

**Madison Township Board of Trustees Meeting Minutes
January 17, 2018**

The Madison Township Board of Trustees met this day at the Township Administration Building located at 5610 W. Alexandria Road, Middletown, Ohio at 6:30 p.m. in regular session. The meeting was called to order by Board President Brian McGuire with the Pledge of Allegiance.

ROLL CALL: Mr. McGuire-Present, Mr. Daniel-Present, Mr. Hall-Present, Mr. Farler-Present, Mrs. Schenck- Present.

Others in attendance: Ken and Carolyn Tucker, Brian Sebald.

The Board adjourned sine and die and appointed the Fiscal Officer as Chairman. Ms. Schenck accepted nominations for board president.

ITEM 2018 - 001 - APPOINT THOMAS HALL BOARD PRESIDENT

Mr. McGuire moved, Mr. Daniel seconded to appoint Thomas Hall as Board President. Vote: Ayes: Mr. Daniel, Mr. McGuire. Abstain: Mr. Hall. The motion was declared approved.

Board President Hall presided over the rest of the meeting and accepted nominations for board vice president.

ITEM 2018 - 002 - APPOINT ALAN DANIEL BOARD VICE-PRESIDENT

Mr. McGuire moved, Mr. Hall seconded to appoint Alan Daniel as Board Vice-President. Vote: Ayes: Mr. Hall, Mr. McGuire. Abstain: Mr. Daniel. The motion was declared approved.

ITEM 2018 - 03 - ESTABLISHING MEETINGS FOR 2018

Mr. Daniel moved, Mr. McGuire seconded that regular meetings shall be held on the third Wednesday of each month at 6:30 p.m. Vote: Ayes: Mr. Daniel, Mr. McGuire, Mr. Hall. Nays: None. The motion was declared approved.

ITEM 2018 - 004 - APPROVE THE DECEMBER 2017 MINUTES

Mr. McGuire moved, Mr. Daniel seconded to approve the November 15, 2017 minutes as presented. Vote: Ayes: Mr. Daniel, Mr. Hall, Mr. McGuire. Nays: None. The motion was declared approved.

Presentation of Report:

Fiscal Officer Schenck provided the financial reports for December.

ITEM 2018 - 005 - APPROVE THE FISCAL OFFICER REPORT

Mr. McGuire moved, Mr. Daniel seconded to approve the Fiscal Officer's report as presented. Vote: Ayes: Mr. Daniel, Mr. Hall, Mr. McGuire. Nays: None. The motion was declared approved.

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Chief Hall reviewed the 2017 fire department stats and provided a detailed breakdown. He reported that the department had received a \$9,000 grant for an industrial washer for the fire gear. They have applied for a grant for a dryer. He reported that the pump on the tanker required a \$6,000 repair. He expects to get additional information on the radios at the upcoming Chief's meeting and is working with Jonathon Morgan on the addition to Station 153. He reported that the new lifesquad had been sent back to Horton for some repairs and that the 2017 Santa Run was unbelievable. He discussed the upcoming training schedule for the department.

Road Superintendent Daniel reported that there had been mechanical truck issues during the second snow event. He discussed the 10" snowfall so far this year and provided an update on the salt usage. On January 22, he will meet with other Butler County township officials to collaborate on goods and services. He discussed the paving for 2018 and reported that Hetzler Road was approved for 45 MPH. He discussed the proposed mailbox replacement policy.

ITEM 2018 - 006 - APPROVE THE JANUARY ROAD SIGN CHECK

Mr. Daniel moved, Mr. McGuire seconded to approve the January road check and sign check as submitted. Vote: Ayes: Mr. Daniel, Mr. Hall, Mr. McGuire. Nays: None. The motion was declared approved

ITEM 2018 - 007 - APPOINT ALAN DANIEL TO SERVE ON THE BCEMA

Mr. Hall moved, Mr. McGuire seconded to appoint Alan Daniel to serve on the Butler County Emergency Management Agency Executive Committee for 2018. Vote: Ayes: Mr. Daniel, Mr. Hall, Mr. McGuire. Nays: None. The motion was declared approved

ITEM 2018 - 008 - EXPENSE POLICY FOR 2018

Mr. McGuire moved, Mr. Daniel seconded to approve the following policy for reimbursement of expenses for 2018.

- Parking - maximum of \$10 daily without receipt/ fully paid with receipt
- Cab fare-fully paid with receipt
- Meal fully paid with receipt
- Hotels fully paid with receipt
- Transportation fully paid with receipt to authorized meetings, trainings or events.
- Educational/training conference registrations paid in full with receipt.
- "Super Saver Packages" that include an extended stay with substantial discount may be utilized if financially beneficial to the township.

There were no changes to the policy. Vote: Ayes: Mr. Hall, Mr. Daniel, Mr. McGuire. Nays: None. The motion was declared approved.

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ITEM 2018 - 009 - ADVANCES ON PROPERTY TAXES

Mr. McGuire moved, Mr. Daniel seconded to authorize the Fiscal Officer to secure advance payments from the County Auditor when funds from property taxes are available and payable to the township. Vote: Ayes: Mr. Hall, Mr. Daniel, Mr. McGuire. Nays: None. The motion was declared approved.

ITEM 2018 - 010 - INVESTMENT OF FUNDS

Mr. Daniel moved, Mr. McGuire seconded to authorize the Fiscal Officer to invest active, interim and inactive funds in permissible investments by law. Vote: Ayes: Mr. Hall, Mr. Daniel, Mr. McGuire. Nays: None. The motion was declared approved.

ITEM 2018 - 011 - INTRAFUND TRANSFERS-APPROPRIATION MODIFICATIONS

Mr. Daniel moved, Mr. McGuire seconded to authorize the Fiscal Officer to make all intra fund transfers and appropriation modifications with a listing to be presented at the next regular meeting for approval. Vote: Ayes: Mr. Hall, Mr. Daniel, Mr. McGuire. Nays: None. The motion was declared approved.

ITEM 2018 - 012 - PAYMENT OF BILLS

Mr. Daniel moved, Mr. McGuire seconded to authorize the Fiscal Officer to pay all bills as received securing at least two signatures or a stamped signature facsimile of board of trustees and report a listing of those bills for board approval at the next regular meeting. Vote: Ayes: Mr. Hall, Mr. Daniel, Mr. McGuire. Nays: None. The motion was declared approved.

ITEM 2018 - 13 - APPROVE THE 2018 ROAD PAVING

Mr. McGuire, Mr. Daniel seconded to approve the 2018 road paving and treatment schedule, not to exceed \$245,000, as follows:

Treatment - 1 1/2" Blacktop

Radabaugh Rd. - All
Renee Dr. - All
Michael Rd. - SR122 to Hetzler Rd.
Franklin Madison Rd. - Montgomery Co. Line to Keister Rd.

Treatment - Single Chip Seal

North First - All
Pritchard Rd. - All
Hinkle Rd. - All
Hetzler Rd. - Just south of Hinkle Rd. - approx. 575' both lanes
Myers Rd. - Hill only - approx. 500' both lanes
Kalbfleisch Rd. - Hill just west of Hetzler Rd. - approx. 1000' both lanes

RETRACE

Eck Rd. - all
Myers Rd. - all

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Thomas Rd. - Franklin Madison Rd. to Middletown Germantown Rd.
Sycamore Rd. - Radabaugh Rd. to Trenton Corp.
Dickey Rd. - Kalbfleisch Rd. to No Mans Rd.
No Mans Rd. - All

Vote: Ayes: Mr. Hall, Mr. Daniel, Mr. McGuire. Nays: None. The motion was declared approved.

ITEM 2018 - 014 - MAILBOX REPLACEMENT POLICY

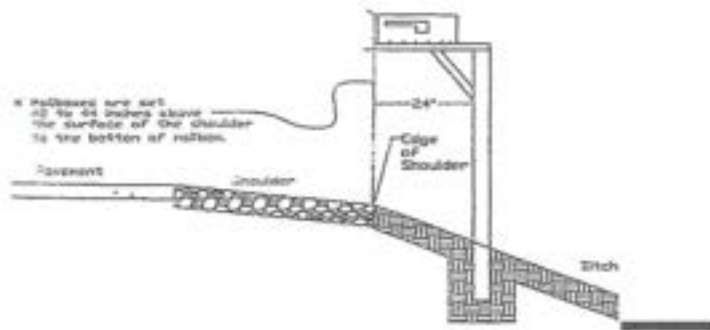
Mr. Daniel moved, Mr. McGuire seconded to accept the following mailbox replacement policy for mailboxes damaged directly by Township crews during snow plowing:

The Madison Township Road Department makes every effort to protect the integrity of property owner's mailboxes. However, during periods of heavy snow accumulation mailboxes are sometimes damaged as a result of winter plowing operations. On most occasions, they are knocked down or damaged by the force of the snow coming off the plow. Property owners are encouraged to inspect their mailboxes and posts prior to the winter season each year and to replace or replace deteriorated mailboxes or posts to ensure their durability. Your mailbox should be designed and constructed to stand up to the rigors of the winter plowing season. Massive supports such as telephone poles, heavy metal posts, bricks or other similar items are considered hazards and should not be used. Any mailbox support should be designed so that if it is struck, it will bend, break or fall away from the striking vehicle to prevent severe damage to the vehicle or injury to the traveling public.

While government agencies are not required to replace or repair damaged mailboxes that sit on public right-of-way, we choose to do so as a courtesy. If your mailbox or post is damaged as a result of direct contact from our equipment we will repair or replace it. Mailboxes damaged by thrown or pushed snow does not warrant replacement.

Madison Township will not replace non-standard, specialty or exotic type mailboxes. Madison Township will only use a breakaway type post (4"x4" post) and a standard U.S. Postal Service approved lightweight steel mailbox. Reapplication of numbers and lettering is the homeowner's responsibility.

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The railroad and base should be strong enough to withstand flying snow and slush from traffic and snowplows.

Vote: Ayes: Mr. Hall, Mr. Daniel, Mr. McGuire. Nays: None. The motion was declared approved.

ITEM 2018 - 015 - APPROVE THE 2018 BUTLER COUNTY SOLID WASTE MANAGEMENT PLAN

Mr. Daniel moved, Mr. McGuire seconded to Resolution approving the following 2018 Butler County Solid Waste Management Plan:

WHEREAS, pursuant to the provisions of Chapter 3734, Ohio Revised Code (the Act), the Butler County Solid Waste Management District Policy Committee (the "Policy Committee") has adopted the 15 year Butler County Solid Waste Management Plan Update (2018-2032) for Butler County Solid Waste Management District (the District); and

WHEREAS, pursuant to the Act, all political subdivisions within the District must approve or disapprove the proposed Plan by ordinance or resolution; and

WHEREAS, successful ratification requires approval of the proposed Solid Waste Management Plan by political subdivisions representing at least 60% of the District's population; and

WHEREAS, the District has provided a compact disc and executive summary of the Draft Solid Waste Management Plan for ratification to each of the legislative authorities of the District.

WHEREAS, the Board of trustees of Madison Township must decide whether it approves of said Solid Waste Management Plan within ninety days of receipt of the Draft Plan.

WHEREAS, the Board of Trustees of Madison Township has reviewed the Plan and has determined that the Butler County Solid Waste Management Plan is in the best interests of its constituents and the citizens of Butler County.

WHEREAS the Plan includes a detailed budget outlining revenues and operational costs, and continues the provision of a solid

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waste generation fee to fund the Plan. The generation fee is assessed on all waste generated in Butler County and tipped in Ohio landfills; and

WHEREAS the solid waste generation fee is scheduled to increase from \$0.82/ton to \$1.00/ton effective January 1, 2020, and such fee remains among the lowest in the state of Ohio, and will support implementation of programs and services specified in the 2018 Solid Waste Management Plan.

NOW, Therefore, Be It Resolved by the Board of Madison Township Trustees:

Madison Township in Butler County, approves the 2018 Butler County Solid Waste District Management Plan.

That it is found and determined that all formal actions of the Board of Madison Township Trustees concerning and relating to the passage of this resolution/ordinance were adopted in an open meeting of the Board of Madison Township Trustees and of any of its committees that resulted in such formal actions were in meetings open to the public in compliance with all legal requirements including Sections 121.22 of the Ohio Revised Code.

