 - 028 - APPROVE A CONTRACT WITH THE KLEINGERS GROUP FOR THE BOUNDARY SURVEYING OF STATION 151, 152, AND 153**

Mr. Hall moved, Mr. McGuire seconded to approve a contract with The Kleingers Group for the boundary surveying of Station 151, 152, and 153, at a cost of \$9,900. Vote: Ayes: Mr. Daniel, Mr. Hall, Mr. McGuire. Nays: None. The motion was declared approved.

**Madison Township Board of Trustees Meeting Minutes  
February 20, 2019**

**ITEM 2019 - 029 - DECLARE NUISANCE PROPERTIES**

Mr. Daniel moved, Mr. Hall seconded to declare the following properties nuisances as according to ORC 505.87 and/or ORC 505.871: 5637 West Alexandria Rd, 6881 Michael Rd., 6103 Trenton Franklin Rd. Vote: Ayes: Mr. Hall, Mr. Daniel, Mr. McGuire. Nays: None. The motion was declared approved.

**ITEM 2019 - 030 - EXECUTIVE SESSION**

At 7:17 p.m. Mr. Hall moved, Mr. Daniel seconded to adjourn to executive session under the authority of O.R.C. 121.22 (G) (2) To consider the purchase of property for public purposes, or for the sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage. Vote: Ayes: Mr. Hall, Mr. Daniel, Mr. McGuire. Nays: None. The motion was declared approved.

At 8:00 p.m. Mr. Hall moved, Mr. Daniel seconded to return to regular session. Vote: Ayes: Mr. Hall, Mr. Daniel, Mr. McGuire. Nays: None. The motion was declared approved.

**ITEM 2019 - 031 - ADJOURN**

Mr. Daniel moved, Mr. McGuire seconded to adjourn the meeting at 8:00 p.m. Vote: Ayes: Mr. Daniel, Mr. Hall, Mr. McGuire. Nays: None.

  
Attest - Fiscal Officer

  
Signed - President

**Madison Township Board of Trustees Meeting Minutes**  
**March 20, 2019**

The Madison Township Board of Trustees met this day in regular session at the Township Administration Building located at 5610 W. Alexandria Road, Middletown, Ohio at 6:30 p.m. The meeting was called to order by Board President Brian McGuire with the Pledge of Allegiance.

ROLL CALL: Mr. McGuire-Present, Mr. Daniel-Present, Mr. Hall-Present, Mr. Farler-Present, Mrs. Schenck- Present.

**ITEM 2019 - 032 - MINUTES**

Mr. Daniel moved, Mr. Hall seconded to adopt the minutes of February 20, 2019. Vote: Ayes: Mr. Daniel, Mr. McGuire, Mr. Hall. Nays: None. The motion was declared approved.

**Public Comments:**

Connie Back commented about other townships using the name of their township instead of the City's name. For example, Madison Township instead of Middletown, Ohio. She asked someone to check into it. She commented that the new driveway on Dickey Road is in a terrible spot. Discussion ensued and it was stated that it must have been approved by Butler County; you must have a driveway permit to get a building permit.

**Presentation of Reports:**

Fiscal Officer Schenck presented the end of the month reports for February.

**ITEM 2019 - 033 - ACCEPT THE FISCAL OFFICERS REPORT**

Mr. Daniel moved, Mr. Hall seconded to accept the Fiscal Officers report. Vote: Ayes: Mr. Daniel, Mr. McGuire, Mr. Hall. Nays: None. The motion was declared approved.

Chief Hall presented a report from the Fire Department. He reported that the drainage system in Station 151 needs to be repaired. It will cost approximately \$1,100 to raise the furnace and auger the line out. He discussed the new helmets and fire gear for the department. He gave an update on the training and reported that the security cameras and the signs have been installed. He reported that Larry Bartlett Jr., a former fireman, had passed away.

Road Superintendent Todd Daniel reported that the backhoe is expected to be delivered in July. He discussed the gas tax measure that is pending in the Senate and reported that Jurgenson would be awarded the County's paving contract.

**Madison Township Board of Trustees Meeting Minutes**  
**March 20, 2019**

Administrator Todd Farler reported that Roger Gates is retiring on April 5, 2019. He reminded everyone to prepare their articles for the spring newsletter.

**ITEM 2019 - 034 - APPROVE THE BILLS**

Mr. Hall moved, Mr. Daniel seconded to approve the bills for this period. Vote: Ayes: Mr. Daniel, Mr. McGuire, Mr. Hall. Nays: None. The motion was declared approved.

**ITEM 2019 - 035 - APPROVE MARCH ROAD CHECK AND SIGN CHECK**

Mr. Daniel moved, Mr. Hall seconded to approve the March road check and sign check report, to be submitted to BCEO. Vote: Ayes: Mr. Daniel, Mr. McGuire, Mr. Hall. Nays: None. The motion was declared approved.

**ITEM 2019 - 036 - PURCHASE 4 SKIDS OF CRACK FILL SEALANT**

Mr. Hall moved, Mr. McGuire seconded to approve the purchase of 4 skids of crack fill sealant from D.J.L. Material and Supply Company Inc. for \$7,335.00. Vote: Ayes: Mr. Daniel, Mr. Hall, Mr. McGuire. Nays: None. The motion was declared approved.


**ITEM 2019 - 037 - DECLARE NUISANCE PROPERTIES**

Mr. Daniel moved, Mr. Hall seconded to declare the following properties nuisances as according to ORC 505.87 and/or ORC 505.871: 5268 Trenton Franklin Road. Vote: Ayes: Mr. Hall, Mr. Daniel, Mr. McGuire. Nays: None. The motion was declared approved.

Bradley Mull and Joe Weithman with Mull and Weithman Architects Inc. presented their ideas for a new firehouse.

**ITEM 2019 - 038 - ADJOURN**

Mr. Daniel moved, Mr. McGuire seconded to adjourn the meeting at 7:33 p.m. Vote: Ayes: Mr. Daniel, Mr. Hall, Mr. McGuire. Nays: None.

  
Attest - Fiscal Officer

  
Signed - President

**Madison Township Board of Trustees Meeting Minutes**  
**April 17, 2019**

The Madison Township Board of Trustees met this day in regular session at the Township Administration Building located at 5610 W. Alexandria Road, Middletown, Ohio at 6:30 p.m. The meeting was called to order by Board President Brian McGuire with the Pledge of Allegiance.

ROLL CALL: Mr. McGuire-Present, Mr. Daniel-Present, Mr. Hall-Present, Mr. Farler-Present, Mrs. Schenck- Absent.

**ITEM 2019 - 039 - MINUTES**

Mr. Hall moved, Mr. Daniel seconded to adopt the minutes of March 20, 2019. Vote: Ayes: Mr. Daniel, Mr. McGuire, Mr. Hall. Nays: None. The motion was declared approved.

**Public Comments:**

There were numerous residents that spoke against expanding the fire department facilities and there were numerous residents that spoke favorably for expanding the fire department facilities.

There was some discussion with the Board and several residents concerning their thoughts, ideas, and suggestions regarding the fire department.

Tom Wells voiced a concern over Martin Marietta not properly following the regulations as outlined for their zoning, by working after regulated hours and pumping water from one gravel pit to another. There was discussion with the Board that they would have communication with Martin Marietta and follow up with his complaint.

**Presentation of Reports:**

**Fire Dept.**

Fire Chief Kent Hall gave a description of recent fire and EMS statistics regarding the activity of the MTFD. He reported on recent grants awarded to the fire department, most recently a grant from the Middletown Elks Club. He commented on new pieces of equipment that had recently been purchased. Noted the date and time for the Mattie Cole benefit. Announced the upcoming Springfest date. Mentioned that he will be in Columbus in July for training. Gave an overview of death stats for firemen. Explained why the fire department closes the road while they are on scene of an accident. The new tanker which was ordered last year, is now two months behind on schedule.

**Administration**

Mr. Farler reported that all three fire station land surveys had

**Madison Township Board of Trustees Meeting Minutes**  
**April 17, 2019**

been completed and finalized by the Kleingers Group. The water tower just to the south of the administration building may be scheduled for demolition in the future. The spring newsletter will be mailed out to all residents within about three weeks.

**ITEM 2019 - 040 - APPROVE THE BILLS**

Mr. Hall moved, Mr. Daniel seconded to approve the bills for this period. Vote: Ayes: Mr. Daniel, Mr. McGuire, Mr. Hall. Nays: None. The motion was declared approved.

**ITEM 2019 - 041 - APPROVE APRIL ROAD CHECK AND SIGN CHECK**

Mr. Daniel moved, Mr. Hall seconded to approve the April road check and sign check report, to be submitted to BCEO. Vote: Ayes: Mr. Daniel, Mr. McGuire, Mr. Hall. Nays: None. The motion was declared approved.

**ITEM 2019 - 042 - ACCEPT OTARMA AS INSURER**

Mr. Daniel moved, Mr. Hall seconded to accept the Ohio Township Association Risk Management Authority (OTARMA) as the township property and casualty insurer for a one-year period from April 3rd, 2019 thru April 4th, 2020, at a cost of \$20,630.00. Vote: Ayes: Mr. Daniel, Mr. Hall, Mr. McGuire. Nays: None. The motion was declared approved.

**ITEM 2019 - 043 - HIRE BARRY LIMON AND MASON WHITEMAN**

Mr. Daniel moved, Mr. Hall seconded to approve the hiring of Barry Limon at \$12.00/hr and Mason Whiteman at \$10.50/hr for temporary part time summer employment. Vote: Ayes: Mr. Daniel, Mr. Hall, Mr. McGuire. Nays: None. The motion was declared approved.

**ITEM 2019 - 044 - HIRE SHANE OWENS**

Mr. Daniel moved, Mr. Hall seconded to approve the hiring of Shane Owens as a part-time medic to the Madison Township Fire Department, pending final licensure and background check. Vote: Ayes: Mr. Daniel, Mr. Hall, Mr. McGuire. Nays: None. The motion was declared approved.

**ITEM 2019 - 045 - DEMO VACANT BUILDING**

Mr. Daniel moved, Mr. Hall seconded to approve a resolution to enter into a contract with the Butler County Board of Commissioners and the Butler County Land Bank for the demolition of vacant building and rehabilitation of vacant property on Butler County Parcel ID E2230121000139. Vote: Ayes: Mr. Daniel, Mr. Hall, Mr. McGuire. Nays: None. The motion was declared approved.



**Madison Township Board of Trustees Meeting Minutes**  
**April 17, 2019**

**ITEM 2019 - 046 - AUTHORIZE ADDITIONAL PAVING**

Mr. Hall moved, Mr. Daniel seconded to authorize the additional paving to the 2019 paving schedule to include the paving of Sloebig Rd. (Browns Run Rd. to Cloister Cliff) 1/2' intermediate course plus 1" of surface course. Approximately 850' not to exceed \$15,000.00. Vote: Ayes: Mr. Daniel, Mr. Hall, Mr. McGuire. Nays: None. The motion was declared approved.

Announcements/Discussion: The Board had discussion that there are still too many accidents occurring at the intersection of SR 122 and Elk Creek Rd. Land of Illusion had requested they be allowed to close Thomas road for a period of time when they were hosting a car shows throughout the summer months, but the trustees felt it would be too much of an inconvenience to other residents.

**ITEM 2019 - 047 - ADJOURN**

Mr. Hall moved, Mr. Daniel seconded to adjourn the meeting at 7:40 p.m. Vote: Ayes: Mr. Daniel, Mr. Hall, Mr. McGuire. Nays: None. The motion was declared approved.

  
\_\_\_\_\_  
Attest - Fiscal Officer

  
\_\_\_\_\_  
Signed - President

**Madison Township Board of Trustees Meeting Minutes**  
**May 9, 2019**

The Madison Township Board of Trustees met this day in special session at the Township Administration Building located at 5610 W. Alexandria Road, Middletown, Ohio at 5:45 p.m. The meeting was called to order by Board President Brian McGuire.


ROLL CALL: Mr. McGuire-Present, Mr. Daniel-Present, Mr. Hall-Absent, Mr. Farler-Absent, Mrs. Schenck- Absent.


**ITEM 2019 - 048 - HIRE DANNY ALLEY**

Mr. Daniel moved, Mr. McGuire seconded to approve the hiring of Danny Alley as a full time employee beginning May 13, 2019 at a rate of \$20 per hour. Vote: Ayes: Mr. Daniel, Mr. McGuire. Nays: None. The motion was declared approved.

**ITEM 2019 - 049 - ADJOURN**

Mr. McGuire moved, Mr. Daniel seconded to adjourn the meeting at 5:50 p.m. Vote: Ayes: Mr. Daniel, Mr. McGuire. Nays: None. The motion was declared approved.

  
Attest - Fiscal Officer

  
Signed - President

**Madison Township Board of Trustees**  
**May 15, 2019**

The Madison Township Board of Trustees met this day in regular session at the Township Administration Building located at 5610 W. Alexandria Road, Middletown, Ohio at 6:30 p.m. The meeting was called to order by Board President Brian McGuire with the Pledge of Allegiance.

ROLL CALL: Mr. McGuire-Present, Mr. Daniel-Present, Mr. Hall-Present, Mr. Farler-Present, Mrs. Schenck- Absent.

**ITEM 2019 - 050 - MINUTES**

Mr. Hall moved, Mr. Daniel seconded to adopt the minutes of April 17, 2019. Vote: Ayes: Mr. Daniel, Mr. McGuire, Mr. Hall. Nays: None. The motion was declared approved.

**Public Comments:**

Ron Diver commented and suggested that the township should be more diligent in building restrooms and a concession stand in the community park. These facilities would greatly increase the usage of the park and reflect better on our township overall.

Connie Back also followed up and stated that she would like to see restrooms and concessions in the park. She also remarked against raising taxes to build any fire facilities, and the township should look at other means of doing so.

**Presentation of Reports:**

**Fire Department**

Fire Chief Kent Hall gave a description of recent fire and EMS statistics regarding the activity of the MTFD. He reported that the new policy and procedure for the fire department will be forthcoming in the next month. He met with a representative from Kenwood radio regarding utilizing their radios, but most county wide agencies are waiting until the grant results come out later this year. The new tanker should be arriving in July or August. Stated that we have been borrowing an engine from Trenton, as our engine has been in the repair shop. He presented a bleak forecast of the financial outlook of the fire department based upon the future needs of the department, while asking the Board to look at what needs to be done for the future of the department. He presented a statement requesting that the future needs would also entail adding more staff, around the clock, to the department. He complimented the crews that responded to a structure fire that occurred earlier that day.

**Road Department**

Todd Daniel stated the salt bids had been received and there was an 11% increase. Browns Run Road will be closed in a couple weeks. Foundations are being poured in the cemeteries. Memorial Day is coming up and the cemeteries will be ready. The road mower is out making rounds. Road paving will begin sometime later this year by Jurgenson. The new backhoe is expected to be delivered sometime in

**Madison Township Board of Trustees**  
**May 15, 2019**

July and the old backhoe will be sold. The new part time summer hire is listed on the agenda this evening.