The Clerk is hereby directed to send the District a copy of this resolution to the attention of Anne Fiehrer Flaig, District Coordinator, Butler County Recycling and Solid Waste District, 130 High Street, Hamilton, Ohio 45011.

Vote: Ayes: Mr. Hall, Mr. Daniel, Mr. McGuire. Nays: None. The motion was declared approved.

ITEM 2018 - 016 - APPROVE THE 2017 TOWNSHIP HIGHWAY MILEAGE CERTIFICATION

Mr. Daniel moved, Mr. McGuire seconded to approve the 2017 Township Highway Mileage Certification as 52.02 miles, as reported by the Ohio Department of Transportation. Vote: Ayes: Mr. Hall, Mr. Daniel, Mr. McGuire. Nays: None. The motion was declared approved.

ITEM 2018 - 017 - REAPPOINT THE CURRENT VOLUNTEER FIREFIGHTERS DEPENDENT FUND BOARD MEMBERS FOR 2018.

Mr. Daniel moved, Mr. McGuire seconded to reappoint the current Volunteer Firefighters Dependent Fund board members for 2018. Vote: Ayes: Mr. Hall, Mr. Daniel, Mr. McGuire. Nays: None. The motion was declared approved.

ITEM 2018 - 018 - EXECUTIVE SESSION

At 7:09 p.m., Mr. Daniel moved, Mr. McGuire seconded to adjourn to executive session under the authority of O.R.C. 121.22 (G)(1) To

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consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official. Vote: Ayes: Mr. Hall, Mr. Daniel, Mr. McGuire. Nays: None. The motion was declared approved.


At 7:14 p.m. the Board returned to regular session.

ITEM 2018 - 019 - ADJOURN

Mr. Daniel moved, Mr. McGuire seconded to adjourn the meeting at 7:14 p.m. Vote: Ayes: Mr. Daniel, Mr. Hall, Mr. McGuire. Nays: None.



Attest - Fiscal Officer



Signed - President

**Madison Township Board of Trustees Meeting Minutes
February 21, 2018**

The Madison Township Board of Trustees met this day at the Township Administration Building located at 5610 W. Alexandria Road, Middletown, Ohio at 6:30 p.m. in regular session. The meeting was called to order by Board President Thomas Hall with the Pledge of Allegiance.

ROLL CALL: Mr. McGuire-Present, Mr. Daniel-Present, Mr. Hall-Present, Mr. Farler-Present, Mrs. Schenck- Absent.

ITEM 2018 - 020 - APPROVE THE JANUARY 2018 MINUTES

Mr. McGuire moved, Mr. Daniel seconded to approve the January 21, 2018 minutes as presented. Vote: Ayes: Mr. Daniel, Mr. Hall, Mr. McGuire. Nays: None. The motion was declared approved.

Public Comment: Mr. Bob Routson w/ the BC Auditors Office - Property taxes are due on February 28th. There is an app called "Skim Plus" that can detect via blue tooth, the new card skimmers that are being used at gas pumps. CAUV renewal forms are due March 5th. The 2017 triannual property appraisals have been completed; any appeals must be made by April 2nd.

Presentation of Report:

Fire Chief Kent Hall gave a description of the past months fire and EMS runs, and stated the fire department held training in January and February. The utility connections for the new washer and dryer to be installed at Station 153 were installed by the road department, along with new LED lighting. The new washer and dryer should be here in about a week. The department staff is almost finished creating the new specifications for the purchase of a new pumper truck, to replace the existing 30 year old pumper. Both life squads were out of service for a period of time recently, due to mechanical issues. During this period, Wayne Township lent our department a squad to ensure we could provide EMS coverage as needed. Our fire department is waiting to see which recommendations the Fire Chiefs Association will take regarding the new radios.

Road Supt. Todd Daniel reported that a tank had been installed in their building, providing them with buying DEF in bulk purchases instead of buying it buy the gallon, which will save money. There is a 30% increase in cemetery revenue so far this year. Culvert work has been completed. The BCEO came back with a bid of \$240K for our paving bid, which was approx. \$5K lower than expected. Four bids were received for building the new barn with the possibility of moving forward with one bid. Scheduled start date is March 12th, with a two month completion time. The City of Middletown has agreed to store our salt for us during the construction time. Two new bay doors were installed for the road department. Heavy rains will probably be causing flooding in numerous areas throughout the township over the next few days.

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Administrator Todd Farler reported 3 of the last 5 residents voluntarily cleaned up their property. One is in the process and one remains non-responsive and soon as weather permits, a contractor will be sent in. Medicare and Medicaid licensing has been finalized for revalidation which is good for 5 years. A letter was sent to Jim Foxx, stating the Board approved of the forthcoming revisions being made to the BC Rural Zoning. We are currently in the process of re-evaluating of annual insurance with OTARMA. We don't expect we'll any major or significant changes, but if there are, the Board will be notified. We renegotiated the pricing of the theater package for the park and saved \$4K, but need a check by Friday. Civil case surrounding the property next to CSX railroad is closed. Butler County now owns it. Mr. Farler asked if the Board has any intentions of what they'd like to see done with the property?

Approximately 100 tires were found today by the road department, on a vacant property at the end of Aljen Road. Mr. Farler tried numerous times to call the homeowner and contact the neighbor, but no one was available. A letter will be sent notifying the landowner, if phone contact is not made within a few days.

ITEM 2018 - 021 - APPROVE THE BILLS

Mr. Daniel moved, Mr. McGuire seconded to approve the bills for this period as submitted. Vote: Ayes: Mr. Daniel, Mr. Hall, Mr. McGuire. Nays: None.

ITEM 2018 - 022 - APPROVE THE FEBRUARY ROAD SIGN CHECK

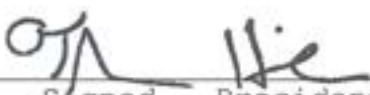
Mr. Daniel moved, Mr. McGuire seconded to approve the February road check and sign check as submitted. Vote: Ayes: Mr. Daniel, Mr. Hall, Mr. McGuire. Nays: None.

Announcements: Mr. Hall announced that anyone wanting to support the Madison HS Boys Varsity basketball team could come and watch their next tournament game on Saturday, as they will be playing at Vandalia.

ITEM 2018 - 023 - ADJOURN

Mr. Daniel moved, Mr. McGuire seconded to adjourn the meeting at 6:54 p.m. Vote: Ayes: Mr. Daniel, Mr. Hall, Mr. McGuire. Nays: None.


Attest - Fiscal Officer


Signed - President

Madison Township Board of Trustees Meeting Minutes
March 28, 2018

The Madison Township Board of Trustees met this day at the Township Administration Building located at 5610 W. Alexandria Road, Middletown, Ohio at 6:30 p.m. in special session for the purpose of regular business. The meeting was called to order by Board President Thomas Hall with the Pledge of Allegiance.

ROLL CALL: Mr. McGuire-Present, Mr. Daniel-Present, Mr. Hall-Present, Mr. Farler-Present, Mrs. Schenck- Present.

ITEM 2018 - 024 - APPROVE THE FEBRUARY 2018 MINUTES

Mr. McGuire moved, Mr. Daniel seconded to approve the February 21, 2018 minutes as presented. Vote: Ayes: Mr. Daniel, Mr. Hall, Mr. McGuire. Nays: None. The motion was declared approved.

Ms. Schenck reported that the BWC true-up report had been processed and the premium for 2018 has been prepaid. By meeting the deadline and prepaying, the Township received a rebate of \$2,475.06. She prepared the questionnaire for the insurance proposal and processed 43 receipts through the end of February totaling \$124,199.48. She processed 394 payments through the end of March totaling \$493,823.68. She sent out 68 W-2s and processed all of the year-end payroll withholding reports and payments. Ms. Schenck filed the year-end report with the State Auditor's Office on time and is working with the Auditors to begin the bi-annual audit in April. She reminded everyone that the past two audit periods the township had agreed upon procedures audit which were smaller in scale and much less expensive. We were able to get those because of the clean audit history; but government entities can only have two of those in a row and this year we must have a full audit.

ITEM 2018 - 025 - APPROVE THE FISCAL OFFICER'S REPORT

Mr. McGuire moved, Mr. Daniel seconded to approve the Fiscal Officer's Report as submitted. Vote: Ayes: Mr. Daniel, Mr. Hall, Mr. McGuire. Nays: None. The motion was declared approved.

Presentation of Report:

Fire Chief Kent Hall gave a description of the past month's fire and EMS runs, and discussed the recent training held at Duke Energy. The new washer and dryer has been installed by the road department, saving several thousand dollars. He discussed the upgraded lighting for the trucks and the West Alexandria Road closure.

Road Supt. Todd Daniel reported that the salt barn has been demolished; the construction contract is being finalized. John Jurgenson was awarded the paving contract. The County has stopped

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doing chip seal and may effect pricing. Asbestos was found in the Myers Road Bridge. He reported that cemetery revenues are up.

Administrator Todd Farler provided an update on the unknown parcel and reported that Butler County owns the parcel and intends to keep it for future road improvements. He stated that the township employee benefits through Aetna will be reviewed over the next few weeks. An all way stop sign has been installed at Middletown Germantown Road and Keister Road and the railroad tracks at Trenton Franklin have been patched. He reported that larger stop signs will be installed at State Route 122 and Elk Creek Road. ODOT will improve the road traction on a portion of State Route 122 near the house that has been hit several times and will close 122 for the Springfest parade. He reported that the County Auditor will be taking pictures of each home in Butler County; so residents can expect to see white vans driving very slowly in the area. He reported that Rumpke will be picking up the recycling twice a week instead of once a week at the township building. He discussed the camera security system; three bids were taken, the best bid was \$3,600. He reminded the Trustees that there is currently no policy in place to deal with protesters on township property. He discussed a grant from the health department for residential septic system repairs.

ITEM 2018 - 026 - APPROVE THE BILLS

Mr. Daniel moved, Mr. McGuire seconded to approve the bills for this period as submitted. Vote: Ayes: Mr. Daniel, Mr. Hall, Mr. McGuire. Nays: None. The motion was declared approved.

ITEM 2018 - 027 - APPROVE THE FEBRUARY ROAD SIGN CHECK

Mr. Daniel moved, Mr. McGuire seconded to approve the March road check and sign check as submitted. Vote: Ayes: Mr. Daniel, Mr. Hall, Mr. McGuire. Nays: None. The motion was declared approved.

ITEM 2018 - 028 - DECLARE NUISANCE PROPERTIES

Mr. Daniel moved, Mr. McGuire seconded to declare the following properties nuisances as according to ORC 505.87 and/or ORC 505.871: 7580 Myers Road, 6739 Middletown Germantown Road, 5830 Trenton Franklin Road, 5850 Trenton Franklin Road, 456 Middletown Eaton Road, 5373 North Front Street. Vote: Ayes: Mr. Daniel, Mr. Hall, Mr. McGuire. Nays: None. The motion was declared approved.

ITEM 2018 - 029 - APPROVE CARE WORK COMP

Mr. Daniel moved, Mr. McGuire seconded to approve Care Work Comp as our OBWC service provider for 2018 at a cost of \$3,701.00. Vote:

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Ayes: Mr. Daniel, Mr. Hall, Mr. McGuire. Nays: None. The motion was declared approved.

ITEM 2018 - 030 - APPROVE TRAINING FOR JOSH GOODWIN

Mr. Daniel moved, Mr. McGuire seconded to approve Fireman Training 1 and 2 for Josh Goodwin, during the 2018 fall semester at Sinclair Community College for a cost not to exceed \$1,074.35, including tuition, books, and fees. Vote: Ayes: Mr. Daniel, Mr. Hall, Mr. McGuire. Nays: None. The motion was declared approved.

ITEM 2018 - 031 - APPROVE NREMT FOR JUSTIN CARROLL

Mr. Daniel moved, Mr. McGuire seconded to approve the NREMT (National Registry of Emergency Medical Technicians and CBT (Computer Based Testing platform and Psychomotor Test) for Justin Carroll, at a cost not to exceed \$590 with training to be completed prior to 7-30-2018. Vote: Ayes: Mr. Daniel, Mr. Hall, Mr. McGuire. Nays: None. The motion was declared approved.