**Administration**

Mr. Farler reported that the BCEO quickly repaired a culvert on Trenton Franklin Road after we notified them about the situation. A lot of notices were being sent out regarding tall grass at this time of year. Most homeowners were addressing the issue but vacant homes will take longer due to the legal procedure, but we will begin cutting them soon. The white two story building by the railroad tracks has part of the utilities shut off and will be ready for demolition soon, then the demo contractor will place it on their schedule. SWRWD will begin an asset management program on all their hydrants in Butler County, starting in Madison Township later this year. We will be working with them to also place reflective tape around all hydrants to make them more easily identifiable. Please be careful of their service employees along the roads. They will also be beginning a water main replacement along SR122 later this summer, between Sunoco and Mosiman Rd., moving the water main to the south side of SR 122. The project is expected to last approximately one year, but the road will be open for the vast majority of the time. We received another complaint that Martin Mariette was running their operations throughout the night on the dates of May 7<sup>th</sup> and 8<sup>th</sup>. I'm still waiting to hear from them and I'm trying to get a scheduled tour of the plant with Matt McCoy and Tom Wells. We're adding a fourth Rumpke recycling container at Station 152 due to heavy usage. New container should be in place within a week.

The spring newsletter came out about 2 weeks ago, and as always, it was a huge success. Work on the annual calendar will begin in about 4 weeks.

**ITEM 2019 - 051 - APPROVE THE BILLS**

Mr. Hall moved, Mr. Daniel seconded to approve the bills for this period. Vote: Ayes: Mr. Daniel, Mr. McGuire, Mr. Hall. Nays: None. The motion was declared approved.

**ITEM 2019 - 052 - APPROVE MAY ROAD CHECK AND SIGN CHECK**

Mr. Daniel moved, Mr. Hall seconded to approve the May road check and sign check report, to be submitted to BCEO. Vote: Ayes: Mr. Daniel, Mr. McGuire, Mr. Hall. Nays: None. The motion was declared approved.

**ITEM 2019 - 052 - ACCEPT BURNHAM & FLOWERS AS HEALTH BENEFIT BROKER**

Mr. Daniel moved, Mr. Hall seconded to accept Burnham and Flowers Insurance Agency as our health benefit broker, servicing the United Health Care HSA 5500/11000 plan. Vote: Ayes: Mr. Daniel, Mr. Hall, Mr. McGuire. Nays: None. The motion was declared approved.

**Madison Township Board of Trustees**  
**May 15, 2019**

**ITEM 2019 - 053 - APPROVE PAYMENT TO TODD FARLER**

Mr. Hall moved, Mr. Daniel seconded to approve a payment to Todd Farler in the amount of \$1,631.14 for repair of damages to his personal vehicle while on township property. Vote: Ayes: Mr. Daniel, Mr. Hall, Mr. McGuire. Nays: None

**ITEM 2019 - 054 - HIRE TANNER HAMMONDS**

Mr. Daniel moved, Mr. Hall seconded to approve the hiring of Tanner Hammonds as a part time summer employee, beginning May 20, 2019 at a rate of \$10.50/hr., pending background check. Vote: Ayes: Mr. Daniel, Mr. Hall, Mr. McGuire. Nays: None. The motion was declared approved.

**ITEM 2019 - 055 - NUISANCE PROPERTIES**

Mr. Daniel moved, Mr. Hall seconded to declare the following properties nuisances as according to ORC 505.87 and/or ORC 505.871: 2331 Middletown Eaton Road, 1132 Middletown Eaton Road, 5850 Trenton Franklin Road, 7835 Myers Road, 8418 Ora Lane, 7081 Middletown Germantown Road, 6739 Middletown Germantown Road, 8201 Thomas Road, 1341 Middletown Eaton Road, 5388 Mosiman Rd., 1792 Middletown Eaton Rd., 6769 Franklin Madison Rd., 6741 Franklin Madison Rd., 7128 Trenton Franklin Rd., 6103 Trenton Franklin Rd., 7148 Trenton Franklin Rd., 2015 Middletown Eaton Rd., 7049 Franklin Madison Rd. 6803 Elk Creek Rd., 6941 West Alexandria Rd., 6177 West Alexandria Rd. Vote: Ayes: Mr. Daniel, Mr. Hall, Mr. McGuire. Nays: None. The motion was declared approved.

**ITEM 2019 - 056 - EXECUTIVE SESSION**

Mr. Daniel moved, Mr. Hall seconded to adjourn to executive session for the purpose of personnel. Vote: Ayes: Mr. Daniel, Mr. Hall, Mr. McGuire. Nays: None. The motion was declared approved.

**ITEM 2019 - 057 - ADJOURN**

Mr. Hall moved, Mr. Daniel seconded to adjourn the meeting at 7:40 p.m. Vote: Ayes: Mr. Daniel, Mr. Hall, Mr. McGuire. Nays: None. The motion was declared approved.

  
Attest - Fiscal Officer

  
Signed - President

**Madison Township Board of Trustees**  
**June 19, 2019**

At 6:18 p.m., The Madison Township Fiscal Officer opened the public hearing for the 2020 Tax Budget. She explained that the Annual Tax Budget has two purposes:

- 1) The 2020 beginning cash balances and 2020 projected revenues for each fund in this budget become the estimated 2020 resources for the Township. The 2020 annual appropriations, usually passed by the Trustees in December each year, may not exceed these estimated resources. The objective, therefore, is to be realistic in these resource projections. These estimated resources can be amended in writing during the 2020 calendar year; if additional revenues are received or if expected revenues are not received.
- 2) The Township's annual tax budget also supports the need for its annual property tax levy. The current levy of 5.26 mills will be requested for 2020.

She explained that on June 19, 2019, there would be a public hearing, and then the Board of Trustees will receive, file and adopt by resolution. Before July 20, 2020, two copies must be submitted to the Butler County Auditor's Office.

Ms. Schenck explained that the Certificate of the Butler County Budget Commission - 2020 is a summary page that shows the anticipated carryover balance from 2019 plus the estimated receipts for 2020. She explained that she estimated about the same amount of revenue received in 2019 to be received in 2020 - unless she knew some reason to change the figure. The Gas Tax Fund is expected to receive approximately \$80,000 more in 2020 than in 2018. In regards to expenditures, she started with known facts and anticipated a realistic figure for 2020. Currently there is \$250,000 budgeted for paving and restriping in 2020.

Ms. Schenck called for those who would like to speak in favor of the proposed tax budget; hearing none, she called for those who would like to speak in opposition to the proposed tax budget; hearing none, she declared the public hearing closed at 6:24 p.m.

The Madison Township Board of Trustees met this day in regular session at the Township Administration Building located at 5610 W. Alexandria Road, Middletown, Ohio at 6:30 p.m. The meeting was called to order by Board President Brian McGuire with the Pledge of Allegiance.

ROLL CALL: Mr. McGuire-Present, Mr. Daniel-Present, Mr. Hall-Present, Mr. Farler-Present, Mrs. Schenck- Present.

**Madison Township Board of Trustees**  
**June 19, 2019**

**ITEM 2019 - 058 - MINUTES**

Mr. Daniel moved, Mr. Hall seconded to adopt the minutes of May 9 and May 15, 2019. Vote: Ayes: Mr. Daniel, Mr. Hall, Mr. McGuire. Nays: None. The motion was declared approved.

**Public Comments:**

Bob Routson provided an update from the Butler County Auditor's Office.

**Presentation of Reports:**

Fiscal Officer

Ms. Schenck provided end of the month reports from May 2019.

**Fire Department**

Fire Chief Kent Hall discussed the recent fire and EMS statistics. The new tanker should be arriving in July or August, the department has been using a borrowed engine from Trenton, as our engine has been in the repair shop. He provided information about upcoming department trainings.

**Road Department**

Todd Daniel provided a report from road department. The road mower is out making rounds. Road paving will begin sometime later this year by Jurgenson. The new backhoe is expected to be delivered sometime in July and the old backhoe will be sold.

**Administration**

Mr. Farler reported the white two-story building by the railroad tracks is ready for demolition. SWRWD will begin an asset management program on all their hydrants in Butler County, starting in Madison Township later this year. We will be working with them to also place reflective tape around all hydrants to make them more easily identifiable. Please be careful of their service employees along the roads. They will also be beginning a water main replacement along SR122 later this summer, between Sunoco and Mosiman Rd., moving the water main to the south side of SR 122. The project is expected to last approximately one year, but the road will be open for the vast majority of the time.

**ITEM 2019 - 059 - APPROVE THE BILLS**

Mr. Hall moved, Mr. Daniel seconded to approve the bills for this period. Vote: Ayes: Mr. Daniel, Mr. McGuire, Mr. Hall. Nays: None. The motion was declared approved.

**ITEM 2019 - 060 - APPROVE JUNE ROAD CHECK AND SIGN CHECK**

Mr. Daniel moved, Mr. Hall seconded to approve the June road check and sign check report, to be submitted to BCEO. Vote: Ayes: Mr. Daniel, Mr. McGuire, Mr. Hall. Nays: None. The motion was declared approved.

**Madison Township Board of Trustees**  
**June 19, 2019**

**ITEM 2019 - 061 - APPROVE THE 2020 TAX BUDGET**

Mr. Daniel moved, Mr. Hall seconded to approve the 2020 Madison Township annual tax budget of \$3,483,135.94. Vote: Ayes: Mr. Daniel, Mr. Hall, Mr. McGuire. Nays: None. The motion was declared approved.

**ITEM 2019 - 062 - APPROVE FIRE DEPARTMENT POLICY AND PROCEDURE MANUAL**

Mr. Hall moved, Mr. Daniel seconded to approve the Madison Township Fire Department Policy and Procedure manual. Vote: Ayes: Mr. Daniel, Mr. Hall, Mr. McGuire. Nays: None

**ITEM 2019 - 063 - NUISANCE PROPERTIES**

Mr. Daniel moved, Mr. Hall seconded to declare the following properties nuisances as according to ORC 505.87 and/or ORC 505.871: 7580 Myers Road, 7680 Myers Road, 527 Hill Street and 5924 Elk Creek Road. Vote: Ayes: Mr. Daniel, Mr. Hall, Mr. McGuire. Nays: None. The motion was declared approved.

**ITEM 2019 - 064 - ADJOURN**

Mr. Hall moved, Mr. Daniel seconded to adjourn the meeting at 7:00 p.m. Vote: Ayes: Mr. Daniel, Mr. Hall, Mr. McGuire. Nays: None. The motion was declared approved.

  
\_\_\_\_\_  
Attest - Fiscal Officer

  
\_\_\_\_\_  
Signed President



**Madison Township Board of Trustees**  
**July 17, 2019**

The Madison Township Board of Trustees met this day in regular session at the Township Administration Building located at 5610 W. Alexandria Road, Middletown, Ohio at 6:30 p.m. The meeting was called to order by Board Vice President Thomas Hall with the Pledge of Allegiance.

ROLL CALL: Mr. McGuire- Absent, Mr. Daniel-Present, Mr. Hall-Present, Mr. Farler-Present, Mrs. Schenck- Present.

**ITEM 2019 - 065 - MINUTES**

Mr. Daniel moved, Mr. Hall seconded to adopt the minutes of June 19, 2019. Vote: Ayes: Mr. Daniel, Mr. Hall. Nays: None. The motion was declared approved.

**Presentation of Reports:**

**Fiscal Officer**

Ms. Schenck provided an update of the Fiscal Officer's activities including end of the quarter reporting, creating invoices for the culvert installations the road crew has performed.

**Fire Department**

Fire Chief Kent Hall discussed the recent fire and EMS statistics. He provided photos of the new pumper/tanker that should be delivered in August or September. He will be providing each member of the fire/EMS department with a copy of the new policy and procedure manual; each member will need to review and sign that they have read the manual. He expressed his appreciation to the Trenton Fire Department for allowing the township to borrow their fire engine while Madison's truck has been in the repair shop. He discussed applying for a federal grant for the new radios. Chief Hall reported that the air conditioning units and the furnace at Station 153 need to be replaced; he will get some quotes. He provided information about upcoming department trainings. He reported that the annual testing will begin in August.

**Administration**

Mr. Farler reported that the grass mowing of overgrown lots has started. The old backhoe has been listed on the Govdeals website. He reported that the invoices for the newsletter and the calendar have been sent out. He reported the white two-story building by the railroad tracks was demolished. He asked if the Trustees wanted him to pursue getting the red building demolished too; they were in favor of having the building removed. Mr. Farler will be getting the price for the annual propane purchase. The calendars should be delivered in the next two weeks. He discussed the plans to improve the drainage and traction on State Route 122 where the house has been hit several times.

**New Business**

Mr. Hall discussed a petition that he initiated after a tragic

**Madison Township Board of Trustees**  
**July 17, 2019**

accident at the State Route 122 and Elk Creek Road intersection over the weekend. The petition is asking the County Engineer's office to install rumble strips on Elk Creek Road to help improve the safety of the intersection.

**ITEM 2019 - 066 - APPROVE THE BILLS**

Mr. Daniel moved, Mr. Hall seconded to approve the bills for this period. Vote: Ayes: Mr. Daniel, Mr. Hall. Nays: None. The motion was declared approved.

**ITEM 2019 - 067 - APPROVE JULY ROAD CHECK AND SIGN CHECK**

Mr. Daniel moved, Mr. Hall seconded to approve the July road check and sign check report, to be submitted to BCEO. Vote: Ayes: Mr. Daniel, Mr. Hall. Nays: None. The motion was declared approved.

**ITEM 2019 - 068 - NUISANCE PROPERTIES**

Mr. Daniel moved, Mr. Hall seconded to declare the following properties nuisances as according to ORC 505.87 and/or ORC 505.871: 6245 Kalbfleisch Road. Vote: Ayes: Mr. Daniel, Mr. Hall. Nays: None. The motion was declared approved.

**ITEM 2019 - 069 - ACCEPT PETITION FOR RUMBLE STRIPS**

Mr. Daniel moved, Mr. Hall seconded to accept the petition of surrounding neighbors of the intersection of State Route 122 and Elk Creek Road to be presented to the Butler County Engineer's Office requesting the installation of rumble strips on Elk Creek Road to help improve the safety of the intersection. Vote: Ayes: Mr. Daniel, Mr. Hall. Nays: None. The motion was declared approved.

**ITEM 2019 - 070 - ASSESS TAX LIENS**

Mr. Daniel moved, Mr. Hall seconded to authorize the Fiscal Officer, according to ORC 505.87 (F), to assess appropriate tax liens for the cutting of noxious weeds and/ or debris removal on the following parcels:

<u>Address</u>	<u>Parcel Number</u>	<u>Cut Cost</u>	<u>Fixed Cost</u>	<u>Total Cost</u>
5388 Mosiman Rd	E222011400000	\$330.00	\$125.00	\$455.00
7049 Franklin Madison	E22200510000	\$120.00	\$125.00	\$245.00
6741 Franklin Madison	E222004900000	\$240.00	\$125.00	\$365.00
527 Hill Street	E223012100000	\$570.00	\$125.00	\$695.00
		\$1,260.0	\$500.00	\$1,760.00

Vote: Ayes: Mr. Daniel, Mr. Hall. Nays: None. The motion was declared approved.

Mr. Hall asked everyone to save the date of August 26<sup>th</sup>.