ITEM 2018 - 032 - APPOINT TODD FARLER AS THE TRUSTEE'S DESIGNEE FOR PUBLIC RECORDS TRAINING

Mr. Daniel moved, Mr. McGuire seconded to appoint the township administrator, Todd Farler, as the designee for Alan Daniel, Brian McGuire, and Thomas Hall to receive certified Public Records Training. Vote: Ayes: Mr. Daniel, Mr. Hall, Mr. McGuire. Nays: None. The motion was declared approved.

ITEM 2018 - 033 - ACCEPT OTARMA

Mr. Daniel moved, Mr. McGuire seconded to accept the Ohio Township Association Risk Management Authority (OTARMA) as the township property and casualty insurer for a one-year period from April 2, 2018, through April 2, 2019, at a cost of \$18,683.00. Vote: Ayes: Mr. Daniel, Mr. Hall, Mr. McGuire. Nays: None. The motion was declared approved.

ITEM 2018 - 034 - APPROVE SOLICITATION FOR A NEW FIRE TANKER

Mr. Daniel moved, Mr. McGuire seconded to approve the solicitation for a new fire tanker or tanker/pumper vehicle for the fire department. Chief Hall explained that the trucks were 30 years old and too expensive to repair. Vote: Ayes: Mr. Daniel, Mr. Hall, Mr. McGuire. Nays: None. The motion was declared approved.

Mr. Farler asked if there is an interest in a community formed committee for a Veterans memorial. Discussion ensued.

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Mr. Jackson asked the township to help install playground equipment for Madison Elementary. Discussion ensued.

Mr. Farler announced that he had received the Theater package and will be setting up "movie in the park" dates.

ITEM 2018 - 035 - EXECUTIVE SESSION

At 7:20 p.m., Mr. Daniel moved, Mr. McGuire seconded to adjourn to executive session under the authority of ORC 121.22 G) (1) To consider the compensation of the Township Administrator and the Fire Chief; and under the authority of ORC 121.22 (G)(2) To consider the purchase of property for public purposes, or for the sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage. Vote: Ayes: Mr. Daniel, Mr. Hall, Mr. McGuire. Nays: None. The motion was declared approved.

ITEM 2018 - 036 - ADJOURN

Mr. Daniel moved, Mr. McGuire seconded to adjourn the meeting at 8:30 p.m. Vote: Ayes: Mr. Daniel, Mr. Hall, Mr. McGuire. Nays: None.



Attest - Fiscal Officer



Signed - President

Madison Township Board of Trustees Meeting Minutes
April 18, 2018

The Madison Township Board of Trustees met this day at the Township Administration Building located at 5610 W. Alexandria Road, Middletown, Ohio at 6:30 p.m. in special session for the purpose of regular business. The meeting was called to order by Board President Thomas Hall with the Pledge of Allegiance.

ROLL CALL: Mr. McGuire-Present, Mr. Daniel-Present, Mr. Hall-Present, Mr. Farler-Present, Mrs. Schenck- Absent.

ITEM 2018 - 037 - APPROVE THE March 28, 2018 MINUTES

Mr. McGuire moved, Mr. Daniel seconded to approve the March 28, 2018 minutes as presented. Vote: Ayes: Mr. Daniel, Mr. Hall, Mr. McGuire. Nays: None. The motion was declared approved.

Presentation of Report:

Fire Chief Kent Hall gave a description of the first quarter fire and EMS report. Stated the fire department will be visiting the Duke Energy Plant on Woodsdale road on Monday to get an over view of the new facility under construction, which will allow them to respond more efficiently should their services be needed. Gave a brief descriptive presentation of the new LED scene lights (3) that were recently purchased with a grant from Butler Rural Community Connection. Reported that three bids had been received for the new pumper/tanker apparatus, and that the bids were being reviewed. Provided a demonstration of two new gas monitors that had been purchased with private donation made to the fire department. Read a Thank You letter from a resident that required the EMS services recently. Stated that fire fighter Andy Bolen was scheduled to have heart surgery on Monday.

Administrator Todd Farler reported the BCEO will maintain ownership of the property located on SR 122 and next to the RR crossing, and they have no current plans to do anything with the white building located on the property. They will allow us to demo the building at our cost, if we choose, or allow us to seek funding and have the building demoed. The new health benefits rates from Burham and Flowers regarding Aetna Health Insurance is no longer affordable because of increasing their rates in Ohio by 77%. Therefore we are looking at switching to United Health Care (5.6% increase from current cost) and a couple other options to control cost in this area. He will have a recommendation for the Board at the next meeting. Mr. Farler met with Dr. Mark Morris of Miami University's CPMRA to begin working on a new community survey. Last community survey was in the summer of 2009. New survey can be conducted this summer and be completed by this fall. This would give the Board a great overview of what the township residents

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think and feel about our township, and what they expect. Approx. cost to the township would about \$4,000 to cover printing and postage of all material and Miami University would not charge us for their personnel/professional services of creating, receiving, inputting, or detailing the survey. There was discussion amongst the Board as to whether the cost was worth the feedback from the survey. As of today, Keister Rd and Middletown Germantown Road became a 4 way stop, via the BCEO. Spring newsletter will be appearing in mailboxes shortly. Tire Recycling Event scheduled for Friday, May 18th and Saturday 19th. We received the new theater package for the park.

ITEM 2018 - 038 - APPROVE THE BILLS


Mr. Daniel moved, Mr. McGuire seconded to approve the bills for this period as submitted. Vote: Ayes: Mr. Daniel, Mr. Hall, Mr. McGuire. Nays: None. The motion was declared approved.

Discussion Items: Brief discussion regard Dale Glaize heading up a community committee for a veterans memorial.


Announcements: Mr. Hall announced that May 12th is the date for Springfest.

ITEM 2018 - 039 - ADJOURN

Mr. Daniel moved, Mr. McGuire seconded to adjourn the meeting at 7:01 p.m. Vote: Ayes: Mr. Daniel, Mr. Hall, Mr. McGuire. Nays: None.



Attest - Fiscal Officer



Signed - President

Madison Township Board of Trustees Meeting Minutes
May 3, 2018

The Madison Township Board of Trustees met this day at the Township Administration Building located at 5610 W. Alexandria Road, Middletown, Ohio at 3:00 p.m. in special session to consider the purchase of a new Engine/Tanker apparatus. The meeting was called to order by Board President Thomas Hall with the Pledge of Allegiance.

ROLL CALL: Mr. McGuire-Present, Mr. Daniel-Present, Mr. Hall-Present, Mr. Farler-Present, Mrs. Schenck- Absent.

Chief Kent Hall provided information regarding the purchase of a new Engine/Tanker apparatus.

There Board discussed the bid results and specification for the new apparatus.

ITEM 2018 - 040 - PURCHASE 2018-2019 ROSENBAUER 4 MAN CHASSIS ENGINE/PUMPER

Mr. Daniel moved, Mr. McGuire seconded to authorize the purchase of a 2018-2019 Rosenbauer 4 man chassis engine/pumper from All American Fire Equipment, located at 5101 US Highway 22 SW, Washington Court House, Ohio, for an amount not to exceed \$369,569.00. Vote: Ayes: Mr. McGuire, Mr. Hall, Mr. Daniel. Nays: None. The motion was declared approved.

ITEM 2018 - 041- ADJOURN

Mr. Daniel moved, Mr. McGuire seconded to adjourn the meeting at 3:52 p.m. Vote: Ayes: Mr. Daniel, Mr. Hall, Mr. McGuire. Nays: None.



Attest - Fiscal Officer



Signed - President

Madison Township Board of Trustees Meeting Minutes
May 16, 2018

The Madison Township Board of Trustees met this day in regular session at the Township Administration Building located at 5610 W. Alexandria Road, Middletown, Ohio at 6:30 p.m. The meeting was called to order by Board President Thomas Hall with the Pledge of Allegiance.

ROLL CALL: Mr. McGuire-Present, Mr. Daniel-Present, Mr. Hall- Present, Mr. Farler-Present, Mrs. Schenck- Present.

Others in attendance: Ken & Carolyn Tucker, George Parshall, Jeff Willoughby, Connie back, Gary Adams, Jeremiah Shandrew, Zach Posey, Rhonda Posey, Stevie Wells, Phillip Perkins, Debbie Adams, Jeff Lawwill, Rob Brandenburg.

ITEM 2018 - 042 - APPROVE THE APRIL 18, 2018 MINUTES

Mr. McGuire moved, Mr. Daniel seconded to approve the April 18, 2018 minutes as presented. Vote: Ayes: Mr. Daniel, Mr. Hall, Mr. McGuire. Nays: None. The motion was declared approved.

Jeff Willoughby invited everyone to the Hope Over Heroin Event.

Zach Posey asked where the township stood with the Land of Illusion expansion.

Rhonda Posey shared photos of the camping arrangements with drunk people and loud filthy rap music. She stated that no one wants to see or hear this. She urged the Trustees to make a difference to keep Madison Township a safe, livable community.

Zach Posey asked who enforces the zoning in Madison Township; Mr. Farler responded that if the property is properly zoned, Butler County does not notify the township. Residents can contact Butler County Zoning with questions or concerns.

Gary and Debora Adams complained that there was an amphitheater built on Trenton Franklin Road, he worked on it for three months.

Phillip Perkins questioned how a person can do so many illegal things and just get their hand smacked. He complained that there is machinery going 7 days a week, 24 hours a day. How did he get a permit for expansion?

Several residents commented that the neighbors are tormented with the dirt and noise.

Mr. Hall responded that he would do his best to get some answers.

Mr. Tucker thanked Mr. Farler and Chief Hall for their help shutting down 22 for the Springfest parade and for their help in manning the table.

Lieutenant Goodwin provided fire and EMS stats and reported that the department is working on EMS protocols.

**Madison Township Board of Trustees Meeting Minutes
May 16, 2018**

Road Superintendent Daniels reported that the road mowing has begun, and that there have been problems with some of the permits necessary for the new salt bin. Paving should start in the next few weeks and the retrace sometime after that. He reported that the work on West Alexandria Road has been completed and the shoulder, visibility and drainage issues have been addressed. He provided an update on the culvert replacements on Elk Creek and Michael Roads and the Myers Road bridge. He stated that the part time mowers will start on Monday.

Administrator Farler reported that the fire department had received new iPads and covers, this will help them with their reporting requirements. He reported that the township would be changing health insurance carriers. He reported that the second tire-recycling event is scheduled for May 18 & 19. He discussed performing a community survey in conjunction with Miami University.

George Parshall commented that hidden drive signs are needed on Michael Road.

ITEM 2018 - 043 - APPROVE THE BILLS

Mr. Daniel moved, Mr. McGuire seconded to approve the bills for this period as submitted. Vote: Ayes: Mr. Daniel, Mr. Hall, Mr. McGuire. Nays: None. The motion was declared approved.

ITEM 2018 - 044 - ROAD CHECK AND SIGN CHECK

Mr. Daniel moved, Mr. McGuire seconded to approve the April and May road check and sign check report, to be submitted to BCEO. Vote: Ayes: Mr. Daniel, Mr. Hall, Mr. McGuire. Nays: None. The motion was declared approved.

ITEM 2018 - 045 - DECLARE NUISANCE PROPERTIES

Mr. Daniel moved, Mr. McGuire seconded to declaring the following properties nuisances as according to ORC 505.87 and/or ORC 505.871: 6741 Franklin Madison Road, 6739 Middletown Germantown Road, 1132 Middletown Eaton Road, 4538 Mosiman Road, 7596 Darl Drive, 6193 Elk Creek Road, 5935 Beverly Lane. Vote: Ayes: Mr. Daniel, Mr. Hall, Mr. McGuire. Nays: None. The motion was declared approved.

ITEM 2018 - 046 - REVISE ROAD PAVING AND TREATMENT BUDGET

Mr. Daniel moved, Mr. McGuire seconded to revise the previously adopted 2018 road paving and treatment budget of \$245,000 and approve a new 2018 road paving and treatment budget in an amount not to exceed \$255,000. Vote: Ayes: Mr. Daniel, Mr. Hall, Mr. McGuire. Nays: None. The motion was declared approved.

ITEM 2018 - 047 - RESOLUTION ACCEPTING BURNHAM AND FLOWERS INSURANCE AGENCY AS OUR HEALTH BENEFIT BROKER, SERVICING THE UNITED HEALTH CARE PPO HSA

750/80

Mr. Daniel moved, Mr. McGuire seconded to accept Burnham and Flowers Insurance Agency as our health benefit broker, servicing the United Health Care PPO HSA 5750/80. Vote: Ayes: Mr. Daniel, Mr. Hall, Mr. McGuire. Nays: None. The motion was declared approved.

**Madison Township Board of Trustees Meeting Minutes
May 16, 2018**

ITEM 2018 - 048 - HIRE WENDELL MACKIE

Mr. Daniel moved, Mr. McGuire seconded to approve the hiring of Wendell Mackie as a part time employee as a paramedic and Level 2 firefighter. Vote: Ayes: Mr. Daniel, Mr. Hall, Mr. McGuire. Nays: None. The motion was declared approved.

ITEM 2018 - 049 - APPROVE CONTRACT WITH INFORMANT SECURITY

Mr. Daniel moved, Mr. McGuire seconded to authorize the township administrator to enter into a contract with Informant Security LLC for the purpose of providing and installing a video surveillance system at the township administration building, with cost not to exceed \$3,600. Vote: Ayes: Mr. Daniel, Mr. Hall, Mr. McGuire. Nays: None. The motion was declared approved.

ITEM 2018 - 050 - HIRE ZACH FRIEND AND BARRY LIMON

Mr. Daniel moved, Mr. McGuire seconded to authorize the part time employment of Barry Limon at a rate of \$11.00 per hour and Zack Friend at \$10.00/hr. for the 2018 season. Vote: Ayes: Mr. Daniel, Mr. Hall, Mr. McGuire. Nays: None. The motion was declared approved.

ITEM 2018 - 051 - AUTHORIZE THE PURCHASE OF A NEW LIFEPAK 15 V4

Mr. Daniel moved, Mr. McGuire seconded to authorize the purchase of a new LifePak 15 V4 from Physio-Control Inc., with a cost not exceed \$25,852.15. Vote: Ayes: Mr. Daniel, Mr. Hall, Mr. McGuire. Nays: None. The motion was declared approved.


ITEM 2018 - 052 - AUTHORIZE EXPENSES FOR J. SHANDREW

Mr. Daniel moved, Mr. McGuire seconded to authorize all necessary expenses for Jeremiah Shandrew to attend the 2018 EMS World Expo in Nashville, TN, from October 29 - November 2, 2018. Vote: Ayes: Mr. Daniel, Mr. Hall, Mr. McGuire. Nays: None. The motion was declared approved.

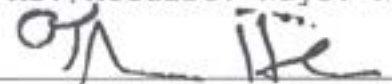
Mr. Farler announced that the second and final tire-recycling event is scheduled for May 18th and 19th.

ITEM 2018 - 053 - ADJOURN

Mr. Daniel moved, Mr. McGuire seconded to adjourn the meeting at 7:15 p.m. Vote: Ayes: Mr. Daniel, Mr. Hall, Mr. McGuire. Nays: None.



Attest - Fiscal Officer



Signed - President

Madison Township Board of Trustees Meeting Minutes
June 20, 2018

At 6:18 p.m., The Madison Township Fiscal Officer opened the public hearing for the 2019 Tax Budget. She explained that the Annual Tax Budget has two purposes:

- 1) The 2019 beginning cash balances and 2019 projected revenues for each fund in this budget become the estimated 2019 resources for the Township. The 2019 annual appropriations usually passed by the Trustees in December 2018 may not exceed these estimated resources. The objective, therefore, is to be realistic in these resource projections. These estimated resources can be amended in writing during the 2019 calendar year; if additional revenues are received or if expected revenues are not received.
- 2) The Township's annual tax budget also supports the need for its annual property tax levy. The current levy of 5.26 mills will be requested for 2019.

She explained that on June 20, 2018, there would be a public hearing, and then the Board of Trustees will receive, file and adopt by resolution. Before July 20, 2018, two copies must be submitted to the Butler County Auditor's Office.

Ms. Schenck explained that the Certificate of the Butler County Budget Commission - 2019 is a summary page that shows the anticipated carryover balance from 2018 plus the estimated receipts for 2019. She explained that she estimated the about the same amount of revenue received in 2018 to be received in 2019 - unless she knew some reason to change the figure. In regards to expenditures, she started with known facts and anticipated a realistic figure for 2019. Currently there is \$240,000 budgeted for paving and restriping in 2019.

Ms. Schenck called for those who would like to speak in favor or the proposed tax budget; hearing none, she called for those who would like to speak in opposition to the proposed tax budget; hearing none, she declared the public hearing closed at 6:24 p.m.

The Madison Township Board of Trustees met this day in regular session at the Township Administration Building located at 5610 W. Alexandria Road, Middletown, Ohio at 6:30 p.m. The meeting was called to order by Board President Thomas Hall with the Pledge of Allegiance.

ROLL CALL: Mr. McGuire-Present, Mr. Daniel-Present, Mr. Hall- Present, Mr. Farler-Present, Mrs. Schenck- Present.

ITEM 2018 - 054 - APPROVE THE MAY 3, 2018 MINUTES

Mr. McGuire moved, Mr. Daniel seconded to approve the May 3, 2018 minutes as presented. Vote: Ayes: Mr. Daniel, Mr. Hall, Mr. McGuire. Nays: None. The motion was declared approved.

Bob Routson, Butler County Auditor's Office, provided the quarterly update and discussed the Board of Revision process. He discussed the 2020

Madison Township Board of Trustees Meeting Minutes
June 20, 2018

evaluation process and stated that marked vans would be taking photos of the exterior of homes. He reported that no new credit card skimmers have been found in Butler County. He discussed fuel quality and stated that County Auditor Reynolds is pushing to require fuel quality testing, handled by the County Auditors. He provided a quick update on what is going on in Monroe.

Mick Day complained that the culvert is plugged up and is causing flooding on Franklin Madison Road. The maintenance of the culvert is Franklin Township's responsibility. Todd Daniel will check it out and try to set up a meeting with Franklin Township.

Brian Spicer expressed his concern that Land of Illusion continues to expand and add more attractions. He has heard that they may add go-carts and other amusement park type rides. He is concerned that the property value will decline because of land of Illusion. He stated that he didn't have a problem with the haunted attraction, but he doesn't want them to keep adding more and more stuff. The Trustees advised him to talk to Butler County zoning.

Fiscal Officer Schenck reported that the township is expecting to receive an 85% refund of the premiums paid to Ohio Bureau of Workers Comp for calendar year 2016. The refund is expected to be almost \$14,000. She has initiated an all employee driving record check; the property insurance company will provide a reimbursement of most of the fees for this project. She reported that the first half of the real estate taxes came right in at the Auditor's estimate, all other revenues are tracking on target as well; expenditures are on target as well. Ms. Schenck paid OPWC for the Wayne Madison Road Project and will send Wayne Township an invoice for their portion of the costs. She has also invoiced several people for driveway culvert installations and materials.

Dave Runnells provided run reports from the Fire Department and reported that Engine 151 is out of service for repairs. Finley Fire is going station by station performing safety checks on all of the vehicles. He reported that the department will be training on cribbing. The department is alternating the two squads to save wear and tear on the new squad. The department will have two new heart monitors. The new weight room is in use at Station 153. This will allow the firefighters to stay fit and be able to work out in the township. The department has two new firefighters coming on.

Road Superintendent Todd Daniel reported that the check is in the mail for the new salt barn. Paving will begin in a few weeks. The Michael Road culvert has been replaced and is ready for the final pavement. The Myers Road culvert has been replaced. The cemeteries and facilities looked great for the Memorial day holiday. Chip seal should begin mid-July. The township road crew has freed up 264 hydrants (90%); there are about 50-60 more hydrants to go. He reported that the new dump truck needs plates; Fiscal Officer Schenck will file for the gratis license plates. He reported that the old dump truck is for sale on Gov.deals.com. Mr. Daniel reported that there is a 7% increase in the price of road salt this season.

**Madison Township Board of Trustees Meeting Minutes
June 20, 2018**

Administrator Farler reported that the second tire-recycling event brought in more than 20 tons of used tires. He reported that the new security camera system had been installed. He reported that the new exercise equipment had been installed at the life squad building. Mr. Farler stated that the demolition of the old gas station won't cost the township any money; it will be taken care of by the Butler County Land Bank. He announced that a new Eagle Scout project will benefit the Township Park. He reported that Station 153 needs a new air conditioner; Blair Heating and Air will be performing that project. He discussed getting a grant to install restroom facilities at the Township Park and asked the Trustees for feedback. Mr. Daniel responded that he has concerns with drug and other undesirable activity going on in the restrooms. Mr. McGuire questioned who would clean and maintain the new facilities and expressed his concern that they may become a liability. Mr. Hall responded that he would like to see restrooms built and suggested that they explore options to work with local organizations that use the park on a regular basis.

ITEM 2018 - 055 - APPROVE THE BILLS

Mr. Daniel moved, Mr. McGuire seconded to approve the bills for this period as submitted. Vote: Ayes: Mr. Daniel, Mr. Hall, Mr. McGuire. Nays: None. The motion was declared approved.

ITEM 2018 - 056 - ROAD CHECK AND SIGN CHECK

Mr. Daniel moved, Mr. McGuire seconded to approve the June road check and sign check report, to be submitted to BCEO. Vote: Ayes: Mr. Daniel, Mr. Hall, Mr. McGuire. Nays: None. The motion was declared approved.

ITEM 2018 - 057 - 2019 TAX BUDGET

Mr. Daniel moved, Mr. McGuire seconded to approve the 2019 Tax Budget of \$3,253,838 as presented. Vote: Ayes: Mr. Daniel, Mr. Hall, Mr. McGuire. Nays: None. The motion was declared approved.

ITEM 2018 - 058 - DECLARE NUISANCE PROPERTIES

Mr. Daniel moved, Mr. McGuire seconded to declaring the following properties nuisances as according to ORC 505.87 and/or ORC 505.871: 7049 Darl Drive, 7365 Middletown Germantown Road, 6250 Germantown Road. Vote: Ayes: Mr. Daniel, Mr. Hall, Mr. McGuire. Nays: None. The motion was declared approved.

ITEM 2018 - 059 - HIRE JORDAN ESLICK AND JOSEPH ENGLEBERT

Mr. Daniel moved, Mr. McGuire seconded to approve the hiring of Jordan Eslick and Joseph Englebert as part time employees as Level 2 firefighters. Vote: Ayes: Mr. Daniel, Mr. Hall, Mr. McGuire. Nays: None. The motion was declared approved.

ITEM 2018 - 060 - AUTHORIZE THE DEMOLITION OF OLD GAS STATION

Mr. Daniel moved, Mr. McGuire seconded to authorize the demolition of a structure on parcel no E2230121000139, as it is a nuisance property in violation of ORC 505.86(E) as the property is insecure, unsafe, structurally defective and unfit for human habitation. Vote: Ayes: Mr. Daniel, Mr. Hall, Mr. McGuire. Nays: None. The motion was declared approved.

Madison Township Board of Trustees Meeting Minutes
June 20, 2018

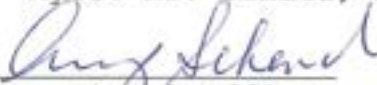
ITEM 2018 - 061 - WAIVE ADVERTISEMENT OF DEMOLITION CONTRACT

Mr. Daniel moved, Mr. McGuire waive the advertising for the demolition contract for the structure on parcel no E2230121000139 due to excessive safety, health and nuisance concerns to the public. Vote: Ayes: Mr. Daniel, Mr. Hall, Mr. McGuire. Nays: None. The motion was declared approved.

Mr. Farler stated that the demolition of the old gas station won't cost the township any money; it will be taken care of by the Butler County Land Bank. He announced that a new Eagle Scout project will benefit the Township Park. He reported that Station 153 needs a new air conditioner; Blair Heating and Air will be performing that project.