Madison Township Board of Trustees  
July 17, 2019

ITEM 2019 - 071 - ADJOURN

Mr. Hall moved, Mr. Daniel seconded to adjourn the meeting at 6:56 p.m. Vote: Ayes: Mr. Daniel, Mr. Hall. Nays: None. The motion was declared approved.

  
Attest - Fiscal Officer

  
Signed - President

**Madison Township Board of Trustees**  
**August 21, 2019**

The Madison Township Board of Trustees met this day in regular session at the Township Administration Building located at 5610 W. Alexandria Road, Middletown, Ohio at 6:30 p.m. The meeting was called to order by Board President Brian McGuire with the Pledge of Allegiance. He asked for a moment of pause and reflection to remember one of the greatest icons of the Madison schools and community. "It is with great sadness that we recognize the passing of former Madison Township Trustee Larry Brandenburg. Larry was a Trustee from 1990-1997. Larry had a lasting impact on the people of Madison Township. More importantly, he had a lasting impact on the lives of the students and faculty of Madison Schools for over 30 years as a teacher, administrator and coach. Coach Brandenburg guided the athletic program at Madison during its infancy, coaching football, track, cross-country and basketball. In 1972, Coach Brandenburg led his boys' basketball team to the state final four; the furthest any Madison boys' basketball team has gone throughout its history."

ROLL CALL: Mr. McGuire- Present, Mr. Daniel-Present, Mr. Hall-Present, Mr. Farler-Present, Mrs. Schenck- Present.

**ITEM 2019 - 072 - MINUTES**

Mr. Daniel moved, Mr. Hall seconded to adopt the minutes of July 17, 2019. Vote: Ayes: Mr. Daniel, Mr. Hall, Mr. McGuire. Nays: None. The motion was declared approved.

Alex Webb stated that the Madison Sports Club would like to begin the process of moving their program from the school property, to the Township park. We have tried with limited success to build another diamond on school property and have been limited with usage on the varsity diamonds. We have outgrown our space there, and since the new schools have been built, have struggled to keep all our players in one place. We would like to improve our current diamond and add three more at the park. This will impact other organizations, and we want to make sure all their needs are continued to be met. Below is a rough timeline for the move. Attached are some preliminary ideas for location of baseball diamonds, and soccer fields.

**Fall and Winter of 2019:** Dugout Improvements, Infield Improvements, Storage Area Attached to the end of the First base dugout on existing diamond. Work with the Township, MSAY, Madison Lions Club, MYAA, and Cheerleader Reps to develop a plan that will satisfy the needs for all organizations and the community in general.

**2020-2021:** Cut diamonds in to allow all MSC games to move to the township park, except 15u boys. Help MSAY Soccer to layout their new fields. Install dugout benches, bleachers, and fencing as budget allows.

**Madison Township Board of Trustees**  
**August 21, 2019**

**2020-2022:** Have a concrete plan as to how to get a permanent building that would house a concession stand, storage areas for all that need, and restrooms. Complete the move from our remaining diamonds at the school, to the township park. Continue to improve the knothole facilities.

We are hoping by being here today, we can begin discussions with various organizations to solidify this timeline. We also hope the township will allow us to improve the dugouts this offseason, after we get them a detailed sketch of what we are planning. There was discussion about building and maintaining restroom facilities and concession facilities at the park. The Lions Club also would like to move the annual Springfest off the school property and to the community park. After some discussion, a work session was set for Thursday, August 29<sup>th</sup> to discuss these issues with representatives from knothole, soccer, football, cheer and the Lions Club.

**Presentation of Reports:**

**Fiscal Officer**

Mrs. Schenck reported that Governor DeWine has signed the final version of the biennial operating budget. The budget included language that will increase the Local Government Fund by 10.4% in 2020 and 1.8% in 2021. An additional \$10M was allocated to the State Auditor to help cover the costs of audits for local governments. The indigent burial program is being reinstated and will provide reimbursements of up to \$1,000 for adults and \$750 for children. Mrs. Schenck prepared the annual streetlight assessments. Each property owner will pay an additional \$2 in 2020. This is the first increase in more than 7 years; 88 properties are part of the streetlight assessments. She has created invoices for the culvert installations the road crew has performed, and sent an invoice to Wayne Township for their portion of the Wayne Madison Road Project loan. The minutes have been emailed to the website administrator. Property tax revenues are up about 5% over 2018 and more than 7% more than 2017.

**ITEM 2019 - 073 - APPROVE FISCAL OFFICERS REPORT**

Mr. Daniel moved, Mr. Hall seconded to approve the Fiscal Officer's report as presented. Vote: Ayes: Mr. Daniel, Mr. Hall, Mr. McGuire. Nays: None. The motion was declared approved.

**Fire Department**

Fire Chief Kent Hall discussed the first half of the year fire and EMS statistics. He discussed the upcoming fire prevention activities with the school and the status of the grant application for the radios. He provided information about the recent department trainings and discussed the leaks and mold damage at Station 152.

**Madison Township Board of Trustees**  
**August 21, 2019**

He suggested forming a citizens group to educate the public on the needs of the fire department and to provide tours of the buildings and apparatus. He asked that the recycling dumpsters be removed from the fire department lot; they make it difficult to get the fire trucks in and out of the station. The new pumper/tanker will be delivered the first week of October. He reported that the department continues to have problems with the 1998 Pierce Sabor truck. Tens of thousands of dollars have been spent trying to repair the truck but it is still not fixed. He discussed purchasing a new "stock" truck to replace it. He asked that the fire department be included in the work session scheduled for August 29<sup>th</sup> at 6:30 p.m.

**Road Department**

Road Superintendent Todd Daniel reported that the old backhoe was sold for \$30,000 which was the target price. The annual crackfill program has been completed; seven skids of crackfill material was applied. The annual paving is complete but the striping still needs to be finished. He borrowed a hotbox from Franklin Township, a \$35,000 piece of machinery, to repair a transverse crack on Twin Oaks Drive. He discussed the 2020 paving schedule. The department got a good report from the Department of Agriculture on the spraying. This year 5.3 miles of roads were paved, the target is 3.4 miles, so the township roads are in good shape and we are getting caught up. He discussed ordering a new dump truck that will be delivered in 2020; this will replace a 2003 truck.

**Administration**

Mr. Farler reported that the backhoe sold on Govdeals for \$30K. He informed everyone that the CDBG applications will be available within a few weeks. He asked, "Do we want to go after funding, and if so, what project?" He reported that the attorneys would not/could not perform a title search for the red depot building owned by the railroad company. They stated they could not even find a deed, but we do have the legal mailing address (Jacksonville, FL) to send all notifications. We received the grant funds for \$15,450 to cover cost of the demolition of the old gas station by the railroad tracks. Propane pricing from Woods Propane is \$1.049/gal for a 6,000 gallon pre-purchase plan. This will be an agenda item this evening. We'll be receiving a refund of \$2,465.75 from Duke Energy. This is from where we paid \$12,687.40 for the new electric design and construction for the fire station, but the electric project was not completed as the station was not built. If a new station is built, hopefully Duke will be able to pick up from where they left off. We have a resident that is claiming sovereign citizenship and has been disputing our zoning codes. I've been working with and staying in contact with the Butler County Prosecutors office and they will be handling the case as it moves forward. We should be receiving a small settlement claim from a class action lawsuit involving robo calls to the township office phone. I filed the township as a claimant last

**Madison Township Board of Trustees**  
**August 21, 2019**

year and the courts finally reach a decision. On Monday, I met with a representative from KLA Risk Consulting. They meet with us about every 2-3 years. They are part of OTARMA that provides and maintains the "risk" section of our township insurance. There are a few items that were brought to our attention that we can address. Most of them having to do with inspection reporting: vehicles, playground equipment, roads and sign, and also having all insurance liability, Hold Harmless documents, policy regulations, etc. in place. I've given several inspection form templates to Todd Daniel for the playground equipment and the Road department vehicles. ODOT performed a friction project on SR 122, but it was north of the log cabin. According to ODOT, the curves near the log cabin will be removed in a future project. Metro Parks will be hosting a ribbon cutting ceremony on Friday, September 6<sup>th</sup>, from 3.00pm to 5:00 p.m. for the grand opening of the Farmscape at Chrisholm Park. Census workers will be, or are already out, verifying street address for the 2020 Census. The actual census count will not begin until April 1<sup>st</sup>, 2020. The township will release a public notice as it gets closer o this time to provide more information to our residents on what to expect from census poll workers being in our community.

**ITEM 2019 - 074 - APPROVE THE BILLS**

Mr. Daniel moved, Mr. Hall seconded to approve the bills for this period. Vote: Ayes: Mr. Daniel, Mr. Hall, Mr. McGuire. Nays: None. The motion was declared approved.

**ITEM 2019 - 075 - APPROVE AUGUST ROAD CHECK AND SIGN CHECK**

Mr. Daniel moved, Mr. Hall seconded to approve the August road check and sign check report, to be submitted to BCEO. Vote: Ayes: Mr. Daniel, Mr. Hall, Mr. McGuire. Nays: None. The motion was declared approved.

**ITEM 2019 - 076 - PURCHASE 6000 GALLONS PROPANE**

Mr. Daniel moved, Mr. Hall seconded to approve the purchase from Wood Propane for a pre-purchase of 6000 gallons of propane at a unit cost of \$1.049/gallon. Vote: Ayes: Mr. Daniel, Mr. Hall, Mr. McGuire. Nays: None. The motion was declared approved.

**ITEM 2019 - 077 - NUISANCE PROPERTIES**

Mr. Daniel moved, Mr. Hall seconded to declare the following properties nuisances as according to ORC 505.87 and/or ORC 505.871: 433 Leichty Avenue, 6103 Trenton Franklin Road, 7049 Dalewood Drive, 4994 Elk Creek Road. Vote: Ayes: Mr. Daniel, Mr. Hall, Mr. McGuire. Nays: None. The motion was declared approved.

**ITEM 2019 - 078 - HIRE BROOKE ROSENBERGER AND MIKE WEISS**

Mr. Daniel moved, Mr. Hall seconded to approve the hiring of Brooke Rosenberger and Mike Weiss as part time employees to the Madison Township Fire Department pending background check and licensure check. Vote: Ayes: Mr. Daniel, Mr. Hall, Mr. McGuire. Nays: None.

**Madison Township Board of Trustees**  
**August 21, 2019**

The motion was declared approved.

**ITEM 2019 - 079 - INSTALL AIR CONDITIONER IN SHOP AREA**

Mr. Daniel moved, Mr. Hall seconded to accept a proposal from Blair Heating and Air Conditioning in the amount of \$4,900 for the installation of a Trane XR 13 air conditioner and Trane TEM 4 air handler to be installed in work shop area of administration building. Vote: Ayes: Mr. Daniel, Mr. Hall, Mr. McGuire. Nays: None. The motion was declared approved.

**ITEM 2019 - 080 - ASSESS TAX LIENS**

Mr. Daniel moved, Mr. Hall seconded to authorize the Fiscal Officer, to assess appropriate tax liens for street lighting on the following parcels:

PARCEL ID	PROJECT #	PROJECT NAME	CERT#	2018 AMOUNT	2019 AMOUNT
E2210029000006	27182	LEICHTY AVE LIGHT -MADISON TWP	204	\$46.00	\$ 48.00
E2220041000032	27180	MADISON TWP LITE SKYVIEW	204	\$44.00	\$ 46.00
E2220101000001	27181	CEDAR KNOLLS MADISON TWP LIGHT	204	\$25.00	\$ 27.00
E2220102000003	27181	CEDAR KNOLLS MADISON TWP LIGHT	204	\$25.00	\$ 27.00
E2220102000005	27181	CEDAR KNOLLS MADISON TWP LIGHT	204	\$25.00	\$ 27.00
E2220102000006	27181	CEDAR KNOLLS MADISON TWP LIGHT	204	\$25.00	\$ 27.00
E2220102000007	27181	CEDAR KNOLLS MADISON TWP LIGHT	204	\$25.00	\$ 27.00
E2220102000008	27181	CEDAR KNOLLS MADISON TWP LIGHT	204	\$25.00	\$ 27.00
E2220102000009	27181	CEDAR KNOLLS MADISON TWP LIGHT	204	\$25.00	\$ 27.00
E2220102000010	27181	CEDAR KNOLLS MADISON TWP LIGHT	204	\$25.00	\$ 27.00
E2220102000011	27181	CEDAR KNOLLS MADISON TWP LIGHT	204	\$25.00	\$ 27.00
E2220102000012	27181	CEDAR KNOLLS MADISON TWP LIGHT	204	\$25.00	\$ 27.00
E2220102000013	27181	CEDAR KNOLLS MADISON TWP LIGHT	204	\$25.00	\$ 27.00
E2220102000014	27181	CEDAR KNOLLS MADISON TWP LIGHT	204	\$25.00	\$ 27.00
E2220102000015	27181	CEDAR KNOLLS MADISON TWP LIGHT	204	\$25.00	\$ 27.00
E2220102000017	27181	CEDAR KNOLLS MADISON TWP LIGHT	204	\$25.00	\$ 27.00
E2220102000018	27181	CEDAR KNOLLS MADISON TWP LIGHT	204	\$25.00	\$ 27.00
E2220102000019	27181	CEDAR KNOLLS MADISON TWP LIGHT	204	\$25.00	\$ 27.00
E2220102000020	27181	CEDAR KNOLLS MADISON TWP LIGHT	204	\$25.00	\$ 27.00
E2220102000021	27181	CEDAR KNOLLS MADISON TWP LIGHT	204	\$25.00	\$ 27.00
E2220102000022	27181	CEDAR KNOLLS MADISON TWP LIGHT	204	\$25.00	\$ 27.00
E2220102000023	27181	CEDAR KNOLLS MADISON TWP LIGHT	204	\$25.00	\$ 27.00
E2220102000024	27181	CEDAR KNOLLS MADISON TWP LIGHT	204	\$25.00	\$ 27.00
E2220102000025	27181	CEDAR KNOLLS MADISON TWP LIGHT	204	\$25.00	\$ 27.00
E2220115000004	27180	MADISON TWP LITE SKYVIEW	204	\$44.00	\$ 46.00
E2220115000005	27180	MADISON TWP LITE SKYVIEW	204	\$44.00	\$ 46.00
E2220115000006	27180	MADISON TWP LITE SKYVIEW	204	\$44.00	\$ 46.00
E2220115000007	27180	MADISON TWP LITE SKYVIEW	204	\$44.00	\$ 46.00
E2220115000008	27180	MADISON TWP LITE SKYVIEW	204	\$44.00	\$ 46.00
E2220115000009	27180	MADISON TWP LITE SKYVIEW	204	\$44.00	\$ 46.00
E2220115000010	27180	MADISON TWP LITE SKYVIEW	204	\$44.00	\$ 46.00
E2220115000011	27180	MADISON TWP LITE SKYVIEW	204	\$44.00	\$ 46.00