ITEM 2018 - 062 - ADJOURN

Mr. Daniel moved, Mr. McGuire seconded to adjourn the meeting at 7:30 p.m. Vote: Ayes: Mr. Daniel, Mr. Hall, Mr. McGuire. Nays: None.



Attest - Fiscal Officer



Signed - President

Madison Township Board of Trustees Meeting Minutes
July 18, 2018

The Madison Township Board of Trustees met this day in regular session at the Township Administration Building located at 5610 W. Alexandria Road, Middletown, Ohio at 6:30 p.m. The meeting was called to order by Board President Thomas Hall with the Pledge of Allegiance.

ROLL CALL: Mr. McGuire-Present, Mr. Daniel-Present, Mr. Hall-Present, Mr. Farler-Present, Mrs. Schenck- Absent.

ITEM 2018 - 063 - APPROVE MINUTES

Mr. McGuire moved, Mr. Daniel seconded to approve the June 20th minutes as presented. Vote: Ayes: Mr. Daniel, Mr. Hall, Mr. McGuire. Nays: None. The motion was declared approved.

Presentation of Reports:

Fire Chief Kent Hall gave a description of recent fire and EMS reporting. Stated the new fire department work out room is 90% complete. The new pumper/tanker is ordered and should arrive somewhere around June of 2019. All fire apparatus are currently going through testing by Finley Fire Company. The secondary life squad is being utilized more frequently to help distribute mileage across both vehicles. Hose testing will be ongoing through July and ladder testing in August. Driver testing also being conducted July. We received a \$6,000 bill for repairs on Engine 151. Station 152 is getting low on personnel. There was discussion between the fire chief and the Board regarding adding a 3rd full time position and supervisor.

Road Superintendent Todd Daniel stated the paving and chip seal was almost complete throughout the township. The Myers Road bridge is continuing and on schedule. One of our dump trucks recently sold on GovDeals. Almost all fire hydrants have been serviced. Crack filling of scheduled roads will begin soon. The Re-Trace contract is currently out for bid. The salt bin is still under contract and will start at some time. The road dept. is 1% under budget for the first half of the year.

Administrator Todd Farler reported that all backflow prevention assemblies have been tested and passed for their annual testing. Results sent to Southwestern Regional Water District. The white gas station building is slated for demolition. Old records were

Madison Township Board of Trustees Meeting Minutes
July 18, 2018

found from the Ohio EPA establishing past environmental studies that are still utilizable. No remediation will be required, as 3 of the 4 tanks are still in, and will remain in the ground. Lot will not be able to be used for residential purposes. Final ownership will be at the discretion of the BC Commissioners. Still continuing to work with ODOT on the section of SR 122 near Elk Creek cemetery. Phase one will be a new type of higher friction pavement. Bids go out in August, but work will not begin until spring/summer of 2019. Phase 2 is slated for construction in spring of 2020, house will be removed, and the drainage will be improved (plus flattening of the roadside.) Additional signage may go up this summer. Eagle Scout project in park should be completed by our next meeting. Bidding out propane pricing by the end of this week. 2018-2019 calendars will be coming out soon.

ITEM 2018 - 065 - APPROVE THE BILLS

Mr. McGuire moved, Mr. Daniel seconded to approve the bills for this period. Vote: Ayes: Mr. Daniel, Mr. Hall, Mr. McGuire. Nays: None. The motion was declared approved.

ITEM 2018 - 066 - APPROVE JULY ROAD CHECK AND SIGN CHECK

Mr. McGuire moved, Mr. Daniel seconded to approve the July road check and sign check report, to be submitted to BCEO. Vote: Ayes: Mr. Daniel, Mr. Hall, Mr. McGuire. Nays: None. The motion was declared approved.

ITEM 2018 - 067 - AUTHORIZE A CONTRACT WITH STRYKER

Mr. McGuire moved, Mr. Daniel seconded to authorize a four-year contract with Stryker Inc. for an extended warranty on a LifePak 15, with \$1,499 due each year, for four years, after the original one year warranty. Vote: Ayes: Mr. Daniel, Mr. Hall, Mr. McGuire. Nays: None. The motion was declared approved.

ITEM 2018 - 068 - OPERS CONVERSION PLAN

Mr. McGuire moved, Mr. Daniel seconded to adopt the following Madison Township Conversion Plan:

Pursuant to Section 145.01 of the Ohio Revised Code and Ohio Administrative Code 145-1-26, Madison Township, Butler County, Ohio is executing a plan for the conversion of vacation leave, personal leave and sick time to cash for leave that is accrued, but not used, during the calendar year, as defined as January 1 to December 31, as part of an annual conversion plan. These earnings

Madison Township Board of Trustees Meeting Minutes
July 18, 2018

are earnable salary on which employee and employer contributions shall be remitted to OPERS.

Leave shall be converted on a last in, first out (LIFO) basis. The leave to be considered earnable salary is the leave accrued to date in the current year, less any leave used to date in the same calendar year. For retiring employees, conversion payment must occur according to the plan and either prior to or during the month of their termination date for this earnable salary to be included in the calculation of Final Average Salary (FAS).

The following payments made to employees shall not have retirement contributions withheld as the payments do not meet the definition of earnable salary for OPERS purposes.

- Leave in excess of the annual amount of leave accrued January 1 to December 31 less leave used January 1 to time of payment.
- Leave earned in previous calendar years (other than payments made in January for leave accrued but not used during previous calendar year)
- Conversion of leave to employees separating employment
- Conversion of leave to retiring employees outside the regular payment schedule

This plan is restricted to only those employees with 10 or more years of service.

Employees may receive their conversion payment only once a year and is to be paid out on the last scheduled payment of the year in which it was earned. The maximum amount of allowable vacation conversion is 2 weeks per year. The only exception will be in the retirement year of an employee where all unused but accrued vacation in that year will be available for conversion.

In the retirement year only will the employee will be eligible for up to 400 hours of sick pay. 120 hours of this can be considered for conversion in figuring an employees (FAS).

Comp time will be eligible to all employees for payout at the end of each year with maximum of 120 hours. This will fall under the conversion plan and be considered earnable salary.

Personal time will be eligible to all employees for payout at the end of each year with a maximum of 48 hours. This will fall under the conversion plan and be considered earnable salary.

- Vacation leave (2-7 weeks depending on years of service)
- Sick Time - 5 hours per pay period with a maximum of 800 hours
- Comp time - 120 Hours Maximum
- Personal Leave - 48 Hours per year

Leave Accrual:

- Vacation leave is granted on January 1st of each year
- Sick time unused is carried over each year and accrued at 5 hours per pay period
- Comp Time is carried over each year to a maximum of 120 hours

Madison Township Board of Trustees Meeting Minutes
July 18, 2018

- Personal leave is granted on Jan. 1st of each year and cannot be carried over

Vote: Ayes: Mr. Daniel, Mr. Hall, Mr. McGuire. Nays: None. The motion was declared approved.

ITEM 2018 - 069 - ASSESS TAX LIENS

Mr. Daniel moved, Mr. McGuire seconded to authorize the Fiscal Officer, according to ORC 505.87 (F), to assess appropriate tax liens for the cutting of noxious weeds and/or debris removal for Madison Township parcels as listed:

<u>Address</u>	<u>Parcel Number</u>	<u>Cut Cost</u>	<u>Fixed Cost</u>	<u>Total Cost</u>
6193 Elk Creek d	E2210016000002	\$ 275.00	\$120.00	\$395.00
5935 Beverly Ln	E2220102000009	\$985.00	\$120.00	\$1,105.00
1132 Middletown Eaton Rd	E2210023000017	\$475.00	\$120.00	\$595.00
6741 Franklin Madison Rd	E2220049000004	\$1,680.00	\$120.00	\$1,800.00
6739 Middletown Germantown Rd	E2220062000032	\$635.00	\$120.00	\$755.00
Totals		\$4,050.00	\$600.00	\$4,650.00

Vote: Ayes: Mr. Daniel, Mr. Hall, Mr. McGuire. Nays: None. The motion was declared approved.


Discussion Items: There was Board discussion regarding the Board offering support in the form of a letter, to the Madison Local School District for their action allowing school personnel to conceal carry.

ITEM 2018 - 070 - ADJOURNMENT

At 7:01 p.m. Mr. Daniel moved, Mr. McGuire seconded to adjourn the meeting. Vote: Ayes: Mr. Daniel, Mr. Hall, Mr. McGuire. Nays: None. The motion was declared approved.

Meeting adjourned at 7:01 pm.


Attest - Fiscal Officer


Signed - President

Madison Township Board of Trustees Meeting Minutes
July 27, 2018

The Madison Township Board of Trustees met this day in special session for the purpose of regular business at the Township Administration Building located at 5610 W. Alexandria Road, Middletown, Ohio at 8:00 a.m. The meeting was called to order by Board President Thomas Hall.

ROLL CALL: Mr. McGuire-Absent, Mr. Daniel-Present, Mr. Hall-Present, Mr. Farler-Present, Mrs. Schenck- Absent.

ITEM 2018 - 071 - PRE-BUY PROPANE

Mr. Daniel moved, Mr. Hall seconded to authorize the purchase from Wood Propane for a pre-purchase of 6,000 gallons of propane at a unit cost of \$1.409/gallon. Vote: Ayes: Mr. Daniel, Mr. Hall. Nays: None. The motion was declared approved.

ITEM 2018 - 072 - HIRE RYAN EDGREN AS A PART TIME EMPLOYEE

Mr. Daniel moved, Mr. Hall seconded to approve the hiring of Ryan Edgren as a part time employee as a level 1 firefighter. Vote: Ayes: Mr. Daniel, Mr. Hall. Nays: None. The motion was declared approved.

ITEM 2018 - 073 - ASSESS TAX LIENS

Mr. Daniel moved, Mr. Hall seconded to authorize the Fiscal Officer, according to ORC 505.87 (F), to assess appropriate tax liens for the cutting of noxious weeds and/or debris removal for the property located at 6739 Middletown Germantown Road in the amount of \$8,140.00.

<u>Address</u>	<u>Parcel Number</u>	<u>Cut Cost</u>	<u>Fixed Cost</u>	<u>Total Cost</u>
6739 Middletown Germantown	E2220062000032	\$8,020	\$120.00	\$8,140.00

Vote: Ayes: Mr. Daniel, Mr. Hall. Nays: None. The motion was declared approved.

ITEM 2018 - 074 - ADJOURNMENT

At 8:06 a.m. Mr. Daniel moved, Mr. Hall seconded to adjourn the meeting. Vote: Ayes: Mr. Daniel, Mr. Hall. Nays: None. The motion was declared approved.

Meeting adjourned at 8:06 a.m.


Attest - Fiscal Officer


Signed - President.

Madison Township Board of Trustees Meeting Minutes
August 15, 2018

The Madison Township Board of Trustees met this day in regular session at the Township Administration Building located at 5610 W. Alexandria Road, Middletown, Ohio at 6:30 p.m. The meeting was called to order by Board President Thomas Hall with the Pledge of Allegiance.

ROLL CALL: Mr. McGuire-Present, Mr. Daniel-Present, Mr. Hall-Present, Mr. Farler-Present, Mrs. Schenck- Absent.

Mr. McGuire moved, Mr. Daniel seconded to strike item 3 (the minutes from the July 18 and July 27th meetings) from the agenda. Vote: Ayes: Mr. Daniel, Mr. Hall, Mr. McGuire. Nays: None. The motion was declared approved.

Public Comment:

Bob Routson from the BC Auditors Office reported the new pictures are available on the BC Auditors website, new regulations are being set for fuel testing, two new skimmers were found in Ross and Fairfield Township, property taxes were due on August 2nd, and new appraisals for 2020 will be stating soon.

Connie Back thanked Brian McGuire for speaking at the high school board meeting and asked about the legality of protesters being on public property.

Presentation of Reports:

Fire Chief Kent Hall gave a description of recent fire and EMS reporting. Stated EMS billing revenue was higher than expected. Land of Illusion has fireworks scheduled for Sept.1st. New radios are still being researched, with radios haven been budgeted for 2019 and 2020. October 3rd is Fire Prevention at Madison Elementary school. All vehicle, ladder, and hose testing has been completed for the year. Care Flight training was scheduled for August 14th. The Horton squad was recently repaired. Engine 151 is out for repairs and the department is utilizing a loaner apparatus from Trenton. Capital expenses budgeted in the next five years include \$150K to refurbish existing engine or purchase a new one.