**Madison Township Board of Trustees**  
**August 21, 2019**

E2220115000012	27180	MADISON TWP LITE SKYVIEW	204	\$44.00	\$ 46.00
E2220115000023	27184	WEATHERWOOD SUB-MAD TWP	204	\$16.00	\$ 18.00
E2220115000024	27184	WEATHERWOOD SUB-MAD TWP	204	\$16.00	\$ 18.00
E2220115000025	27184	WEATHERWOOD SUB-MAD TWP	204	\$16.00	\$ 18.00
E2220115000026	27184	WEATHERWOOD SUB-MAD TWP	204	\$16.00	\$ 18.00
E2220115000027	27184	WEATHERWOOD SUB-MAD TWP	204	\$16.00	\$ 18.00
E2220115000028	27184	WEATHERWOOD SUB-MAD TWP	204	\$16.00	\$ 18.00
E2220115000029	27184	WEATHERWOOD SUB-MAD TWP	204	\$16.00	\$ 18.00
E2220147000009	27180	MADISON TWP LITE SKYVIEW	204	\$44.00	\$ 46.00
E2220147000010	27180	MADISON TWP LITE SKYVIEW	204	\$44.00	\$ 46.00
E2220154000011	27184	WEATHERWOOD SUB-MAD TWP	204	\$16.00	\$ 18.00
E2220154000012	27184	WEATHERWOOD SUB-MAD TWP	204	\$16.00	\$ 18.00
E2220154000013	27184	WEATHERWOOD SUB-MAD TWP	204	\$16.00	\$ 18.00
E2220154000014	27184	WEATHERWOOD SUB-MAD TWP	204	\$16.00	\$ 18.00
E2220154000015	27184	WEATHERWOOD SUB-MAD TWP	204	\$16.00	\$ 18.00
E2220154000016	27184	WEATHERWOOD SUB-MAD TWP	204	\$16.00	\$ 18.00
E2220154000017	27184	WEATHERWOOD SUB-MAD TWP	204	\$16.00	\$ 18.00
E2220154000018	27184	WEATHERWOOD SUB-MAD TWP	204	\$16.00	\$ 18.00
E2220154000019	27184	WEATHERWOOD SUB-MAD TWP	204	\$16.00	\$ 18.00
E2220154000020	27184	WEATHERWOOD SUB-MAD TWP	204	\$16.00	\$ 18.00
E2220154000021	27184	WEATHERWOOD SUB-MAD TWP	204	\$16.00	\$ 18.00
E2220154000022	27184	WEATHERWOOD SUB-MAD TWP	204	\$16.00	\$ 18.00
E2220154000023	27184	WEATHERWOOD SUB-MAD TWP	204	\$16.00	\$ 18.00
E2220154000026	27184	WEATHERWOOD SUB-MAD TWP	204	\$16.00	\$ 18.00
E2220154000027	27184	WEATHERWOOD SUB-MAD TWP	204	\$16.00	\$ 18.00
E2220154000028	27184	WEATHERWOOD SUB-MAD TWP	204	\$16.00	\$ 18.00
E2220167000001	27183	MIDDLEMOOR LN LIGHT-MADISON	204	\$150.00	\$ 152.00
E2220167000002	27183	MIDDLEMOOR LN LIGHT-MADISON	204	\$150.00	\$ 152.00
E2220167000003	27183	MIDDLEMOOR LN LIGHT-MADISON	204	\$150.00	\$ 152.00
E2220167000004	27183	MIDDLEMOOR LN LIGHT-MADISON	204	\$150.00	\$ 152.00
E2220167000005	27183	MIDDLEMOOR LN LIGHT-MADISON	204	\$150.00	\$ 152.00
E2220167000006	27183	MIDDLEMOOR LN LIGHT-MADISON	204	\$150.00	\$ 152.00
E2220167000007	27183	MIDDLEMOOR LN LIGHT-MADISON	204	\$150.00	\$ 152.00
E2220167000008	27183	MIDDLEMOOR LN LIGHT-MADISON	204	\$150.00	\$ 152.00
E2220168000001	27183	MIDDLEMOOR LN LIGHT-MADISON	204	\$150.00	\$ 152.00
E2220172000001	27183	MIDDLEMOOR LN LIGHT-MADISON	204	\$150.00	\$ 152.00
E2220172000002	27183	MIDDLEMOOR LN LIGHT-MADISON	204	\$150.00	\$ 152.00
E2220172000003	27183	MIDDLEMOOR LN LIGHT-MADISON	204	\$150.00	\$ 152.00
E2220172000004	27183	MIDDLEMOOR LN LIGHT-MADISON	204	\$150.00	\$ 152.00
E2220172000005	27183	MIDDLEMOOR LN LIGHT-MADISON	204	\$150.00	\$ 152.00
E2220172000006	27183	MIDDLEMOOR LN LIGHT-MADISON	204	\$150.00	\$ 152.00
E2220172000007	27183	MIDDLEMOOR LN LIGHT-MADISON	204	\$150.00	\$ 152.00
E2220172000008	27183	MIDDLEMOOR LN LIGHT-MADISON	204	\$150.00	\$ 152.00
E2220172000009	27183	MIDDLEMOOR LN LIGHT-MADISON	204	\$150.00	\$ 152.00
E2220172000010	27183	MIDDLEMOOR LN LIGHT-MADISON	204	\$150.00	\$ 152.00
E2220172000011	27183	MIDDLEMOOR LN LIGHT-MADISON	204	\$150.00	\$ 152.00

**Madison Township Board of Trustees**  
**August 21, 2019**

E2230124000001	27182	LEICHTY AVE LIGHT -MADISON TWP	204	\$46.00	\$ 48.00
E2230124000007	27182	LEICHTY AVE LIGHT -MADISON TWP	204	\$46.00	\$ 48.00
E2230124000009	27182	LEICHTY AVE LIGHT -MADISON TWP	204	\$46.00	\$ 48.00
E2230124000012	27182	LEICHTY AVE LIGHT -MADISON TWP	204	\$46.00	\$ 48.00
E2230124000013	27182	LEICHTY AVE LIGHT -MADISON TWP	204	\$46.00	\$ 48.00
E2230124000014	27182	LEICHTY AVE LIGHT -MADISON TWP	204	\$46.00	\$ 48.00
E2230124000015	27182	LEICHTY AVE LIGHT -MADISON TWP	204	\$46.00	\$ 48.00
E2230124000017	27182	LEICHTY AVE LIGHT -MADISON TWP	204	\$46.00	\$ 48.00
E2230124000018	27182	LEICHTY AVE LIGHT -MADISON TWP	204	\$46.00	\$ 48.00
E2230124000020	27182	LEICHTY AVE LIGHT -MADISON TWP	204	\$46.00	\$ 48.00
				\$4,952.00	\$ 5,128.00

Vote: Ayes: Mr. Daniel, Mr. Hall, Mr. McGuire. Nays: None. The motion was declared approved.

**ITEM 2019 - 081 - APPROVE ADDENDUMS 9.1.3 AND 10.13 AND 10.2.1 TO THE MADISON TOWNSHIP FIRE-EMS STANDARD OPERATING GUIDELINES AND PROCEDURES**

Mr. Daniel moved, Mr. Hall seconded to approve addendums 9.1.3 "Procedures When Responding in Personal Vehicle" and 10.13 "Department Communication Policy", and 10.2.1 "Emergency Medical Services Operations/Equipment" to the Madison Township Fire-EMS Standard Operating Guidelines and Procedures. Vote: Ayes: Mr. Daniel, Mr. Hall, Mr. McGuire. Nays: None. The motion was declared approved.

Mr. Farler discussed the need for additional playground mulch; he suggested using the OTARMA grant money towards this purchase. He asked the Trustees for their suggestion for the upcoming CDBG grant application.

**ITEM 2019 - 082 - EXECUTIVE SESSION**

At 7:43 p.m. Mr. Hall moved, Mr. Daniel seconded to adjourn to executive session under the authority of O.R.C. 121.22 (G) (2) To consider the purchase of property for public purposes, or for the sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage. Vote: Ayes: Mr. Daniel, Mr. Hall, Mr. McGuire. Nays: None. The motion was declared approved.

**ITEM 2019 - 083 - ADJOURN**

Mr. Hall moved, Mr. Daniel seconded to adjourn the meeting at 6:56 p.m. Vote: Ayes: Mr. Daniel, Mr. Hall, Mr. McGuire. Nays: None. The motion was declared approved.

  
Attest - Fiscal Officer

  
Signed - President

**Madison Township Board of Trustees**  
**August 29, 2019**

The Madison Township Board of Trustees met this day in special session at the Township Administration Building located at 5610 W. Alexandria Road, Middletown, Ohio at 6:30 p.m. for the purpose of discussing Madison Fire Department facilities, equipment and budget and to discuss the Madison Township Community park. The meeting was called to order by Board President Brian McGuire with the Pledge of Allegiance.

ROLL CALL: Mr. McGuire- Present, Mr. Daniel-Present, Mr. Hall-Present, Mr. Farler-Present, Mrs. Schenck- Present.

Chief Hall reminded everyone of the ongoing issues the department has had with the 1998 Pierce Saber truck; tens of thousands of dollars have been spent trying to repair the truck but it is still not fixed. He presented information about purchasing a new "stock" truck to replace it.

Option 1

The first option presented was a Sutphin truck at a cost of \$450,000-\$500,000. It could be ready for delivery in 4-6 months.

Option 2

The second option was a Pierce truck at a cost of \$450,000-\$500,000. It is currently in Florida.

Option 3

The third option was a Ford mini rescue vehicle at a cost of \$250,000-\$275,000. The advantages of this option were a smaller, lighter vehicle that could possibly go where the larger trucks would not fit, such as steep or narrow driveways. It carries 4 men. The disadvantage is that it only carries 300 gallons of water instead of 1,000 gallons on a typical pumper. He explained that 25% of the township does not have fire hydrants.

He reviewed the status of the fire and EMS vehicles.

Engine 151

- A 1998 Pierce Saber pumper (22 years in service)
- With the age of the unit there are constant repairs to it.
- Body, engine and pump are currently working ok, with its age it is unknown if a high dollar repair could occur.
- Recently springs have been replaced and also engine problems that had this unit done for two weeks with us borrowing a spare engine from the City of Trenton.
- We conduct annual safety checks by a certified vendor, monthly checks from fire personnel along with annual services by road crew.
- THIS UNIT CURRENTLY OUT OF SERVICE-MECHANICAL ISSUES

**Madison Township Board of Trustees**  
**August 29, 2019**

Engine 152

- A 1998 Sutphen pumper (22 years in service).
- With the age of the unit there are constant repairs for it also.
- Body, engine and pump are currently working ok, with its age it is unknown if a high dollar repair could occur.
- Within the past couple of years had to replace the rear end of this unit, unit was down for approximately a week with us borrowing another departments engine.

Tanker 151

- A 1988 Brigadier that is currently out of service due to pump issues. Currently have a new one on order.
- 32 years old.
- THIS UNIT CURRENTLY OUT OF SERVICE- PUMP ISSUES

Tanker 152

- Also, a 1988 Brigadier, 32 years old, currently has a turbo issue, currently has no pump issue because of replacing the pump during the county water going in, having debris in the pump.

Brush 151

- A 2004 Ford F350 with approximately 45,000 miles on it.
- When first purchased had engine issues but they since have been repaired, no recent issues.
- Have issues at times with skid nit, pump, nozzles, etc..

Brush 152

- A 2002 Ford F350 with approximately 55,000 miles on it.
- Normal maintenance issues with engine and skid unit. (batteries, pump, etc.)

Medic 152

- A 2012 Dodge that was a remount. Used primarily for backup calls or when main unit is down.
- It currently has 115,000 miles on it and is used every Monday and Friday of the week to save miles on the main unit. Routine repairs and maintenance with this unit.

Medic 153

- A 2017 Ford F550 that currently has approximately 40,000 miles on it.
- Minimal issues being a newer unit.

Utility 153

- A 1999 GMC with 120,000 miles on it. This is a utility unit for various things. (equipment, hoses, injured persons, etc\*\*\*\*)

**Madison Township Board of Trustees**  
**August 29, 2019**

- Older unit, has flat bed, EMS also uses it for response at times.
- NO LONGER IN SERVICE

Chief's Unit

- A 2016 Jeep Wrangler with 10,000 miles. Used for command by Fire Personnel.

Air Unit

- A 2002 trailer for mobile air service while on scene of structure fire.

Santa Sleighs

- One at each station, North and South, unknown on date of service for each unit.

Chief Hall discussed putting together a citizens group to educate the public on the needs of the fire department and to provide tours of the buildings and apparatus. He discussed the current staffing at the life squad and the fire department. Other area departments are increasing their pay; to stay competitive; we would need to increase the wages as well in the future.

A resident suggested having fundraisers to raise the money for new fire equipment.

**ITEM 2019 - 085- RECESS**

Mr. Hall moved, Mr. Daniel seconded to recess the meeting at 7:15 p.m. Vote: Ayes: Mr. Daniel, Mr. Hall, Mr. McGuire. Nays: None. The motion was declared approved.

At 7:40 p.m. the meeting was called back to order by Board President Brian McGuire.

Alex Webb stated that the Madison Sports Club would like to begin the process of moving their program from the school property, to the Township Park. We have tried with limited success to build another diamond on school property and have been limited with usage on the varsity diamonds. We have outgrown our space there, and since the new schools have been built and have struggled to keep all our players in one place. We would like to improve our current diamond and add three more at the park. This will affect other organizations, and we want to make sure all their needs continue to be met. Below is a rough timeline for the move. Attached are some preliminary ideas for location of baseball diamonds, and soccer fields.

**Fall and Winter of 2019:** Dugout improvements, infield improvements, Storage Area attached to the end of the first base dugout on existing diamond. Work with the Township, MSAY, Madison Lions Club, MYAA, and cheerleader representatives to

**Madison Township Board of Trustees**  
**August 29, 2019**

develop a plan that will satisfy the needs for all organizations and the community in general.

**2020-2021:** Cut diamonds in to allow all MSC games to move to the township park, except 15u boys. Help MSAY Soccer to layout their new fields. Install dugout benches, bleachers, and fencing as budget allows.

**2020-2022:** Have a concrete plan as to how to get a permanent building that would house a concession stand, storage areas for all that need, and restrooms. Complete the move from our remaining diamonds at the school, to the township park. Continue to improve the knothole facilities.

There was discussion about building and maintaining restroom facilities and concession facilities at the park. The Lions Club also would like to move the annual Springfest off the school property and to the community park. The group discussed the pros and cons of building restroom facilities. The water and electric services already exist, the group discussed the cost to build the facilities and the manpower and responsibility to maintain them.

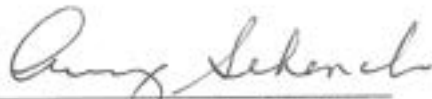
The Trustees suggested developing a Master Plan for the Township Park. This would establish what facilities were needed and the investment required to accomplish the task. The Township may be able to help with the fields and grant writing.

The group discussed looking into the insurance liability of citizens using equipment such as mowers, and other tools, on the park property.

A Park Master Plan committee will be established and a report from the committee will be incorporated into the regular Trustees meeting.

**ITEM 2019 - 086- ADJOURN**

Mr. Hall moved, Mr. Daniel seconded to adjourn the meeting at 8:19 p.m. Vote: Ayes: Mr. Daniel, Mr. Hall, Mr. McGuire. Nays: None. The motion was declared approved.



Attest - Fiscal Officer



Signed - President

**Madison Township Board of Trustees**  
**September 18, 2019**

The Madison Township Board of Trustees met this day in regular session at the Township Administration Building located at 5610 W. Alexandria Road, Middletown, Ohio at 6:30 p.m. The meeting was called to order by Board President Brian McGuire with the Pledge of Allegiance.

ROLL CALL: Mr. McGuire- Present, Mr. Daniel-Present, Mr. Hall-Present, Mr. Farler-Present, Mrs. Schenck- Present.

**ITEM 2019 - 087 - MINUTES**

Mr. Daniel moved, Mr. Hall seconded to adopt the minutes of August 21 and August 29, 2019. Vote: Ayes: Mr. Daniel, Mr. Hall, Mr. McGuire. Nays: None. The motion was declared approved.

**Public Comments**

Resident David Mancuso provided information about the Butler County Elderly Services Program. The Elderly Services Program (ESP) provides Meals on Wheels, medical assistance and transportation to local senior citizens in their homes. The ESP fills in the gaps of care and allows people to stay healthy and independent in their own homes. The program is very cost efficient compared to the cost of the same type of care in a nursing home setting. This program is funded by Butler County taxpayers through a levy and costs approximately \$39 annually per \$100,000 valuation. Ms. Schenck suggested that information about the ESP be included in the next newsletter.

Bob Routson provided an update from the Butler County Auditor's Office. He explained that the 2020 reappraisal requires that assessors look at every property in Butler County. He reported that no new credit card skimmers have been found since 2018. Auditor Reynolds is still pushing for fuel quality standards and testing but the legislation is moving slowly at the state level. Mr. Routson reported that the Auditor's 2018 Financial Reports are available.

Alex Webb provided an update on Park Master Plan and Concession/Restroom/Storage Facility. He stated that it was not quite time to begin work on a master plan for the township park with the question of land acquisition lingering; however, we all agreed that we could continue to work toward the existing plan of the concession/restroom/storage facility, regardless of the land issue, all are on board for that. We sent out a questionnaire to the following civic/youth groups. Madison Springfest, Madison Lions Club, MSC (Youth Baseball and Softball), MSAY (Youth Soccer), MYAA (Youth Football), Youth Cheerleading, MYB (Youth Basketball), and Pack 28 (Cub Scouts) with the following questions for their boards to discuss.

1. How does your organization currently use the park?
2. Would a permanent concession stand/restroom improve the

**Madison Township Board of Trustees**  
**September 18, 2019**

- experience at the township for your organization?
3. Would the facility help draw new opportunities for your organization?
  4. Could your organization donate money or be willing to fundraise for such a facility?
  5. Are there any other facilities that could be added to help your organization? Storage? Meeting area?
  6. Are there any other ideas or suggestions you have for the park in general?

Mr. Webb stated that he believes the two important questions at this point are questions 2 and 4. All organizations asked agreed a permanent facility will improve their experience.

All organizations after initially asked are willing to donate or fundraise for such a facility. There are varying levels, but ALL are willing to help.

I believe the township trustees should discuss the same questions before the next meeting, and hopefully be willing to discuss their decisions during our time next month. In discussing with the various organizations, most believe the township stands to gain from these improvements also. We hope they will consider during the next meeting earmarking funds or maybe matching funds raised from the various community groups. At a minimum, we would like to hear from the trustees about their level of commitment.

Before next meeting, with the trustees blessing, we would like to begin to look at the cost analysis for the existing plan for the facility. We would like to work with Mr. Farler to organize the answers to the above questions into a presentable format for grant writing, using his expertise. We would also like to ask the community in general if there are any organizations that we have left out. The more people working toward this common goal, the more likely we are to succeed.

**Presentation of Reports:**

Fiscal Officer Schenck provided the end of the month reports; no one had any questions.

**ITEM 2019 - 088 - APPROVE FISCAL OFFICERS REPORT**

Mr. Hall moved, Mr. Daniel seconded to approve the Fiscal Officer's report as presented. Vote: Ayes: Mr. Daniel, Mr. Hall, Mr. McGuire. Nays: None. The motion was declared approved.

**Fire Department**

Fire Chief Kent Hall provided and discussed the August fire and EMS statistics. He discussed the upcoming fire prevention activities with the school and the status of the grant application for the radios. He provided information about the recent and upcoming department trainings. He reported that a citizens group



**Madison Township Board of Trustees**  
**September 18, 2019**

has been formed to educate the public on the needs of the fire department and to provide tours of the buildings and apparatus. He asked that the recycling dumpsters be removed from the fire department lot; they make it difficult to get the fire trucks in and out of the station. The new pumper/tanker will be delivered the first week of October. Mrs. Schenck reminded everyone to be cognizant of the Ohio Sunshine Laws when these meetings are taking place.

**Road Department**

Road Superintendent Todd Daniel reported that the Brown's Run and Sloebig paving projects have been completed. The "boom mower" mowing is nearly complete for the year and the "pull behind mower" was making its last lap of the season. The new dump truck will be delivered in 2020. Over the next month or so the crew will be pouring headstone footers in the cemetery; this is done twice a year, in the spring and fall. Over the next 4 to 8 weeks the crew will be working to remove dead trees from the right of ways.

**Administration**

Mr. Farler reported that Madison High School students will be repainting the Wellness Path in the Community Park. The County should be filing this week or next on the resident claiming sovereign citizenship. A "Free Little Library" will be installed in the Park by the Boy Scout group. We've begun working on the fall newsletter, which will be coming out sometime hopefully around late October or early November. Southwest Regional Water District will be having water lines relocated at the intersection of Thomas Road and Middletown Germantown Road in approx. 3-4 weeks. The road will be closed during the workday, but will be plated at the end of each day. Trick or Treat is scheduled for Thursday, October 31<sup>st</sup> from 5:30 to 7:00 p.m. He reminded the Trustees that the CDBG applications are due November 6<sup>th</sup> and asked the Trustees what projects they would like to submit for funding.

**ITEM 2019 - 089 - AMEND ADGENDA**

Mr. Daniel moved, Mr. Hall seconded to amend the agenda to remove item no. D and to amend item H to read noxious weeds instead of street lighting. Vote: Ayes: Mr. Daniel, Mr. Hall, Mr. McGuire. Nays: None. The motion was declared approved.

**ITEM 2019 - 090 - APPROVE THE BILLS**

Mr. Hall moved, Mr. Daniel seconded to approve the bills for this period. Vote: Ayes: Mr. Daniel, Mr. Hall, Mr. McGuire. Nays: None. The motion was declared approved.

**ITEM 2019 - 091 - APPROVE SEPTEMBER ROAD CHECK AND SIGN CHECK**

Mr. Hall moved, Mr. Daniel seconded to approve the September road check and sign check report, to be submitted to BCEO. Vote: Ayes: Mr. Daniel, Mr. Hall, Mr. McGuire. Nays: None. The motion was declared approved.

**Madison Township Board of Trustees**  
**September 18, 2019**

**ITEM 2019 - 092 - NUISANCE PROPERTIES**

Mr. Daniel moved, Mr. Hall seconded to declare the following properties nuisances as according to ORC 505.87 and/or ORC 505.871: 5471 Hamilton Trenton Road, 6057 Kalbfleisch Road, 7128 Trenton Franklin Road. Vote: Ayes: Mr. Daniel, Mr. Hall, Mr. McGuire. Nays: None. The motion was declared approved.

Mr. Daniel commented that the old Lindens GMC property was a mess. Semi-trucks have been sitting there for years, tall grass and weeds, the roof is falling in. He asked if the building could be condemned; Mr. Farler and Chief Hall will go out and take a look at the property and report back.

**ITEM 2019 - 093 - HIRE SETH WHITLOCK AND NATHANIEL GRAY**

Mr. Hall moved, Mr. Daniel seconded to approve the hiring of Seth Whitlock and Nathaniel Gray as part time employees to the Madison Township Fire Department pending background check and licensure check. Vote: Ayes: Mr. Daniel, Mr. Hall, Mr. McGuire. Nays: None. The motion was declared approved.

**ITEM 2019 - 094 - ENTER INTO CONTRACT WITH B.D. MORGAN FOR DESIGN AND DRAWINGS FOR AN ADDITION AT STATION 152**

Mr. Hall moved, Mr. Daniel seconded to authorize the Township Administrator to enter into a contract with B.D. Morgan & Company in the amount of \$3,380 for the design and drawing of an addition at Station 152. Vote: Ayes: Mr. Daniel, Mr. Hall, Mr. McGuire. Nays: None. The motion was declared approved.

**ITEM 2019 - 095 - AUTHORIZE PARTICIPATION IN ODOT'S COOPERATIVE PURCHASING PROGRAM**

Mr. Hall moved, Mr. Daniel seconded to authorize Road Superintendent Todd Daniel's participation in the Ohio Department of Transportation's Cooperative Purchasing program for 2019.

WHEREAS, Section 5513.01 of the Ohio Revised Code provides the opportunity for Townships to participate in contracts of the Ohio Department of Transportation for the purchase of machinery, material, supplies or other articles.

NOW, THEREFORE, BE IT RESOLVED by the Madison Township Board of Trustees of Butler County, Ohio:

That Todd Daniel, Road Superintendent for the Board of Trustees Madison Township, requests authority in the name of Madison Township to participate during the year 2019 in contracts of the Department of Transportation for the purchase of machinery, equipment, and supplies for which the Department of Transportation has entered into, pursuant to Ohio Revised Code Section 5513.01;and

That Todd Daniel is hereby authorized to agree, in the name of

**Madison Township Board of Trustees**  
**September 18, 2019**

Madison Township, to be bound by all terms and conditions as the Director of Transportation prescribes; and

That Todd Daniel is hereby authorized to agree in the name of Madison Township to authorize payment to the vendor under these contracts of the Ohio Department of Transportation in which Madison Township participates for machinery, equipment and supplies which are received pursuant to these contracts; and

That Madison Township agrees to hold the Director of Transportation and the Ohio Department of Transportation harmless for any claim or dispute arising out of participation in these contracts pursuant to Ohio Revised Code 5513.01. Vote: Ayes: Mr. Daniel, Mr. Hall, Mr. McGuire. Nays: None. The motion was declared approved.

**ITEM 2019 - 096 - ASSESS TAX LIENS**

Mr. Hall moved, Mr. Daniel seconded to authorize the Fiscal Officer, according to ORC 505.87 (F), to assess appropriate tax liens for the cutting of noxious weeds and/ or debris removal on the following parcels:

<u>Address</u>	<u>Parcel Number</u>	<u>Cut Cost</u>	<u>Fixed Cost</u>	<u>Total Cost</u>
5388 Mosiman Rd	E2220114000009	\$165.00	\$125.00	\$290.00
7049 Franklin Madison	E2220051000013	\$120.00	\$125.00	\$245.00
6741 Franklin Madison	E2220049000004	\$120.00	\$125.00	\$245.00
527 Hill Street	E2230121000005	\$285.00	\$125.00	\$410.00

\$690.00    \$500.00    \$1,190.00

Vote: Ayes: Mr. Daniel, Mr. Hall. Nays: None. The motion was declared approved.

**ITEM 2019 - 097 - AMEND CERTIFICATE OF ESTIMATED RESOURCES**

Mr. Daniel moved, Mr. Hall seconded to amend the Certificate of Estimated Resources as follows:

<u>Fund Number</u>	<u>Fund Name</u>	<u>Beginning Balance 1/01/2019</u>	<u>Estimated Revenue</u>	<u>Total Estimated Resources</u>
1000	General	82,972.02	374,553.33	457,525.35
2011	Motor Vehicle	12,220.05	20,000.00	32,220.05
2021	Gasoline Tax	6,649.96	112,301.68	118,951.64
2031	Road & Bridge	5,628.77	236,875.49	242,504.26
2041	Cemetery	156,922.70	82,250.00	239,172.70
2141	Road District	136,925.13	257,000.00	393,925.13
2191	Fire/EMS Fund	1,206,083.29	821,285.66	2,027,368.95
2231	Perm. M. V.	19,198.78	80,000.00	99,198.78

**Madison Township Board of Trustees**  
**September 18, 2019**

4501	Street Lighting		4,975.25	4,975.25
4951	Permanent	219.56	0.08	219.64
Total		1,626,820.26	1,989,241.49	3,616,061.75

Vote: Ayes: Mr. Daniel, Mr. Hall, Mr. McGuire. Nays: None. The motion was declared approved.

Community Park Master Plan Discussion:

Mr. Webb stated that he has received responses from 4 Community Park stakeholders; the rest are still talking with their own boards and committees.

Mr. Daniel stated that the Trustees were unsuccessful in obtaining more land for the park. An outside developer was able to pay more than double what the Township was willing to offer for the property and the land was sold.

Mr. Webb stated that the master planning for the Park could move forward since the property issue was decided. The committee wants to know if the Township is willing to contribute to the project and how much. Mr. Farler reported that the estimates from approximately 7 years ago was \$110,000 to build a restroom and concession stand.

Mr. McGuire stated that the Township will contribute towards the project.

Mr. Webb asked if we could get grants for the project, does the match have to be cash or can it be in kind work? Mr. Farler responded that it depends on the kind of grant that is awarded.

Mr. Daniel commented that he wanted to sit down with the committee members from each group and discuss the maintenance and care of the concession stand and the restrooms and get a commitment from them.

Mr. McGuire stated that the park is going to need more parking spaces.

Mr. Todd Daniel stated that the tennis courts at the Park need to be resurfaced; the cost is approximately \$30,000. There was discussion about the school helping to pay for the maintenance of the tennis courts because the school teams use them.

Community Development Block Grant Discussion:

The Trustees discussed several projects to apply for CDBG funds for. These projects include improving the facilities at the park, roadwork, and possibly the addition at the firehouse.

**Madison Township Board of Trustees**  
**September 18, 2019**

Announcements:

Trick or Treat will be October 31, 2019 from 5:30-7:00 p.m.

Resident Connie Back announced that Sunday from 2-4 was Cabin Day at the Park. Madison's homecoming parade is also Sunday and the parade line-up is at the Park. Mr. Farler will make sure that the porta-johns have been serviced.

Fire Chief Hall presented information about the E-ONE Mini Pumper and purchasing it from the Ohio State Term Schedule. He asked the Trustees to consider this lease to purchase this evening. The payments will be approximately \$30,000 annually.

**ITEM 2019 - 098 - AMEND ADGENDA**

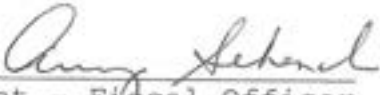
Mr. Hall moved, Mr. Daniel seconded to add item K to the agenda. Vote: Ayes: Mr. Daniel, Mr. Hall, Mr. McGuire. Nays: None. The motion was declared approved.

**ITEM 2019 - 099 - PURCHASE 2019 E-ONE MINI PUMPER**

Mr. Hall moved, Mr. Daniel seconded to lease to purchase a 2019 E-ONE Mini Pumper utilizing the Ohio State Term Schedule. Vote: Ayes: Mr. Daniel, Mr. Hall, Mr. McGuire. Nays: None. The motion was declared approved.