Road Superintendent, Todd Daniel stated construction of the salt bin began on August 14th. He sent a thank you to the City of Middletown for storing our salt temporarily. Road crack filling has begun. Cedar wrap on the park shelter will be taking place. New fencing was installed for the baseball diamonds in the park. The Myers Road bridge is open. All the paving is complete but still waiting on edge lines to be painted. There is a quarterly Storm Water meeting scheduled for August 16th.

Administration

Mr. Farler reported in the last six years, the township has created over \$90,000 in revenue from selling items on GovDeals.com. The white, abandoned gas station on SR 122 is still slated from

**Madison Township Board of Trustees Meeting Minutes
August 15, 2018**

demolition as soon as the BC Prosecutors office releases it. The Eagle Scout project in park is completed: the building of shade coverings over the two benches in the playground area. We received 2 grants from Ohio EMS; Grant 1 for \$3,790 to be used for supplies and grant 2 for \$24,566 to purchase 12 LEAD AED monitor. We pre-purchase 6000 gallons of propane from Woods Propane at \$1.409/gal. The contract with Change HealthCare (EMS billing company) was recently reviewed. The 2018-2019 calendars were mailed out to all residents.

ITEM 2018 - 075 - APPROVE BILLS

Mr. McGuire moved, Mr. Daniel seconded to approve the bills for this period as submitted. Vote: Ayes: Mr. Daniel, Mr. Hall, Mr. McGuire. Nays: None. The motion was declared approved.

ITEM 2018 - 076 - APPROVE ROAD AND SIGN CHECK FOR AUGUST

Mr. McGuire moved, Mr. Daniel seconded to approve the August road check and sign check report, to be submitted to BCEO. Vote: Ayes: Mr. Daniel, Mr. Hall, Mr. McGuire. Nays: None. The motion was declared approved.

ITEM 2018 - 077 - DECLARE NUSIANCE PROPERTIES

Mr. McGuire moved, Mr. Daniel seconded to declare the following properties nuisances as according to ORC 505.87 and/or ORC 505.871: 6314 Ristaneo Drive, 7916 Middletown Germantown Road, 7940 Middletown Germantown Road. Vote: Ayes: Mr. Daniel, Mr. Hall, Mr. McGuire. Nays: None. The motion was declared approved.

ITEM 2018 - 078 - PURCHASE CRACK FILL

Mr. McGuire moved, Mr. Daniel seconded to approve the purchase of 5 skids of crack fill material from D.J.L. Material and Supply Inc., in the amount of \$8,606.25. Vote: Ayes: Mr. Daniel, Mr. Hall, Mr. McGuire. Nays: None. The motion was declared approved.

TEM 2018 - 079 - ASSESS TAX LIENS

Mr. McGuire moved, Mr. Daniel seconded to authorize the Fiscal Officer, according to ORC 505.87 (F), to assess appropriate tax liens for the cutting of noxious weeds and/or debris removal for Madison Township parcels as listed:

<u>Address</u>	<u>Parcel Number</u>	<u>Cut Cost</u>	<u>Fixed Cost</u>	<u>Total Cost</u>
6193 Elk Creek Rd	E2210016000002	\$165.00	\$120.00	\$285.00
5935 Beverly Ln	E2220102000009	\$120.00	\$120.00	\$240.00
1132 Middletown Eaton Rd	E2210023000017	\$285.00	\$120.00	\$405.00
6741 Franklin Madison Rd	E2220049000004	\$120.00	\$120.00	\$240.00
6739 Middletown Germantown	E2220062000032	\$120.00	\$ 0	\$120.00
Total		\$ 810.00	\$480.00	\$1,290.00


Vote: Ayes: Mr. Daniel, Mr. Hall, Mr. McGuire. Nays: None. The motion was declared approved.

Madison Township Board of Trustees Meeting Minutes
August 15, 2018

ITEM 2018 - 080 - ADJOURN

Mr. Daniel moved, Mr. McGuire seconded to adjourn the meeting at 6:56 p.m. Vote: Ayes: Mr. Daniel, Mr. Hall, Mr. McGuire. Nays: None. The motion was declared approved.


Attest Fiscal Officer


Signed - President

Madison Township Board of Trustees Meeting Minutes
September 19, 2018

The Madison Township Board of Trustees met this day in regular session at the Township Administration Building located at 5610 W. Alexandria Road, Middletown, Ohio at 6:30 p.m. The meeting was called to order by Board President Thomas Hall with the Pledge of Allegiance.

ROLL CALL: Mr. McGuire-Present, Mr. Daniel-Absent, Mr. Hall-Present, Mr. Farler-Present, Mrs. Schenck- Present.

ITEM 2018 - 081 - APPROVE MINUTES

Mr. McGuire moved, Mr. Hall seconded to approve the minutes from July 18, July 27 and August 3, 2018 as presented. Vote: Ayes: Mr. Hall, Mr. McGuire. Nays: None. The motion was declared approved.

Public Comments

Ken Tucker complained that the port-a-johns at the park were nasty when they had Cabin Days. He stated that the public survey indicated that residents wanted restrooms at the park. He threatened to circulate petitions at the park to force the Trustees to install restrooms at the park. If they still don't put the restrooms in, he will get different Trustees elected at the next election who will install restrooms at the park. He urged the Trustees to apply for grants to pay for the restroom facilities.

Mr. McGuire stated he is at the township park several nights a week and people tell him that they would like a concession stand at the park. He stated that the township does not have the money to build and maintain restrooms at the park right now.

Mr. Farler stated that there are no grants available that will pay 100% of the costs to build restrooms at the park. He stated that Johnny's A-1 sanitation usually does a great job of servicing the portable toilets.

The group discussed options to remedy the situation, including getting more toilet facilities during the busy fall season.

Presentation of Reports:

Fiscal Officer Schenck reported that the township had received a refund of \$13,710 for the 2017 premium from Ohio Bureau of Workers Comp; it was divided proportionally between the funds that paid the original premium. She processed a driver record check for all employees and filed the ones that had no violations and provided those with violations to the Trustees for review. She reported that the 2nd half real estate taxes came in slightly higher this year than last except in the new Road & Bridge Fund. All other

**Madison Township Board of Trustees Meeting Minutes
September 19, 2018**

revenues are tracking to be as estimated and expenditures are on target across the board. She reported that since the switch to Cohen, recycling proceeds are up 83%. The township collected a total of \$240 in 2017. Collections so far in 2018 are more than \$1,300. She advised that at the next meeting, she will be asking the Trustees to approve a new Amended Certificate of Estimated Resources, to reflect actual revenue figures. She still needs to get the final figures for the salt barn, and is working with Mr. Halls on that. Ms. Schenck discussed the 2019 Amounts and Rates and stated that the General Fund and the original Road and Bridge Fund will see a 5% increase over last year's estimate. The Fire Fund and the new Road & Bridge Fund can expect the same revenue as 2018. She discussed the Rumpke contract renewals for the South Fire station, the life squad building, and the township building.

Fire Chief Kent Hall reviewed the runs stats and commented that it had been a busy month. He stated that two new firemen would be coming to the Board for approval and that some of the fire apparatus had been taken to Middletown for repairs. He discussed the upcoming Fire Prevention Month and Homecoming activities. Jeff Lawwill gave a presentation on the drug bag exchange program through the Greater Miami Valley Emergency Council. There was discussion between the fire chief and the Board regarding adding a 3rd full time position and supervisor.

Road Superintendent Todd Daniel reported that the crack fill work and the road mowing was finished for the year. Construction has begun on the new salt bin. Mr. Daniels will be meeting with the Butler County Engineer's Office to discuss the 2019 paving schedule. He reported that the County got a much better salt price than SWOP4G this year.

ITEM 2018 - 082 - APPROVE THE BILLS

Mr. McGuire moved, Mr. Hall seconded to approve the bills for this period. Vote: Ayes: Mr. Hall, Mr. McGuire. Nays: None. The motion was declared approved.

ITEM 2018 - 083 - APPROVE SEPTEMBER ROAD CHECK AND SIGN CHECK

Mr. McGuire moved, Mr. Hall seconded to approve the September road check and sign check report, to be submitted to BCEO. Vote: Ayes: Mr. Hall, Mr. McGuire. Nays: None. The motion was declared approved.

**Madison Township Board of Trustees Meeting Minutes
September 19, 2018**

ITEM 2018 - 084 - REMOVE 7605 STREEBEE ROAD FROM THE NUSIANCE PROPERTY LIST

Mr. McGuire moved, Mr. Hall seconded to remove 7605 Streebee Road from the nuisance property list. Vote: Ayes: Mr. Hall, Mr. McGuire. Nays: None. The motion was declared approved.

ITEM 2018 - 085 - DECLARE NUSIANCE PROPERTIES

Mr. McGuire moved, Mr. Hall seconded to declare the following properties nuisances as according to ORC 505.87 and/or ORC 505.871: 6869 Franklin Madison Rd., 6847 Franklin Madison Road, 6163 Kalbfleisch Road, 6207 Kalbfleisch Road, and 7551 Middletown Germantown Road. Vote: Ayes: Mr. Hall, Mr. McGuire. Nays: None. The motion was declared approved.

ITEM 2018 - 086 - ASSESS TAX LIENS

Mr. Hall moved, Mr. McGuire seconded to authorize the Fiscal Officer, according to ORC 505.87 (F), to assess appropriate tax liens for the cutting of noxious weeds and/or debris removal for Madison Township parcels as listed:

<u>Address</u>	<u>Parcel Number</u>	<u>Cut Cost</u>	<u>Fixed Cost</u>	<u>Total Cost</u>
6193 Elk Creek	E2210016000002	\$110.00	\$0	\$110.00
5935 Beverly Ln	E2220102000009	\$80.00	\$0	\$80.00
1132 Middletown Eaton Rd	E2210023000017	\$190.00	\$0	\$190.00
6741 Franklin Madison Rd	E2220049000004	\$80.00	\$0	\$80.00
Totals		\$460.00	\$0	\$460.00

Vote: Ayes: Mr. Hall, Mr. McGuire. Nays: None. The motion was declared approved.

ITEM 2018 - 087 - ACCEPT AMOUNTS AND RATES

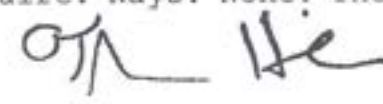
Mr. Hall moved, Mr. McGuire seconded to accept the Amounts and Rates as determined by the Budget Commission. Vote: Ayes: Mr. Hall, Mr. McGuire. Nays: None. The motion was declared approved.

Mr. Farler announced that Trick-or-Treat will be on October 31st from 5:30 p.m. to 7:00 p.m.

ITEM 2018 - 088 - ADJOURNMENT

At 7:27 p.m. Mr. Hall moved, Mr. McGuire seconded to adjourn the meeting. Vote: Ayes: Mr. Hall, Mr. McGuire. Nays: None. The motion was declared approved.


Attest - Fiscal Officer


Signed - President

Madison Township Board of Trustees Meeting Minutes
October 1, 2018

The Madison Township Board of Trustees met this day in special session for the purpose of hiring part time employees to the Madison Township fire department at the Township Administration Building located at 5610 W. Alexandria Road, Middletown, Ohio at 4:00 p.m. The meeting was called to order by Board President Thomas Hall with the Pledge of Allegiance.

ROLL CALL: Mr. McGuire-Absent, Mr. Daniel-Present, Mr. Hall-Present, Mr. Farler-Present, Mrs. Schenck- Absent.

ITEM 2018 - 089 - HIRE JAMES BARKER AND JAMES BARKER


Mr. Daniel moved, Mr. Hall seconded to approve the hiring of James Barker and James Grubbs as part time employees to the Madison Township fire department. Vote: Ayes: Mr. Hall, Mr. Daniel. Nays: None. The motion was declared approved.

ITEM 2018 - 090 - ADJOURNMENT

At 4:01 p.m. Mr. Daniel moved, Mr. Hall seconded to adjourn the meeting. Vote: Ayes: Mr. Hall, Mr. Daniel. Nays: None. The motion was declared approved.



Attest - Fiscal Officer



Signed - President

Madison Township Board of Trustees Meeting Minutes
October 17, 2018

The Madison Township Board of Trustees met this day in regular session at the Township Administration Building located at 5610 W. Alexandria Road, Middletown, Ohio at 6:30 p.m. The meeting was called to order by Board President Thomas Hall with the Pledge of Allegiance.

ROLL CALL: Mr. McGuire-Present, Mr. Daniel-Absent, Mr. Hall-Present, Mr. Farler-Present, Mrs. Schenck- Present.

ITEM 2018 - 091 - APPROVE MINUTES

Mr. McGuire moved, Mr. Hall seconded to approve the minutes from September 19, 2018 as presented. Vote: Ayes: Mr. Hall, Mr. McGuire. Nays: None. The motion was declared approved.

Presentation of Reports:

Fiscal Officer Schenck presented the end of the 3rd quarter reports and asked the trustees to add "Item F" "to amend the 2018 Certificate of Estimated Resources" to the agenda.

Mr. McGuire moved, Mr. Hall seconded to add "Item F" "to amend the 2018 Certificate of Estimated Resources" to the agenda. Vote: Ayes: Mr. Hall, Mr. McGuire. Nays: None. The motion was declared approved.

Fireman Peters reviewed the fire and EMS stats for September and reported that the department had received a grant from Ohio EMS for a new heart monitor with the latest technology. Now the department has two monitors. The department also received a grant from Butler Rural Electric for a new Honda generator. There was discussion about the numerous wrecks at State Route 122 and Elk Creek Road; some of the things discussed to help make the intersection safer was installing rumble strips and lighted stop signs. The annual fire department Christmas party will be December 4 at Browns Run Country Club.

Road Superintendent Todd Daniel reported that the road department is wrapping up the fall work and getting ready for winter. He provided an update on the salt barn and reported that the new salt barn will be able to hold up to 800 tons of salt. They have installed a 1,000-gallon brine tank in the barn. He reported that the Thomas Road crack fill work was finished and the retrace will be done soon. He reported that he is looking to buy a new backhoe in 2019 and sell the other on Govdeals.

Administrator Todd Farler gave an update on the gas station at the bottom of the hill on 122. He reported that he had applied for a

**Madison Township Board of Trustees Meeting Minutes
October 17, 2018**

Community Development Block Grant for the roads of Aljen and Coralee. He reported that the Fall newsletter is at the printer.

ITEM 2018 - 092 - APPROVE THE BILLS

Mr. McGuire moved, Mr. Hall seconded to approve the bills for this period. Vote: Ayes: Mr. Hall, Mr. McGuire. Nays: None. The motion was declared approved.

ITEM 2018 - 093 - APPROVE OCTOBER ROAD CHECK AND SIGN CHECK

Mr. McGuire moved, Mr. Hall seconded to approve the October road check and sign check report, to be submitted to BCEO. Vote: Ayes: Mr. Hall, Mr. McGuire. Nays: None. The motion was declared approved.

ITEM 2018 - 094 - DECLARE NUSIANCE PROPERTIES

Mr. McGuire moved, Mr. Hall seconded to declare the following properties nuisances as according to ORC 505.87 and/or ORC 505.871: declaring the following properties nuisances as according to ORC 505.87 and/or ORC 505.871: 5385 Marts Drive, Parcel# E2210015000042 and E2210015000043 on Elk Creek Road, and 6136 Hursh Road. Vote: Ayes: Mr. Hall, Mr. McGuire. Nays: None. The motion was declared approved.

ITEM 2018 - 095 - ASSESS TAX LIENS

Mr. Hall moved, Mr. McGuire seconded to authorize the Fiscal Officer, according to ORC 505.87 (F), to assess appropriate tax liens for the cutting of noxious weeds and/or debris removal for Madison Township parcels as listed:

<u>Address</u>	<u>Parcel Number</u>	<u>Cut Cost</u>	<u>Fixed Cost</u>	<u>Total Cost</u>
6193 Elk Creek	E2210016000002	\$110.00	\$0	\$110.00
5935 Beverly Ln	E2220102000009	\$80.00	\$0	\$80.00
1132 Middletown Eaton Rd	E2210023000017	\$190.00	\$0	\$190.00
6741 Franklin Madison Rd	E2220049000004	\$80.00	\$0	\$80.00
Totals		\$460.00	\$0	\$460.00

Vote: Ayes: Mr. Hall, Mr. McGuire. Nays: None. The motion was declared approved.

ITEM 2018 - 096 - RENEW HRA PLAN FOR 2019

Mr. Hall moved, Mr. McGuire seconded to authorize the renewal of the Burnham and Flowers HRA Plan for the 2019 plan year. Vote: Ayes: Mr. Hall, Mr. McGuire. Nays: None. The motion was declared approved.

ITEM 2018 - 097 - PURCHASE LIFEPAK 15 V4 HEART MONITOR

Mr. Hall moved, Mr. McGuire seconded to authorize the purchase of a LIFEPAK 15 V4 and accessories from Physio Control at a cost not

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to exceed \$24,566.00. Vote: Ayes: Mr. Hall, Mr. McGuire. Nays: None. The motion was declared approved.

ITEM 2018 - 098 - AMEND THE 2018 CERTIFICATE OF ESTIMATED RESOURCES

Mr. Hall moved, Mr. McGuire seconded to amend the 2018 Certificate of Estimated Resources of \$3,672,168.74. Vote: Ayes: Mr. Hall, Mr. McGuire. Nays: None. The motion was declared approved.

Mr. Farler announced that Trick-or-Treat will be on October 31st from 5:30 p.m. to 7:00 p.m.


ITEM 2018 - 099 - EXECUTIVE SESSION

Mr. Hall moved, Mr. McGuire seconded to adjourn to executive session under the authority of ORC 121.22 (G)(1) to discuss the compensation of an employee. Vote: Ayes: Mr. Hall, Mr. McGuire. Nays: None. The motion was declared approved.

ITEM 2018 - 100 - ADJOURNMENT

At 7:27 p.m. Mr. Hall moved, Mr. McGuire seconded to adjourn the meeting. Vote: Ayes: Mr. Hall, Mr. McGuire. Nays: None. The motion was declared approved.


Attest - Fiscal Officer


Signed - President

**Madison Township Board of Trustees Meeting Minutes
November 21, 2018**

from means testing and may shield up to \$50,000 of the market value of their home from taxation. The savings average out to about \$850 per year in Butler County. Honorably discharged veterans totally compensated by the VA for un-employability are eligible, along with those 100 percent disabled.

Zach Posey asked about township zoning. Mrs. Rhonda Posey had her late husband's zoning book from when it was considered several years ago. Mrs. Posey expressed her concern about Land of Illusion having onsite camping. There was discussion about how residents can protect their land values. The Land of Illusion started out as the Haunted Trail and now it includes a water park, a Christmas event, the plans for a go cart track and camping. The residents in the area are miserable. There was discussion about storm water being diverted by Mr. Oakley and neighbor's properties flooding where they have never flooded before. The group discussed the history of township zoning and the pros and cons of handling it in-house. There was discussion about running a business and being a good neighbor and not a nuisance to the community.

Presentation of Reports:

Fiscal Officer Schenck presented the end of the month reports.

ITEM 2018 - 102 - APPROVE THE FISCAL OFFICER REPORT

Mr. McGuire moved, Mr. Daniel seconded to approve the Fiscal Officer report as presented. Vote: Ayes: Mr. Daniel, Mr. McGuire, Mr. Hall. Nays: None. The motion was declared approved.

The annual fire department Christmas party will be December 4 at Browns Run Country Club.

Road Superintendent Todd Daniel reported that the salt barn was 99% complete and should last 50-60 years. It was paid for with a grant from the Butler County Engineer's Office storm water funds. The Township is still waiting on the retrace work to be completed. The recent ice event resulted in a lot of tree damage. He reported that he is continuing to meet with Matt Leffler, Butler County Engineer's Office.

ITEM 2018 - 103 - APPROVE THE BILLS

Mr. McGuire moved, Mr. Daniel seconded to approve the bills for this period. Vote: Ayes: Mr. Daniel, Mr. McGuire, Mr. Hall. Nays: None. The motion was declared approved.

ITEM 2018 - 104 - APPROVE NOVEMBER ROAD CHECK AND SIGN CHECK

**Madison Township Board of Trustees Meeting Minutes
November 21, 2018**

The Madison Township Board of Trustees met this day in regular session at the Township Administration Building located at 5610 W. Alexandria Road, Middletown, Ohio at 6:30 p.m. The meeting was called to order by Board President Thomas Hall with the Pledge of Allegiance.

ROLL CALL: Mr. McGuire-Present, Mr. Daniel-Present, Mr. Hall-Present, Mr. Farler-Absent, Mrs. Schenck- Present.

ITEM 2018 - 101 - APPROVE MINUTES

Mr. McGuire moved, Mr. Hall seconded to approve the minutes from October 17, 2018 as presented. Vote: Ayes: Mr. Daniel, Mr. McGuire, Mr. Hall. Nays: None. The motion was declared approved.

Bob Routson, Butler County Auditor's Office reported that the office continues to find illegal credit card skimmers and is working closely with the FBI in an effort to secure arrests. Due to the nature of the investigations, they are not releasing anything that may compromise the FBI's efforts. More than 20 skimmers have been found in Butler County gas stations since November 2015. Auditor Reynolds is pressing the state Legislature to implement a fuel quality testing program and as part of that allow county Auditors to test fuel for octane level, water and sediment. Sample legislation has been drafted and Auditor Reynolds is hoping to get state support from both the Ohio Township Association and Ohio Farm Bureau. The Butler County branches of these organizations are in support. Ohio is one of only three states in the Nation, along with Alaska and Nebraska, that doesn't have a fuel quality testing program in place. More than 10 years ago, Ohio allowed for fuel quality testing with the passage of amended House Bill 67. But the law, now codified in ORC 1327.70 stipulated fuel quality testing had to be uniformly implemented by the Ohio Department of Agriculture. The funding never followed, however, neither did a statewide testing program. Mr. Routson reported that the 2019 dog tags go on sale Saturday, Dec. 1 through our web site at www.butlercountyauditor.org. Tags are still \$14 annually and the renewal season lasts through January 31. He explained that those homeowners 65 and older, as well as those applying for the exemption as permanently and totally disabled, must have a total income in 2017 of \$32,200 or less to qualify for the 2018 tax year and total income in 2018 of \$32,800 or less to qualify for the 2019 tax year. Total income is defined as "Ohio adjusted gross income of the owner and the owner's spouse" for the year preceding the application. For those qualifying homeowners, up to \$25,000 of the market value of their home is exempt from all local property taxes. Qualifying disabled veterans are exempted

**Madison Township Board of Trustees Meeting Minutes
November 21, 2018**

Mr. McGuire moved, Mr. Daniel seconded to approve the November road check and sign check report, to be submitted to BCEO. Vote: Ayes: Mr. Daniel, Mr. McGuire, Mr. Hall. Nays: None. The motion was declared approved.

ITEM 2018 - 105 - OPERS CONVERSION PLAN

Mr. Hall moved, Mr. McGuire seconded to approve the OPERS conversion plan. Pursuant to Section 145.01 of the Ohio Revised Code and Ohio Administrative Code 145-1-26, Madison Township, Butler County, Ohio is executing a plan for the conversion of vacation time and personal time to cash for leave that is accrued, but not used, during the calendar year, as defined as January 1 to December 31, as part of an annual conversion plan. These earnings are earnable salary on which employee and employer contributions shall be remitted to OPERS.

Leave shall be converted on a last in, first out (LIFO) basis. The leave to be considered earnable salary is the leave accrued to date in the current year, less any leave used to date in the same calendar year. For retiring employees, conversion payment must occur according to the plan and either prior to or during the month of their termination date for this earnable salary to be included in the calculation of Final Average Salary (FAS).

The following payments made to employees shall not have retirement contributions withheld as the payments do not meet the definition of earnable salary for OPERS purposes.