**ITEM 2019 - 100 - ADJOURN**

Mr. Daniel moved, Mr. Hall seconded to adjourn the meeting at 7:50 p.m. Vote: Ayes: Mr. Daniel, Mr. Hall, Mr. McGuire. Nays: None. The motion was declared approved.

  
\_\_\_\_\_  
Attest - Fiscal Officer

  
\_\_\_\_\_  
Signed - President

**Madison Township Board of Trustees**  
**October 16, 2019**

The Madison Township Board of Trustees met this day in regular session at the Township Administration Building located at 5610 W. Alexandria Road, Middletown, Ohio at 6:30 p.m. The meeting was called to order by Board President Brian McGuire with the Pledge of Allegiance.

ROLL CALL: Mr. McGuire- Present, Mr. Daniel-Present, Mr. Hall-Present, Mr. Farler-Present, Mrs. Schenck- Present.

**ITEM 2019 - 101 - MINUTES**

Mr. Daniel moved, Mr. Hall seconded to adopt the minutes of September 18, 2019. Vote: Ayes: Mr. Daniel, Mr. Hall, Mr. McGuire. Nays: None. The motion was declared approved.

**Presentation of Reports:**

Fiscal Officer Schenck provided the end of the month reports; no one had any questions.

**ITEM 2019 - 102 - APPROVE FISCAL OFFICERS REPORT**

Mr. Hall moved, Mr. Daniel seconded to approve the Fiscal Officer's report as presented. Vote: Ayes: Mr. Daniel, Mr. Hall, Mr. McGuire. Nays: None. The motion was declared approved.

**Fire Department**

Fire Chief Kent Hall provided and discussed the September fire and EMS statistics. He reported that the department had sponsored tours of the station, a puppet show and performed fire drills and inspections for fire prevention week. He reported that Rosenbauer keeps pushing back the delivery date of the pumper tank. The expected delivery now is mid-November to early December. The mini rescue pumper is 90% complete and the department expects to take delivery mid-November. Chief hall reported an issue with the axle and springs on the tanker at station 152 in Poasttown; the repair estimate is approximately \$3,000. The next Butler County Fire Chiefs meeting is at Station 152 (Poasttown); they expect to find out the status of the radio grant. Chief Hall discussed issue with dispatch. He announced that the annual Fire Department Christmas Party will be at Browns Run Country Club on December 4, 2019.

**Administration**

Mr. Farler reported that Madison High School students repainted the Wellness Path in the community park. The Great Miami River Clean up event is scheduled for October 26, 2019. The fall edition of the township newsletter will be out soon. The fire department recently received a \$400 grant from Butler Rural Electric for reflective vests; thank you to Jordan Peters for his help. Chris, Alan and Todd attended the Southwest Ohio & Northern Kentucky Storm Water Field day to satisfy training requirements with the Butler County Storm Water District. This was a CEU opportunity and good for 5 credit hours. The two tire recycling events we held several years ago were big hits. People have continued to ask last year

**Madison Township Board of Trustees**  
**October 16, 2019**

and this year when we're having it again. I believe next year we'll be able to host another one, in conjunction with Butler County Recycling. We'll work with the school district regarding a possible site location, and the event would take place sometime in the fall. A contractor for Southwest Regional Water District is working on relocating the water lines at the intersection of Thomas Road and Middletown Germantown Road. The road will be closed during the workday, but will be plated at the end of each day. Trick or Treat is scheduled for Thursday, October 31<sup>st</sup> from 5:30 to 7:00 p.m.

**ITEM 2019 - 103 - APPROVE THE BILLS**

Mr. Hall moved, Mr. Daniel seconded to approve the bills for this period. Vote: Ayes: Mr. Daniel, Mr. Hall, Mr. McGuire. Nays: None. The motion was declared approved.

**ITEM 2019 - 104 - ACCEPT THE AMOUNTS AND RATES**

Mr. Hall moved, Mr. Daniel seconded to accept the Amounts and Rates as determined by the Budget Commission. Vote: Ayes: Mr. Daniel, Mr. Hall, Mr. McGuire. Nays: None. The motion was declared approved.

**ITEM 2019 - 105 - HIRE OF DAVID JOHNSON, PATRICK CLENDINNING, FERRIS GILLESPIE AND JOHN REID**

Mr. Daniel moved, Mr. Hall seconded to approve the hiring of David Johnson, Patrick Clendinning, Ferris Gillespie and John Reid as a part time employee to the Madison Township Fire Department, pending final licensure and background checks. Vote: Ayes: Mr. Daniel, Mr. Hall, Mr. McGuire. Nays: None. The motion was declared approved.

**ITEM 2019 - 106 - AUTHORIZE THE PURCHASE OF A 2021 FREIGHTLINER M2 106 CAB AND CHASSIS FROM FYDA FREIGHTLINER OF CINCINNATI**

Mr. Hall moved, Mr. Daniel seconded to authorize the purchase of a 2021 Freightliner M2 106 Cab and Chassis from FYDA Freightliner of Cincinnati in the amount of \$79,398.00. Per quote - 8/22/2019. Vote: Ayes: Mr. Daniel, Mr. Hall, Mr. McGuire. Nays: None. The motion was declared approved.

**ITEM 2019 - 107 - AUTHORIZE PURCHASE OF MATERIALS AND FABRICATION FROM HENDERSON PRODUCTS INC.**

Mr. Daniel moved, Mr. Hall seconded to authorize the purchase of materials and fabrication from Henderson Products Inc. in the amount of \$72,671.00. Per quote -128035. Vote: Ayes: Mr. Daniel, Mr. Hall, Mr. McGuire. Nays: None. The motion was declared approved.

**ITEM 2019 - 108 - PURCHASE BEET/BRINE MIX**

Mr. Hall moved, Mr. Daniel seconded to authorize the purchase of Beet/Brine mix and delivery from the Butler County Engineers Office at a cost of \$.41 cents per gallon for the 2019-2020 season. Vote: Ayes: Mr. Daniel, Mr. Hall, Mr. McGuire. Nays: None. The motion

**Madison Township Board of Trustees**  
**October 16, 2019**

was declared approved.

**ITEM 2019 - 109 - CDBG APPLICATION FOR FUNDING**

Mr. Daniel moved, Mr. Hall seconded to authorize the Township Administrator to apply for CDBG funds to be used for road projects. Vote: Ayes: Mr. Daniel, Mr. Hall, Mr. McGuire. Nays: None. The motion was declared approved.

**Community Park Planning Committee Discussion:**

Mr. Webb stated that the ball diamonds have been tilled up and that he distributed copies of the park plans to all of the youth sports groups. The groups are reviewing the plans and taking to their boards and committees. The committee wants to know if the Township is willing to contribute \$20,000 to the project. There was discussion about in-kind donations of equipment and labor and monetary donations. Ms. Schenck suggested establishing a separate Park Fund to be able to track the donation revenue. There was discussion about setting up a meeting the week of the 28<sup>th</sup>.

**ITEM 2019 - 110 - ESTABLISH PARK FUND**

Mr. Daniel moved, Mr. Hall seconded to establish a Park Fund. Vote: Ayes: Mr. Daniel, Mr. Hall, Mr. McGuire. Nays: None. The motion was declared approved.

Judge Noah Powers introduced himself to the audience.

Mr. Hall suggested adding contract Butler County Sheriff's officers. Ms. Schenck explained that due to a significant loss of General Fund revenue over the last ten years, the township could not afford to add contract deputies without raising taxes.

**Announcements:**

Trick or Treat will be October 31, 2019 from 5:30-7:00 p.m.

**ITEM 2019 - 111 - ADJOURN**

Mr. Daniel moved, Mr. Hall seconded to adjourn the meeting at 7:35 p.m. Vote: Ayes: Mr. Daniel, Mr. Hall, Mr. McGuire. Nays: None. The motion was declared approved.

  
\_\_\_\_\_  
Attest - Fiscal Officer

  
\_\_\_\_\_  
Signed - President



**Madison Township Board of Trustees**  
**October 30, 2019**

The Madison Township Board of Trustees met this day in special session for the purpose of authorizing a grant submission at the Township Administration Building located at 5610 W. Alexandria Road, Middletown, Ohio at 6:30 p.m. The meeting was called to order by Board President Brian McGuire with the Pledge of Allegiance.

ROLL CALL: Mr. McGuire- Present, Mr. Daniel-Present, Mr. Hall-Absent, Mr. Farler-Present, Mrs. Schenck- Absent.

**ITEM 2019 - 112 - MINUTES**

Mr. McGuire moved, Mr. Daniel seconded to authorize a grant submission to the Butler County CDBG for the paving of Aljen Road and Corlee Lane, at a total cost of \$72,457.00, with Madison Township providing a local share of \$20,970.00. Vote: Ayes: Mr. Daniel, Mr. McGuire. Nays: None. The motion was declared approved.

**ITEM 2019 - 113 - ADJOURN**

Mr. McGuire moved, Mr. Daniel seconded to adjourn the meeting at 10:02 a.m. Vote: Ayes: Mr. Daniel, Mr. McGuire. Nays: None. The motion was declared approved.

  
\_\_\_\_\_  
Attest - Fiscal Officer

  
\_\_\_\_\_  
Signed - President

**Madison Township Board of Trustees**  
**November 20, 2019**

The Madison Township Board of Trustees met this day in regular session at the Township Administration Building located at 5610 W. Alexandria Road, Middletown, Ohio at 6:30 p.m. The meeting was called to order by Board President Brian McGuire with the Pledge of Allegiance.

ROLL CALL: Mr. McGuire- Present, Mr. Daniel-Present, Mr. Hall-Present, Mr. Farler-Present, Mrs. Schenck- Present.

Ms. Schenck spoke about the information that was recently posted to social media and explained that she did fall behind on the 941 reports during the time that she had cancer and lost the use of her arm. She stated that all of the tax payments had been made and that all of the forms had been submitted. She requested that the penalties and fees for the late submissions be reduced or removed by the IRS. She has not received any word back from the IRS on their decision. She stated that she would pay the fees owed out of her own pocket.

**ITEM 2019 - 114 - MINUTES**

Mr. Daniel moved, Mr. Hall seconded to adopt the minutes of October 16, 2019. Vote: Ayes: Mr. Daniel, Mr. Hall, Mr. McGuire. Nays: None. The motion was declared approved.

**Presentation of Reports:**

Fiscal Officer Schenck provided the end of the month reports; no one had any questions.

**ITEM 2019 - 115 - APPROVE FISCAL OFFICERS REPORT**

Mr. Daniel moved, Mr. Hall seconded to approve the Fiscal Officer's report as presented. Vote: Ayes: Mr. Daniel, Mr. Hall, Mr. McGuire. Nays: None. The motion was declared approved.

**Administration**

Mr. Farler reported that the Great Miami River Clean up went very well and that the CDBG grant application was properly and timely submitted. The township is re-selling a truck to Franklin Township for \$1; they previously sold us a truck for \$1. Southwest Regional Water District is still working on relocating water lines at the intersection of Thomas Road and Middletown Germantown Road. Southwest Regional Water District will not be scheduling the water main replacement on SR 122 until possibly late next year. Two Sunday nights ago, around 7:30 p.m. Mr. Farler received a call from one of the residents of Radabaugh Road (Tom). Mr. Farler called Matt McCoy 8:00 p.m. On Monday, Mr. Farler found out it was a combine bringing in soybeans. "Farming" may have been the issue all along. SWRWD working on Michael, right next to Trenton Franklin, relocating isolation valves. Work may take up to 90 days, but water should only be shut off for one day. Fire department needs to be notified, as hydrants in that immediate area will not be in service. Mr. Farler will be attending the Ohio Township

**Madison Township Board of Trustees**  
**November 20, 2019**

Administrator's workshop this Friday at OTA. Mr. Farler has been working on an affidavit for the BC Prosecutors office regarding the property on Elk Creek Road, next to the cemetery. Jim Fox is preparing one, both of which will be notarized and sent to Dan Ferguson for approval, as this case is moving forward in the courts. The township has not received a response regarding the Lindon's Truck property in Poasttown. He asked the Trustees about sharing the costs of the maintenance of the tennis courts with the school 50/50 and if the Trustees were interested in competing the security camera installation on the south side of building.

**ITEM 2019 - 116 - APPROVE THE BILLS**

Mr. Hall moved, Mr. Daniel seconded to approve the bills for this period. Vote: Ayes: Mr. Daniel, Mr. Hall, Mr. McGuire. Nays: None. The motion was declared approved.

**ITEM 2019 - 117 - APPROVE OCTOBER AND NOVEMBER ROAD & SIGN CHECKS**

Mr. Hall moved, Mr. Daniel seconded to approve the October and November road and sign check reports to be submitted to the Butler County Engineers Office. Vote: Ayes: Mr. Daniel, Mr. Hall, Mr. McGuire. Nays: None. The motion was declared approved.

**ITEM 2019 - 118 - SELL 1988 GMC BRIGADIER TRUCK TO FRANKLIN TWP**

Mr. Hall moved, Mr. Daniel seconded to approve selling the 1988 GMC Brigadier truck to Franklin Township for \$1. Vote: Ayes: Mr. Daniel, Mr. Hall, Mr. McGuire. Nays: None. The motion was declared approved.

**ITEM 2019 - 119 - NUISANCE PROPERTIES**

Mr. Daniel moved, Mr. Hall seconded to declare the following properties nuisances as according to ORC 505.87 and/or ORC 505.871: 2400 Middletown Eaton Road and 6679 Middletown Germantown Road. Vote: Ayes: Mr. Daniel, Mr. Hall, Mr. McGuire. Nays: None. The motion was declared approved.

**ITEM 2019 - 120 - AUTHORIZE EXPENSES FOR FIRE DEPT TRAVEL**

Mr. Hall moved, Mr. Daniel seconded to authorize the expenses for five fire department employees flights, lodging and meals, not to exceed \$3,500, for an onsite inspection and training for the new fire engine, located at the facility of Rosenbauer America in Lyons, South Dakota, from November 20-22. The officers attending are Chief Hall, Deputy Chief Runnells, Captain Peters, Lieutenant Rose and Firefighter Hobbs. Vote: Ayes: Mr. Daniel, Mr. McGuire. Abstain: Mr. Hall. Nays: None. The motion was declared approved.

**ITEM 2019 - 121 - APPROVE FIRE PAY RESTRUCTURING**

Mr. Hall moved, Mr. Daniel seconded to approve the following pay structure for Fire Department Officers beginning December 1, 2019:  
Assistant/Deputy Chiefs from \$17.50 a call/training/detail to \$25.00  
Captains from \$17.50 a call/training/detail to \$22.50

**Madison Township Board of Trustees**  
**November 20, 2019**

Lieutenants from \$17.50 a call/training/detail to \$20.00  
Vote: Ayes: Mr. Daniel, Mr. Hall, Mr. McGuire. Nays: None. The motion was declared approved.