- Leave in excess of the annual amount of leave accrued January 1 to December 31 less leave used January 1 to time of payment.
- Leave earned in previous calendar years (other than payments made in January for leave accrued but not used during previous calendar year)
- Conversion of leave to employees separating employment
- Conversion of leave to retiring employees outside the regular payment schedule

Employees may receive their conversion payment upon request in the year it is to be paid out.

Vacation time will be eligible for up to 280 hours per year.

Personal time will be eligible for up to 48 hours per year.

- Vacation leave (2-7 weeks depending on years of service)
- Personal Leave - 48 Hours per year

Leave Accrual:

- Vacation leave is granted on January 1st of each year
- Personal leave is granted on Jan. 1st of each year and cannot be carried over

Vote: Ayes: Mr. Daniel, Mr. McGuire, Mr. Hall. Nays: None. The motion was declared approved.

ITEM 2018 - 106 - SUBMIT CDBG FOR ALJEN AND CORLEE ROADS

**Madison Township Board of Trustees Meeting Minutes
November 21, 2018**

Mr. McGuire moved, Mr. Daniel seconded to authorize a grant submission to the Butler County CDBG for the paving of Aljen Road and Corlee Road, at a total cost of \$77,793.00, with Madison Township providing a local share of \$20,970.00. Vote: Ayes: Mr. Daniel, Mr. McGuire, Mr. Hall. Nays: None. The motion was declared approved.

ITEM 2018 - 107 - DECLARE NUSIANCE PROPERTIES

Mr. Daniel moved, Mr. McGuire seconded to declare the following properties nuisances as according to ORC 505.87 and/or ORC 505.871: 2400 Middletown Eaton Road. Vote: Ayes: Mr. Daniel, Mr. McGuire, Mr. Hall. Nays: None. The motion was declared approved.

ITEM 2018 - 108 - PURCHASE OF BEET/BRINE MIX FROM BCEO

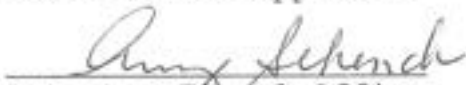
Mr. McGuire moved, Mr. Daniel seconded to authorize the purchase of Beet/Brine mix and delivery from the Butler County Engineers Office at a cost of \$.41 cents per gallon for the 2018-19 season. Vote: Ayes: Mr. Daniel, Mr. McGuire, Mr. Hall. Nays: None. The motion was declared approved.

Announcements

The intersection of Elk Creek Road and State Route 122 was discussed and it was stated that the State of Ohio is not going to take any action. Butler County suggested getting a letter from the residents in the area to get rumble strips installed.

ITEM 2018 - 109 - ADJOURNMENT

At 7:56 p.m. Mr. Hall moved, Mr. McGuire seconded to adjourn the meeting. Vote: Ayes: Mr. Hall, Mr. McGuire. Nays: None. The motion was declared approved.


Attest - Fiscal Officer


Signed - President

**Madison Township Board of Trustees Meeting Minutes
December 19, 2018**

The Madison Township Board of Trustees met this day in regular session at the Township Administration Building located at 5610 W. Alexandria Road, Middletown, Ohio at 6:30 p.m. The meeting was called to order by Board President Thomas Hall with the Pledge of Allegiance.

ROLL CALL: Mr. McGuire-Present, Mr. Daniel-Present, Mr. Hall-Present, Mr. Farler-Present, Mrs. Schenck- Present.

ITEM 2018 - 110 - APPROVE MINUTES

Mr. McGuire moved, Mr. Daniel seconded to approve the minutes from November 21, 2018 as presented. Vote: Ayes: Mr. Daniel, Mr. McGuire, Mr. Hall. Nays: None. The motion was declared approved.

Public Comments

Mike Myers discussed the parcel of land and offered his input on what the Township should do about it.

Presentation of Reports:

Fiscal Officer Schenck presented the end of the month reports.

Fire Chief Hall presented a twelve-month report of the department's calls for service and discussed the call details. He discussed the Middletown City garage performing maintenance and repair work on the fire trucks at a much lower cost than fire apparatus repair shops charge. He discussed the upcoming trainings for the department. He reported that the department needs two new light bars; the Fire Association will buy one of them. The department will be buying five new sets of gear including pants, coats, boots, and helmets. He reported that Ian Welling got all new LED lights donated from Wagner and Ian installed them at Station 152. He reported that the Santa Run will begin at 1 p.m. The department has collected more than \$3,500 in donations and in cash. He briefly discussed the purchase of new radios. He honored Deputy Chief Runnells for his dedicated service to the department and the township.

Road Superintendent Daniels provided a year-end review and reported that in 2018, the Township had ordered 729 tons of road salt at a cost of \$44,500. This year there were 6.341 miles of roads treated; this includes a combination of paving, chip seal and crack seal at a cost of \$252,000. The crew assisted with 25 funerals with revenues of \$46,174. There were 23 graves sold. The road tractor was paid off this year and a new Western Star dump truck was purchased with no money financed. He reported that the 2018 stormwater report has been completed and submitted to the BCEO; this will keep us in compliance with the Butler County

**Madison Township Board of Trustees Meeting Minutes
December 19, 2018**

ITEM 2018 - 115 - AMEND THE 2018 PERMANENT APPROPRIATIONS

Mr. McGuire moved, Mr. Daniel seconded to amend the 2018 permanent appropriations as follows:

Account Code	Account Name	Final Appropriation
1000-110-111-0000	D Salaries - Trustees	\$40,836.00
1000-110-121-0000	D Salary - Township Fiscal Officer	\$23,396.00
1000-110-211-0000	D Ohio Public Employees Retirement System	\$17,381.57
1000-110-213-0000	D Medicare	\$931.50
1000-110-230-0000	D Workers' Compensation	\$15,336.39
1000-110-312-0000	Auditing Services	\$4,351.70
1000-110-313-0000	Uniform Accounting Network Fees	\$3,054.00
1000-110-314-0000	D Tax Collection Fees	\$1,170.91
1000-110-315-0000	D Election Expenses	\$2,917.52
1000-110-330-0000	Travel and Meeting Expense	\$5,902.07
1000-110-342-0000	Postage	\$986.51
1000-110-360-0000	Contracted Services	\$1,950.00
1000-110-370-0000	Payment to Another Political Subdivision	\$5,183.80
1000-110-381-0000	Property Insurance Premiums	\$9,462.00
1000-110-389-0000	Other - Insurance and Bonding	\$180,618.19
1000-110-410-0000	Office Supplies	\$1,735.81
1000-110-599-0000	Other - Other Expenses	\$28,194.10
1000-120-322-0000	Garbage and Trash Removal	\$6,998.06
1000-120-323-0000	Repairs and Maintenance	\$16,752.84
1000-120-341-0000	Telephone	\$1,362.15
1000-120-344-0000	Printing	\$13,804.48
1000-120-351-0000	Electricity	\$4,100.00
1000-120-352-0000	Water and Sewage	\$852.00
1000-120-353-0000	Natural Gas	\$6,174.30
1000-120-359-0000	Other - Utilities	\$1,769.90
1000-120-410-0007	Office Supplies(Copier Costs)	\$763.78
1000-120-420-0000	Operating Supplies	\$6,680.03
1000-310-360-0000	Contracted Services	\$5,166.09
1000-610-352-0000	Water and Sewage (Porta Pottys at Park)	\$2,280.00
1000-610-599-0000	Other Expenses (Park)	\$2,356.80
1000-760-720-0000	Buildings (Salt Barn Project)	<u>\$264,241.51</u>
	General Fund Total	\$676,710.01
Motor Vehicle License Tax		
2011-330-323-0000	Repairs and Maintenance	<u>\$10,878.27</u>
	Motor Vehicle License Tax Fund Total:	\$10,878.27
Gas Tax		
2021-330-190-0000	Salaries	\$69,699.68
2021-330-420-0000	Operating Supplies	\$6,200.13
2021-330-420-0002	Operating Supplies(road salt)	\$45,282.12
2021-330-420-0004	Operating Supplies(crack fill materials)	\$13,770.00
2021-330-420-0005	Operating Supplies(asphalt, gravel, pipe)	\$15,762.63
2021-330-420-0006	Operating Supplies(welding gas supplies)	\$5,517.48
2021-330-430-0000	Small Tools and Minor Equipment	\$1,600.00
	Gasoline Tax Fund Total	\$152,832.04

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Perm. Motor Vehicle		
2231-330-360-0000	Contracted Services	\$73,412.84
	Permissive Motor Vehicle Total	\$73,412.84
OPWC Project	Wayne Madison Road	
4401-330-700-0000	Capital Outlay	\$11,875.00
	OPWC Project Total	\$11,875.00
Lighting Districts		
4501-310-360-0000	Contracted Services	\$5,190.19
	Lighting Districts Total	\$5,190.19

Total Appropriations \$2,255,552.06

Vote: Ayes: Mr. Daniel, Mr. McGuire, Mr. Hall. Nays: None. The motion was declared approved.

ITEM 2018 - 116 - AMEND THE 2018 CERTIFICATE OF ESTIMATED RESOURCES

Mr. Daniel moved, Mr. McGuire seconded to amend the Amended Certificate of Estimated Resources as follows:

Fund	Beginning Balance	Revenue	Total
1000 General Fund	\$105,120.37	\$653,911.66	\$759,032.03
2011 Motor Vehicle	\$2,453.75	\$20,644.57	\$23,098.32
2021 Gasoline	\$45,915.75	\$113,566.25	\$159,482.00
2031 Road & Bridge	\$742.66	\$227,489.28	\$228,231.94
2041 Cemetery	\$109,133.11	\$68,291.37	\$177,424.48
2141 Road District	\$70,989.61	\$245,152.66	\$316,142.27
2191 Fire	\$1,117,183.10	\$837,551.07	\$1,954,734.13
2231 Perm. Tax	\$6,686.53	\$85,925.09	\$92,611.62
4401 OPWC	\$11,875.00	\$0	\$11,875.00
4501 Lighting	\$184.58	\$5,005.61	\$5,190.19
4951 Cemetery Bequest	\$1,219.46	\$0.10	\$1,219.56
	\$1,624,986.68	\$2,257,537.66	\$3,728,041.54

Vote: Ayes: Mr. Daniel, Mr. McGuire, Mr. Hall. Nays: None. The motion was declared approved.

ITEM 2018 - 117 - SET THE 2019 ORGANIZATIONAL MEETING

Mr. McGuire moved, Mr. Daniel seconded to set the organizational meeting for January 16, 2019 at 6:30 p.m. Vote: Ayes: Mr. Daniel, Mr. McGuire, Mr. Hall. Nays: None. The motion was declared approved.

ITEM 2018 - 118 - HEALTH BENEFITS PACKAGE AND LIFE INSURANCE

Mr. McGuire moved, Mr. Daniel seconded to approve the existing health benefits package for Trustees, Fiscal Officer, Fire Chief, Administrator, and all full time employees, including life insurance up to \$25,000.00 for 2019. Vote: Ayes: Mr. Hall, Mr. Daniel, Mr. McGuire. Nays: None. The motion was declared approved.

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Hall, Mr. Daniel, Mr. McGuire. Nays: None. The motion was declared approved.

ITEM 2018 - 126 - AUTHORIZE PAY INCREASES FOR ROAD CREW

Mr. McGuire moved, Mr. Daniel seconded to authorize the following pay increases to begin on January 1, 2019: Alan Caudill 4%, Danny Alley 2%, and Todd Daniel 3%. Vote: Ayes: Mr. Daniel, Mr. McGuire, Mr. Hall. Nays: None. The motion was declared approved.

Announcements

The intersection of Elk Creek Road and State Route 122 was discussed and it was stated that the State of Ohio is not going to take any action. Butler County suggested getting a letter from the residents in the area to get rumble strips installed.

Safe Haven Farms wants to get a zoning change to add services for people with Downs Syndrome and they are looking for the Township's blessing.

ITEM 2018 - 127 - ADJOURNMENT

At 7:40 p.m. Mr. McGuire moved, Mr. Daniel seconded to adjourn the meeting. Vote: Ayes: Mr. Hall, Mr. McGuire, Mr. Daniel. Nays: None. The motion was declared approved.


Attest - Fiscal Officer


Signed - President