**ITEM 2019 - 122 - AUTHORIZE A PURCHASE CONTRACT WITH MOTOROLA SOLUTIONS INC. FOR RADIOS**

Mr. Hall moved, Mr. Daniel seconded to authorize the following purchase contract:

To: Motorola Solutions, Inc.  
500 W. Monroe St., 44th Floor  
Chicago, IL 0661

Re: Purchase of Motorola radio communications equipment Under Ohio State Term Schedule # 573077-0

This letter serves as authorization for Motorola Solutions to place an order for the communications equipment on the attached sheet for a purchase price of \$135,508. The Madison Township Board of Trustees agrees to pay Motorola Solutions for the equipment "Net 30 days upon shipment" to:

Madison Township Fire Department  
5610 West Alexandria Rd.  
Middletown, OH 45042

When Motorola Solutions invoices Madison Township Fire Department, the invoice should reference Radio Upgrades and be sent to Amy Schenck, Fiscal Officer, at the following address: 5610 West Alexandria Rd. Middletown, OH 45042.

For taxation purposes, even if tax-exempt, the equipment sold to the Madison Township, will ultimately ship and/or reside at the following address:

Madison Township Fire Department  
5610 West Alexandria Rd.  
Middletown, OH 45042

Payments can be authorized solely on this document. I submit that I am a duly authorized official of our entity and that my signature makes this a legal and binding document.

If you have any questions regarding this order, please feel free to call Todd Farler, 513-424-0821.

Vote: Ayes: Mr. Daniel, Mr. Hall, Mr. McGuire. Nays: None. The motion was declared approved.

**ITEM 2019 - 123 - APPROVE PERSONNEL CHANGES AT STATION 153**

Mr. Hall moved, Mr. Daniel seconded to approve the following

**Madison Township Board of Trustees**  
**November 20, 2019**

personnel and position changes at Station 153, effective December 1, 2019:

- New Administrative Assistant to receive a \$1,000 annual stipend;
- Assistant Chief will oversee entire EMS department and receive a \$3 per hour increase while working;
- EMS Captain will work directly under the Assistant Chief and maintain responsibilities for vehicles, supplies, training of new employees, and records of equipment and supplies.
- Remove annual stipend of \$5,000 for position of EMS Captain and the \$500 annual stipend for EMS Lieutenant

Vote: Ayes: Mr. Daniel, Mr. Hall, Mr. McGuire. Nays: None. The motion was declared approved.

Community Park Planning Committee Discussion:

Mr. Webb stated that eleven youth & civic organizations met to discuss how to move forward with the park plan. The group asked if the township was going to acquire the three acres near the road. (This land currently belongs to the fire department.) The trustees discussed the cost to buy the land back from the fire department. The group identified a building with restrooms and a concession stand as a priority. They discussed establishing a Park Board.

**ITEM 2019 - 124 - ADJOURN**

Mr. Hall moved, Mr. Daniel seconded to adjourn the meeting at 7:24 p.m. Vote: Ayes: Mr. Daniel, Mr. Hall, Mr. McGuire. Nays: None. The motion was declared approved.

  
\_\_\_\_\_  
Attest - Fiscal Officer

  
\_\_\_\_\_  
Signed - President

**Madison Township Board of Trustees**  
**December 18, 2019**

The Madison Township Board of Trustees met this day in regular session at the Township Administration Building located at 5610 W. Alexandria Road, Middletown, Ohio at 6:30 p.m. The meeting was called to order by Board Vice President Thomas Hall with the Pledge of Allegiance.

ROLL CALL: Mr. McGuire- Absent, Mr. Daniel-Present, Mr. Hall-Present, Mr. Farler-Present, Mrs. Schenck- Present.

**ITEM 2019 - 125 - MINUTES**

Mr. Daniel moved, Mr. Hall seconded to adopt the minutes of October 30 and November 20, 2019 as presented. Vote: Ayes: Mr. Daniel, Mr. Hall. Nays: None. The motion was declared approved.

**Presentation of Reports:**

Fiscal Officer Schenck reported that she had been following up on the unpaid invoice for the calendar newsletter with the school. They promised that we would get a check next week. She reported that the second and third notices for aggregate materials invoices have been sent out for culvert installations for Fries and Sargent. She sent an invoice to Marts for his aggregate materials. The Township installed 8 residential culverts and collected \$1,600 in installation fees. The township charges the actual cost of materials and no additional income is received for those materials. She has been following up on recycling proceeds- there is a big discrepancy in 2018 revenue and 2019 revenue. She provided indigent burial and cremation support program information to Road Superintendent Daniels and the Trustees. The program opened on December 2, 2019. Indigent burials from July 1, 2019- present. She reported that the 2020 Bureau of Workers Compensation premium has been paid in full resulting in a savings of \$245. She provided the end of the month reports; no one had any questions.

**ITEM 2019 - 126 - APPROVE FISCAL OFFICERS REPORT**

Mr. Daniel moved, Mr. Hall seconded to approve the Fiscal Officer's report as presented. Vote: Ayes: Mr. Daniel, Mr. Hall. Nays: None. The motion was declared approved.

**Fire Department**

Fire Chief Kent Hall provided and discussed the September fire and EMS statistics. He reported that the department had sponsored tours of the station, a puppet show and performed fire drills and inspections for fire prevention week. He reported that Rosenbauer keeps pushing back the delivery date of the pumper tank. The expected delivery now is mid- November to early December. The mini rescue pumper is 90% complete and the department expects to take delivery mid-November. Chief hall reported an issue with the axle and springs on the tanker at station 152 in Poasttown; the repair estimate is approximately \$3,000. The next Butler County Fire Chiefs meeting is at Station 152 (Poasttown); they expect to find out the status of the radio grant. Chief Hall discussed issue with

**Madison Township Board of Trustees**  
**December 18, 2019**

dispatch. He announced that the annual Fire Department Christmas Party will be at Browns Run Country Club on December 4, 2019.

Road Department Superintendent Todd Daniels provided the following information.

**2019 YEAR END REVIEW**

- 600 TONS OF SALT ORDERED AT A COST OF \$37,788.00
- 5.304 MILES OF ROADS TREATED ( COMBINATION OF PAVING AND CRACK FILL ) AT A COST OF \$280,000.00
- 26 FUNERALS WITH REVENUES OF 16,900.00
- 23 GRAVES SOLD WITH REVENUES OF \$17,850.00
- TOTAL CEMETERY REVENUES 2019 - \$44,658.00
- PURCHASED 2019 BACKHOE ( NO MONEY FINANCED)
- THE 2019 ANNUAL STORMWATER REPORT HAS BEEN COMPLETED AND SUBMITTED TO THE BCEO. THIS WILL KEEP US IN COMPLIANCE WITH THE BUTLER COUNTY STORMWATER DISTRICT AS WELL AS THE OHIO EPA.

**2020 OUTLOOK**

- I THINK WE CAN EXPECT TO SEE CEMETERY REVENUES AGAIN THIS YEAR AT OR AROUND \$45,000.00. PURCHASE OF Z MOWER FOR CEMETERY (BUDGETED)
  - PROCEED WITH THE PURCHASE OF A 2021 FREIGHTLINER DUMP TRUCK \$152,069.00
  - PROPOSE TREATING APPROX. 5 MILES OF ROAD THIS YEAR AT A COST OF AROUND \$265,000.00. THIS CONSIST OF PAVING AND CRACKFILLING
  - OVER THE LAST 3 YEARS WE HAVE TREATED 13 MILES OF ROAD BESIDES BASE REPAIRS AND PARKING LOT PAVING. THIS PUTS US AT TREATING OUR ROADS EVERY 12 YEARS. ANYTHING LESS THAN 15 YEARS IS ACCEPTABLE.
  - I WOULD LIKE TO RESTORE THE EXTERIOR OF THE STORAGE BUILDING TO MATCH THE STORAGE SHED AT ELK CREEK CEMETERY . WHICH WOULD INCLUDE 2 NEW GARAGE DOORS. ESTIMATED COST \$3500.00
  - SEAL COAT THE CEMETERY DRIVES THIS SPRING AS WELL AS TOWSHIP MAINT. LOT
  - **TOWNSHIP PAVING:**  
MICHAEL RD. (HETZLER TO TRENTON FRANKLIN),  
NORTH MOSIMAN (122 TO DEAD END),  
BLAIR COURT (ALL) TOTALLING \$265,000.00
  - **BCEO PAVING:**  
MIDDLETOWN GERMANTOWN RD. (CORLEE TO COUNTY LINE) \$306,000.00  
WEST ALEXANDRIA ROAD (122 TO ELK CREEK) \$351,000.00  
MIDDLETOWN GERMANTOWN RD. BRIDGE REPLACEMENT \$200,000.00
- TOTAL CAPITOL IMPROVEMENTS - \$1,122,000.00**

- CONTINUE TO DO AS MUCH IN HOUSE AS POSSIBLE TO SAVE MONEY. AS SOME TOWNSHIP ARE SUBBING OUT CRACK FILLING, LARGE CULVERTS, BASE REPAIR ETC. THIS IS SOMETHING WE HAVE ALWAYS DONE AND WILL CONTINUE TO DO.

**Madison Township Board of Trustees**  
**December 18, 2019**

Administration

Mr. Farler provided the following information.

Homeless: Only one person living down by the river. Case worker is currently working with that person. I personally went down and walked the woods, as they had been a couple reports of a "homeless camp" with multiple people. There were no more people as of last Thursday.

I've submitted a second affidavit for the BC Prosecutors office regarding the property on Elk Creek Road, next to the cemetery. The landowner has now brought in another trailer. Dan Ferguson has sent the case before the court and we are waiting on the response from the judge.

We've received no response regarding the Lindon's Truck property in Poasttown. We will proceed with sending notice regarding the condition of the building.

Shortly after the beginning of the new year, we'll start the process of getting the old train depot either demoed or cleaned up. The building has numerous junk cars and multiple piles of trash and tires on the property. We have the mailing info as listed by the BC auditors, for their mailing address. My line of action is that we'll treat it as any other property and move forward once our notification process is complete. With the demolition of the front building from earlier this year, and with more implemented changes that should come next year, our "Gateway" can start to look much nicer. It may take a little time and some planning, but it can happen.

New mini-pumper was insured the day we receive it, and the old tanker that went to Franklin was removed from our policy.

Engine 151 is currently listed on GovDeals for auction.

Currently working to get the old burnt garage in the alley demoed.

Our FEMA grant was submitted for the Fire department for 3 items.

He asked the Trustees about sharing the costs of the maintenance of the tennis courts with the school 50/50. He asked if the Trustees were interested in competing the security camera installation on the south side of building?

**ITEM 2019 - 127- APPROVE THE BILLS**

Mr. Daniel moved, Mr. Hall seconded to approve the bills for this period. Vote: Ayes: Mr. Daniel, Mr. Hall. Nays: None. The motion was declared approved.



**Madison Township Board of Trustees**  
**December 18, 2019**

**ITEM 2019 - 128 - APPROVE DECEMBER ROAD & SIGN CHECK**

Mr. Daniel moved, Mr. Hall seconded to approve the December road and sign check report to be submitted to the Butler County Engineers Office. Vote: Ayes: Mr. Daniel, Mr. Hall. Nays: None. The motion was declared approved.

**ITEM 2019 - 129 - NUISANCE PROPERTIES**

Mr. Daniel moved, Mr. Hall seconded to declare the following properties nuisances as according to ORC 505.87 and/or ORC 505.871: 7445 Hinkle Road and 6806 April Circle. Vote: Ayes: Mr. Daniel, Mr. Hall. Nays: None. The motion was declared approved.

**ITEM 2019 - 130 - AUTHORIZE THE PURCHASE OF PARCEL NO E2210023000071, IN SECTION 16, TOWN 2, RANGE 4, IN MADISON TOWNSHIP.**

Mr. Daniel moved, Mr. Hall seconded to authorize the purchase of Parcel No E2210023000071, in Section 16, Town 2, Range 4, in Madison Township, containing 2.115 acres, from the Madison Township Fire Department, in the amount of \$22,208. Vote: Ayes: Mr. Daniel, Mr. Hall. Nays: None. The motion was declared approved.

**ITEM 2019 - 131 - AUTHORIZE INCREASE OF COST OF CEMETERY FOOTERS**

Mr. Daniel moved, Mr. Hall seconded to authorize the increase the cost of a marker foundation from 50 cents a square inch to 55 cents per square inch, effective January 1, 2020. Vote: Ayes: Mr. Daniel, Mr. Hall. Nays: None. The motion was declared approved.

**ITEM 2019 - 132 - AUTHORIZE TOWNSHIP ADMINISTRATOR TO OBTAIN UNCLAIMED FUNDS FROM THE STATE OF OHIO**

Mr. Daniel moved, Mr. Hall seconded to authorize Todd Farler, Township Administrator, as a legal agent to represent Madison Township in obtaining unclaimed funds from the State of Ohio, on behalf of the Madison Township Board of Trustees. Vote: Ayes: Mr. Daniel, Mr. Hall. Nays: None. The motion was declared approved.

**ITEM 2019 - 133 - AMEND THE 2019 PERMANENT APPROPRIATIONS**

Mr. Daniel moved, Mr. Hall seconded to amend the 2019 permanent appropriations as follows:

<u>Account Code</u>	<u>Account Name</u>	<u>Final Appropriation</u>
1000-110-111-0000	Salaries - Trustees	\$40,892.03
1000-110-121-0000	Salary - Township Fiscal Officer	\$23,428.63
1000-110-211-0000	Ohio Public Employees Retirement System	\$17,774.53
1000-110-213-0000	Medicare	\$930.90
1000-110-230-0000	Workers' Compensation	\$14,209.79
1000-110-312-0000	Auditing Services	\$20.50
1000-110-313-0000	Uniform Accounting Network Fees	\$1,752.00
1000-110-314-0000	Tax Collection Fees	\$1,763.85
1000-110-315-0000	Election Expenses	\$20.07
1000-110-330-0000	Travel and Meeting Expense	\$6,121.99
1000-110-342-0000	Postage	\$2,200.25

**Madison Township Board of Trustees**  
**December 18, 2019**

1000-110-370-0000	Payment to Another Political Subdivision	\$6,825.96
1000-110-381-0000	Property Insurance Premiums	\$10,674.00
1000-110-389-0000	Other - Insurance and Bonding	\$164,524.43
1000-110-410-0000	Office Supplies	\$4,220.66
1000-110-599-0000	Other - Other Expenses	\$43,239.49
1000-120-322-0000	Garbage and Trash Removal	\$1,562.32
1000-120-323-0000	Repairs and Maintenance	\$25,658.96
1000-120-341-0000	Telephone	\$1,500.00
1000-120-344-0000	Printing	\$12,938.00
1000-120-351-0000	Electricity	\$4,100.00
1000-120-352-0000	Water and Sewage	\$929.76
1000-120-353-0000	Natural Gas	\$3,147.00
1000-120-359-0000	Other - Utilities	\$1,700.00
1000-120-410-0007	Office Supplies (Copier Costs)	\$924.22
1000-310-360-0000	Contracted Services	\$3,850.00
1000-610-352-0000	Water and Sewage (Porta Pottys at Park)	\$3,800.00
1000-610-599-0000	Other Expenses (Park)	\$5,286.08
1000-760-730-0000	Improvement of Sites	<u>\$15,450.00</u>
	<b>General Fund Total</b>	<b>\$419,445.42</b>
<b>Motor Vehicle License Tax</b>		
2011-330-323-0000	Repairs and Maintenance	<u>\$18,508.04</u>
	<b>Motor Vehicle License Tax Fund Total:</b>	<b>\$18,508.04</b>
<b>Gas Tax</b>		
2021-330-190-0000	Salaries	\$76,081.52
2021-330-211-0000	OPERS	\$4,464.36
2021-330-213-0000	Medicare	\$626.99
2021-330-420-0000	Operating Supplies	\$6,286.09
2021-330-420-0002	Operating Supplies (road salt)	\$30,409.45
2021-330-420-0004	Operating Supplies (crack fill materials)	\$7,404.90
2021-330-420-0005	Operating Supplies (asphalt, gravel, pipe)	\$10,282.95
2021-330-420-0006	Operating Supplies (welding gas supplies)	<u>\$684.50</u>
	<b>Gasoline Tax Fund Total</b>	<b>\$136,240.76</b>
<b>Road &amp; Bridge</b>		
2031-110-314-0000	Tax Collection Fees	\$3,496.55
2031-330-190-0000	Other - Salaries	\$176,997.29
2031-330-211-0000	Ohio Public Employees Retirement System	\$19,961.83
2031-330-213-0000	Medicare	\$3,902.88
2031-330-251-0000	Uniform, Tool and Equipment Reimbursements	\$4,084.87
2031-820-820-0000	Principal Payments - Notes (Wayne Madison Road Project)	<u>\$30,376.49</u>
	<b>Road and Bridge Fund Total:</b>	<b>\$238,819.91</b>
<b>Cemetery Fund</b>		
2041-410-190-0000	Salaries	\$8,736.00
2041-410-211-0000	Ohio Public Employees Retirement System	\$1,223.04
2041-410-213-0000	Medicare	\$126.66
2041-410-323-0000	Repairs and Maintenance	\$5,662.40
2041-410-420-0000	Operating Supplies	\$6,385.66
2041-410-599-0000	Other - Other Expenses	\$2,555.00
2041-410-740-0000	Machinery, Equipment and Furniture- Dump Truck	<u>\$96,640.97</u>
	<b>Cemetery Fund Total</b>	<b>\$121,329.73</b>
<b>Road District Fund</b>		
2141-330-314-0000	D Tax Collection Fees	\$3,969.13

**Madison Township Board of Trustees**  
**December 18, 2019**

2141-330-360-0000	Contracted Services- Paving	\$203,004.80
2141-330-420-0003	Operating Supplies{fuel}	<u>\$17,425.68</u>
	<b>Road District Fund Total</b>	<b>\$224,399.61</b>

<b>Fire Department</b>		
2191-110-314-0000	Tax Collection Fees	\$10,405.29
2191-220-190-0000	Other - Salaries	\$444,802.17
2191-220-211-0000	Ohio Public Employees Retirement System	\$51,765.26
2191-220-212-0000	Social Security	\$4,545.83
2191-220-213-0000	Medicare	\$6,461.71
2191-220-230-0000	Workers' Compensation	\$12,529.21
2191-220-251-0000	Uniform, Tool and Equipment Reimbursements	\$10,225.74
2191-220-310-0000	Professional and Technical Services	\$30,011.27
2191-220-318-0000	Training Services	\$6,587.69
2191-220-322-0000	Garbage and Trash Removal	\$1,958.19
2191-220-323-0000	Repairs and Maintenance	\$8,761.99
2191-220-323-0001	Repairs and Maintenance{vehicle maintenance}	\$52,635.20
2191-220-330-0000	Travel and Meeting Expenses	\$2,658.76
2191-220-341-0000	Telephone	\$4,900.00
2191-220-351-0000	Electricity	\$7,200.00
2191-220-352-0000	Water and Sewage	\$1,200.00
2191-220-353-0000	Natural Gas	\$3,147.00
2191-220-359-0000	Other - Utilities	\$11,555.80
2191-220-381-0000	Property Insurance Premiums	\$9,956.00
2191-220-389-0000	Other - Insurance and Bonding	\$30,227.91
2191-220-420-0000	Operating Supplies	\$10,716.69
2191-220-420-0003	Operating Supplies{fuel}	\$13,519.09
2191-220-490-0000	Other - Supplies and Materials	\$20,105.64
2191-220-599-0000	Other - Other Expenses	\$10,206.08
2191-220-740-0000	Machinery, Equipment and Furniture	\$294,177.00
2191-220-750-0000	Machinery, Equipment and Furniture	<u>\$365,683.00</u>
	<b>SPECIAL REVENUE - FIRE DEPARTMENT Fund Total:</b>	<b>\$1,425,962.52</b>

Perm. Motor Vehicle 2231-330-360-0000	Contracted Services	\$81,028.79
	<b>Permissive Motor Vehicle Total</b>	<b>\$81,028.79</b>

<b>Lighting Districts</b>		
4501-310-360-0000	Contracted Services	\$4,850.00
	<b>Lighting Districts Total</b>	<b>\$4,850.00</b>

Total Appropriations \$2,670,584.78

Vote: Ayes: Mr. Daniel, Mr. Hall. Nays: None. The motion was declared approved.

**ITEM 2019 - 134 - AMEND THE 2019 CERTIFICATE OF ESTIMATED RESOURCES**

Mr. Daniel moved, Mr. Hall seconded to amend the 2019 Certificate of Estimated Resources as follows:

Fund Number	Fund Name	Begin Bal 1/01/2019	Estimated Revenue	Total Estimated Resources
1000	General	\$ 82,972.02	\$ 401,130.10	\$484,102.12
2011	Motor Vehicle Tax	\$ 12,220.05	\$ 20,810.92	\$33,030.97
2021	Gasoline Tax	\$ 6,649.96	\$ 144,210.86	\$150,860.82
2031	Road & Bridge	\$ 5,628.77	\$ 236,503.57	\$ 242,132.34

**Madison Township Board of Trustees**  
**December 18, 2019**

2041	Cemetery	\$ 156,922.70	\$72,030.00	\$228,952.70
2141	Road District	\$ 136,925.13	\$256,784.83	\$ 393,709.96
2191	Fire/EMS Fund	\$ 1,206,083.29	\$1,090,564.21	\$2,296,647.50
2231	Permissive Motor Vehicle	\$ 19,198.78	\$87,880.17	\$107,078.95
4501	Lighting Assessments	\$ 0	\$5,025.16	\$ 5,025.16
4951	Cemetery Bequest Permanent	\$ 219.56	\$ 0.10	\$ 219.66
	<b>Total</b>	<b>\$ 1,626,820.26</b>	<b>\$2,314,939.92</b>	<b>\$3,941,760.18</b>

Vote: Ayes: Mr. Daniel, Mr. Hall. Nays: None. The motion was declared approved.

**ITEM 2019 - 135 - ESTABLISH THE 2020 PERMANENT APPROPRIATIONS**

Mr. Daniel moved, Mr. Hall seconded to establish the 2020 permanent appropriations as follows:

Account Code	Account Name	Final Appropriation
1000-110-111-0000	Salaries - Trustees	\$40,892.03
1000-110-121-0000	Salary - Township Fiscal Officer	\$24,222.00
1000-110-211-0000	Ohio Public Employees Retirement System	\$17,500.00
1000-110-213-0000	Medicare	\$1,000.00
1000-110-230-0000	Workers' Compensation	\$15,500.00
1000-110-312-0000	Auditing Services	\$5,000.00
1000-110-313-0000	Uniform Accounting Network Fees	\$3,504.00
1000-110-314-0000	Tax Collection Fees	\$2,000.00
1000-110-315-0000	Election Expenses	\$5,000.00
1000-110-330-0000	Travel and Meeting Expense	\$6,000.00
1000-110-342-0000	Postage	\$2,500.00
1000-110-370-0000	Payment to Another Political Subdivision	\$5,200.00
1000-110-381-0000	Property Insurance Premiums	\$10,417.00
1000-110-389-0000	Other - Insurance and Bonding	\$175,000.00
1000-110-410-0000	Office Supplies	\$5,000.00
1000-110-599-0000	Other - Other Expenses	\$23,750.00
1000-120-322-0000	Garbage and Trash Removal	\$5,000.00
1000-120-323-0000	Repairs and Maintenance	\$11,950.00
1000-120-341-0000	Telephone	\$1,500.00
1000-120-344-0000	Printing	\$14,000.00
1000-120-351-0000	Electricity	\$4,100.00
1000-120-352-0000	Water and Sewage	\$1,000.00
1000-120-353-0000	Natural Gas	\$6,500.00
1000-120-359-0000	Other - Utilities	\$5,000.00
1000-120-360-0000	Contracted Services	\$3,200.00
1000-120-410-0007	Office Supplies (Copier Costs)	\$800.00
1000-120-420-0000	Operating Supplies	\$7,000.00
1000-310-360-0000	Contracted Services	\$5,500.00
1000-610-352-0000	Water and Sewage (Porta Pottys at Park)	\$3,540.00
1000-610-599-0000	Other Expenses (Park)	\$2,500.00
	<b>General Fund Total</b>	<b>\$414,075.15</b>
Motor Vehicle License Tax		
2011-330-323-0000	Repairs and Maintenance	\$21,000.00
	<b>Motor Vehicle License Tax Fund Total:</b>	<b>\$21,000.00</b>

**Madison Township Board of Trustees**  
**December 18, 2019**

<b>Gas Tax</b>		
2021-330-190-0000	Salaries	\$61,944.90
2021-330-211-0000	OPERS	\$8,652.00
2021-330-213-0000	Medicare	\$896.10
2021-330-420-0000	Operating Supplies	\$6,000.00
2021-330-420-0002	Operating Supplies{road salt}	\$40,000.00
2021-330-420-0004	Operating Supplies{crack fill materials}	\$5,000.00
2021-330-420-0005	Operating Supplies{asphalt, gravel, pipe}	\$4,000.00
2021-330-420-0006	Operating Supplies{welding gas supplies}	\$500.00
	<b>Gasoline Tax Fund Total</b>	<b>\$126,993.00</b>
<b>Road &amp; Bridge</b>		
2031-110-314-0000	Tax Collection Fees	\$2,800.00
2031-330-190-0000	Other - Salaries	\$150,000.00
2031-330-211-0000	Ohio Public Employees Retirement System	\$27,700.00
2031-330-213-0000	Medicare	\$3,000.00
2031-330-251-0000	Uniform, Tool and Equipment Reimbursements	\$6,000.00
2031-820-820-0000	Principal Payments – Notes (Wayne Madison Road Project)	<u>\$30,376.49</u>
	<b>Road and Bridge Fund Total:</b>	<b>\$209,751.00</b>
<b>Cemetery Fund</b>		
2041-410-190-0000	Salaries	\$10,000.00
2041-410-211-0000	Ohio Public Employees Retirement System	\$1,400.00
2041-410-213-0000	Medicare	\$70.00
2041-410-323-0000	Repairs and Maintenance	\$11,900.00
2041-410-420-0000	Operating Supplies	\$7,000.00
2041-410-599-0000	Other - Other Expenses	\$7,000.00
2041-410-740-0000	Machinery, Equipment and Furniture- Dump Truck	<u>\$40,600.00</u>
	<b>Cemetery Fund Total</b>	<b>\$77,970.00</b>
<b>Road District Fund</b>		
2141-330-314-0000	Tax Collection Fees	\$3,000.00
2141-330-360-0000	Contracted Services- Paving	\$150,000.00
2141-330-420-0003	Operating Supplies{fuel}	\$20,000.00
2141-330-750-0000	Motor Vehicles	\$79,398.00
	<b>Road District Fund Total</b>	<b>\$252,398.00</b>
<b>Fire Department</b>		
2191-110-314-0000	Tax Collection Fees	\$10,000.00
2191-220-190-0000	Other - Salaries	\$435,000.00
2191-220-211-0000	Ohio Public Employees Retirement System	\$40,00.00
2191-220-212-0000	Social Security	\$6,200.00
2191-220-213-0000	Medicare	\$6,310.00
2191-220-230-0000	Workers' Compensation	\$13,300.00
2191-220-251-0000	Uniform, Tool and Equipment Reimbursements	\$10,000.00
2191-220-310-0000	Professional and Technical Services	\$50,000.00
2191-220-318-0000	Training Services	\$7,000.00
2191-220-322-0000	Garbage and Trash Removal	\$1,848.00
2191-220-323-0000	Repairs and Maintenance	\$55,500.00
2191-220-323-0001	Repairs and Maintenance{vehicle maintenance}	\$0
2191-220-330-0000	Travel and Meeting Expenses	\$15,000.00
2191-220-341-0000	Telephone	\$3,520.00
2191-220-351-0000	Electricity	\$19,500.00
2191-220-352-0000	Water and Sewage	\$1,200.00
2191-220-353-0000	Natural Gas	\$0

**Madison Township Board of Trustees**  
**December 18, 2019**

2191-220-359-0000	Other - Utilities	\$5,000.00
2191-220-381-0000	Property Insurance Premiums	\$12,935.00
2191-220-389-0000	Other - Insurance and Bonding	\$24,166.80
2191-220-420-0000	Operating Supplies	\$8,500.00
2191-220-420-0003	Operating Supplies{fuel}	\$14,000.00
2191-220-430-0000	Small Tools and Minor Equipment	\$17,685.30
2191-220-490-0000	Other - Supplies and Materials	\$31,250.00
2191-220-599-0000	Other - Other Expenses	\$11,000.00
2191-220-740-0000	Machinery, Equipment and Furniture	\$165,000.00
	<b>SPECIAL REVENUE - FIRE DEPARTMENT Fund Total:</b>	<b>\$968,915.10</b>
Perm. Motor Vehicle 2231-330-360-0000	Contracted Services	\$90,000.00
	<b>Permissive Motor Vehicle Total</b>	<b>\$90,000.00</b>
Lighting Districts 4501-310-360-0000	Contracted Services	\$5,295.00
	<b>Lighting Districts Total</b>	<b>\$5,295.00</b>

Total Appropriations \$2,182,864.00

Vote: Ayes: Mr. Daniel, Mr. Hall. Nays: None. The motion was declared approved.

**Community Park Planning Committee Discussion:**

Mr. Webb stated that the ball diamonds have been tilled up and that he distributed copies of the park plans to all of the youth sports groups. The groups are reviewing the plans and taking to their boards and committees. The committee wants to know if the Township is willing to contribute \$20,000 to the project. There was discussion about in-kind donations of equipment and labor and monetary donations. Ms. Schenck suggested establishing a separate Park Fund to be able to track the donation revenue. There was discussion about setting up a meeting the week of the 28<sup>th</sup>.


**ITEM 2019 - 136 - ESTABLISH PARK FUND**

Mr. Daniel moved, Mr. Hall seconded to establish a Park Fund. Vote: Ayes: Mr. Daniel, Mr. Hall, Mr. McGuire. Nays: None. The motion was declared approved.

**ITEM 2019 - 137 - ADJOURN**

Mr. Daniel moved, Mr. Hall seconded to adjourn the meeting at 7:35 p.m. Vote: Ayes: Mr. Daniel, Mr. Hall, Mr. McGuire. Nays: None. The motion was declared approved.

  
\_\_\_\_\_  
Attest - Fiscal Officer

  
\_\_\_\_\_  
Signed - President